

College Planning Committee (CPC) (Wednesday, April 27, 2022)
Generated by Felicia Torres on Saturday, April 23, 2022

1. Call to Order

Procedural: 1.01 Committee Attendance

Constituency	Representative		Constituency	Representative		Constituency	Representative	
Faculty Co-Chair	Dan Clark	X	Faculty	David Young		Classified Supervisor	Sue Royer	X
Classified Co-Chair	Jordan Ybarra-Telias		Faculty	Patty Wendt	X	Classified Supervisor	Joe Esquivel	X
Administrator Co-chair (non-voting)	Phillip Briggs	X	Faculty	Heather Aguilar		Student	Tony Magana (ASVC President)	X
Faculty	Michael Bowen	X	Faculty	Preston Pipal	X	Administrator	Debbie Newcomb	
Faculty	Sandy Melton		Classified	Nan Duangpun	X	Administrator	Grant Jones	X
Faculty	Ralph Fernandez	X	Classified	Katheryn Solorio	X			
Faculty	Vacant		Classified	Libby Fatta				
Guests	Kim Hoffmans, Cathy Bojorquez							

- Meeting begins at 3:49 p.m.

2. Public Comments

Procedural: 2.01 Public Comments

- No public comments.

3. Agenda

Action: 3.01 Approve Agenda

- P. Pipal moved.
 - J. Esquivel seconded.
- Discussion: Committee will talk about moving Agenda and Minutes to the consent calendar as an improvement for next year as mentioned in the committee evaluation results. To be discussed during the agenda item.
8-Yes; 0-No. Votes placed in the chat.
Agenda is approved.

4. Minutes

Action, Minutes: 4.01 Approve 3/23/22 Minutes

- P. Pipal moved.
 - J. Esquivel seconded.
- No edits to the minutes. Votes placed in the chat.
8-Yes; 0-No
Minutes are approved.

5. Executive Team Update

Information, Report: 5.01 Executive Team Update

- K. Hoffmans reported. VC has applied for and has had several IEPs where a peer review team helps consult on issues that we would like for a third party of our peers to give us examples and ideas on what works for our community and how we can improve on those initiative. It's important to note that they are not evaluating the college, but are making recommendations on a variety of topics that we can improve upon. (i.e. menu of options) It's related to enrollments at the East Campus and the other is regarding the Onboarding process of employees. VC would like a more intentional process when it comes to that.
- Have also gotten a few grants for supporting various things on campus, such as Learning Aligned Employment Program (LAEP) to have paid internships for our students. Profit and non-profit.
- Also applying for a grant for LGBTQ+ support.
- Still working with the Academic Senate to help them feel comfortable with the final read of the Facilities Master Plan. D. Clark is helping to organize a meeting where the Executive Team can answer any questions that are still lingering and address any other concerns with the hope to keep the process going forward.
- C. Bojorquez updated committee that her team is working with a number of architects on shade structures to be identified as potential outdoor learning spaces. Also looking at working with the STEM grant for the relocatable that are going to be located up near the ECT building and exploring a portable down near the Child Development Center. She will have more information soon. Architects are working on getting the quotes together to submit for approval.

6. CPC Items

Discussion: 6.01 2022-2023 Program Review Updates - Action

- P. Briggs reviewed and presented briefly the updated 2022-2023 Program Review handout then proceeded to facilitate the discussion that followed.
 - The updates, better known as improvements, to the process were based on discussions had in previous CPC meetings along with discussions had with C. Bojorquez and S. Royer regarding the resource requests, which basically led to the culmination of this single document. Also, along with the work and feedback from those who participated in the taskforce.
 - He noted some changes that would impact faculty specifically and the intent behind the inclusion of it being an improvement to the process.
 - D. Clark added for clarity, that different tiers of request types would be discussed and worked on in the next couple of weeks and welcomed more who are interested in improving the process further to join the taskforce and be part of that discussion.
 - K. Hoffmans added her support in the fact that every year we are tweaking things and getting better. She agreed that we have gotten behind on faculty hiring. She will take it back to the Executive Team for discussion and suggestions and talk about coming up with a timeline to make sure we meet certain deadlines.
 - An observation was voiced about deadlines and a conversation ensued about issues that arise from unmet deadlines with a possible solution to move the dates around based on the the heavy work at the beginning of the semester.
 - D. Clark suggested a change to an October date to "Opened to Dean input" with the next date as a due date to the IE Office.
 - P. Briggs continued reviewing the handout citing particular updates. C. Bojorquez provided clarification of the process when needed.
- P. Pipal moved to approve the updates.
 - P. Wendt seconded.
 - 8-Yes; 0-No. Votes placed in the chat.
 - Motion is approved.

