

**Ventura College Classified Senate (Thursday, December 2, 2021)**

Generated by Erin Askar on Thursday, December 2, 2021

**1. Call to Order**

Motion to adopt the agenda by Krishna Juarez.  
Second by Erin Askar.  
Motion passes.

**2. Public Comments**

None.

**3. Approval of Minutes**

Pending.

Consent (Action): 3.01 Approval of the Minutes

**4. VC Executive Team Updates**

Information, Report: 4.01 Updates

Migrating from Skype to MS Teams.

WFH update - First two weeks of January all Classified at VC will be required to be on campus.

Review of DRAFT Land Acknowledgment Statement; draft has been reviewed by VC executive team and local Chumash representative. Vote on draft at January meeting.

Information, Report: 4.02 Classified Out of Cycle Request

Two requests for the Financial Aid department - both are backfill positions; 1 approved, 1 deferred to Program Review.

One request for Senior Admin Assistant due to the resignation of Blair Gilbertson, support admin for Damien Pena.

One request for Assistant Dean for the Tutoring Center; changing the position from Tutoring Supervisor to Assistant Dean because there is a need for a Master's Degree qualification in order to meet Title V requirements.

**5. VCCS Calendar and Housekeeping**

See's Candy fundraiser ends tomorrow. Total profit as of 12/2 approximately \$500.

Trust account balance - \$2848. Have not paid the Foundation yet for our last scholarship award.

CS 111 account balance - 2365.56. Can be used for Classified Leadership Institute registration fees.

Discussion: 5.01 Committee Representation

Classified tri-chair position on VC DE Advisory Group still open.

Professional Development - Sebastian will be working with Matt as Felicia has stepped down from committee. There are ample resources if anyone is interested in working with the group.

Spring flex days starting January 6.

Action: 5.02 Classified Senate Goals 2021-2022

Action: 5.03 Program Review ACTION

Review of Program Review staffing prioritization.

Motion to approve prioritization by Krishna Juarez.

Second by Jordana Ybarra-Telias.

Motion passes.

**6. Classified Senate Reports**

Discussion: 6.03 Accreditation

Documents in shared drive available for review. Still open for input if interested.

Discussion: 6.04 Caring Campus

Meet and Greet Photo Shoot was held on November 30. Staff directory suggestion sheet/template attached.

Information: 6.05 Guided Pathways

Submitting fiscal report - have spent about 59% of \$1.2M so far. Less pressure to spend all before deadline as Chancellor's office recognizes many colleges still need more time.

Action, Discussion: 6.06 VC Mission Statement ACTION

Move to have first read and action in one by Matt Moore.

Second by Tatiana Lawler.

Motion passes.

Move to approve mission statement with caveat to ensure the last sentence is grammatically correct by Matt Moore.

Second by Jeanine Day.

One abstention. Motion passes.

**7. Committee and Group Reports**

Draft SEA annual report from Damien.

Discussion at DAC about merging the DDEAC and ITAC committees. Vote to be held at Friday's ITAC meeting. Sebastian on remote work discussion group; group tasked with creating proposal to present to the Chancellor. Approaches vary by campus.  
DCAS - new district enrollment management work group formed. Work group reviewed the OC proposal and approved the enrollment portion but did not address the budgeting. Now it is moving to DCAS for a vote.

#### 8. Discussion & Action Items

Action: 8.01 ACTION - VCCCD Strategic Goals

Motion to approve the VCCCD measures of achievements and strategies draft by Matt Moore.

Second by Veronica Allen.

Motion passes.

#### 9. Future Agenda Items

None.

Action: 9.02 Reserve Item - Program Vitality

#### 10. Adjournment

Meeting adjourned at 12:01 pm.