Discussion: 6.02 Facilities Master Plan – Action

- D. Clark reported that the Facilities Master Plan has gone to the Academic Senate a number of times. The 2nd read was voted down in response to some of the changes that have been added to the document that the Senate needs clarity on. The Executive Team went over some of the concerns that were raised and one example was in regards to the College's Mission Statement as the plan still contained the outdated statement. Other concerns brought forward were in regards to the Participatory Governance (PG) process and assurances that the process would be followed for any and all changes specifically to college Master Plans.
 - D. Clark said that another 2nd read would be on the next agenda and put for a vote along with setting up and information session for Q&A with the Executive Team.
 - K. Hoffmans offered a statement for clarification. She added that the Facilities Master Plan is a plan to plan, but it will take all constituency groups to be part of it in order for it to be a successful plan for future planning and implementation.
- P. Pipal moved to approve the FMP outright.
 - J. Esquivel seconded.
 - 6-Yes; 1-No; 2-Abstain

Motion carries and the FMP is approved.

Discussion: 6.03 ACCJC Institutional Self-Evaluation Report – Action

- D. Clark reported that the complete report needs to go to District Board of Trustees for approval by the September meeting. Having it to the board in September would be preferred. It was noted that the report had some minor updates that the VC Academic Senate would like to see regarding certain language from Chancellor Gillespie that could be found in portions of 4C. According to some reports it is known that the Chancellor may not change it and it is his final draft, but has been said that the colleges will work to review the language. .
- The discussion is to approve the document. The Senate has approved the first and second reads, except for the standard 4C.
- P. Pipal moved to approve the document, with the exception of 4C, pg. 159 with the paragraph that begins with "however" in the ISER. Per the Academic Senate, there was a page range that they did not approve.
P. Wendt seconded
8-Yes; 0-No
Motion carries to approve the report with the notation of the motion made and seconded.

Discussion: 6.04 2021-2022 Educational Master Plan Data Update – Discussion

- The Educational Master Plan is the colleges guiding document and is a place where we state what our goals and objectives are for the college to meet. It is dependent on data that is provided to us by all colleges of the state.
- P. Briggs provided the link in the chat for those interested in researching the data and briefly explained some of the other content found in the document. He is hopeful that the state will have more current information for the committee to look at discuss for the next academic year.

Discussion: 6.05 2021-2022 Committee Evaluation Results

- P. Briggs reviewed the results in detail noting the comments made.
- He facilitated the discussion that followed and made note of possible goals for the committee to focus on in the next academic year based on the feedback in the comments.

7. Accreditation Steering Advisory Group

- No report given

8. Budget Resource Committee

- P. Briggs reported - The program review discussion updates for the equipment requests was the only major discussion item.

9. Guided Pathways Committee

- No updates given

10. Student Equity Achievement Committee

- D. Clark reported - The committee met earlier in the day. He presented some of the updates for program review and how it ties in to the Student Equity Plan. The committee appreciated the information.
- The work continues on the Student Equity Plan. E. Martinsen is the lead for crafting the language for the transfer level English and Math section. There is a remaining 5 or 6 other metrics that the committee plans to focus on. As of now, they know that one group will be of Men of Color and another will be of part-time students. So they will see how they can focus on those two student groups in the five of metrics of the equity point.

11. Governance Committee Updates

Report: 11.01 Academic Senate

- No updates to report, per D. Clark.

Information, Report: 11.02 Associate Students of VC

- T. Magana reported - They are having their final two meetings to appoint an alternate delegate to SCCC formally and getting back to them on that. Having a second read and hopefully approving the ISER this Friday and that will be the final meeting of this Academic year.
- They will be have two more events this semester. "Destress for Success" and a small drive-thru event for Asian Pacific Islander month.

Information, Report: 11.03 Classified Senate

- No updates given

12. Adjournment

Procedural: 12.01 Adjournment

- Meeting adjourned @ 5:17 .m.
- Adjourning the last meeting for the year..thank you and see all next year!, per P. Briggs