

**VC DE Advisory Group Agenda**  
**September 8, 2022, 3-4:30 pm**  
 Hosted via Zoom <https://vccd-edu.zoom.us/j/98161605150>

<b>Committee Members</b>						
Constituency	Representative		Constituency	Representative	Constituency	Representative
Faculty Tri-Chair (Biology)	Jennifer Garner		Faculty (Library)	Linda Kennedy	Faculty (Spanish)	Araceli Trujillo
Administrative Tri-Chair (Dean)	Dan Kumpf		Faculty (Econ)	Ara Khanjian	Faculty (Business)	Nick Norris
Administrative (Dean)	Debbie Newcomb		Faculty (Biology)	Gabi Wood	Faculty (Math)	Mike McCain
Administrative (VP)	Jennifer Kalfsbeek-Goetz		Faculty (Poli Sci)	Corinna McKoy	Faculty (Sociology)	Daniella Graves
Faculty (Chemistry)	Erin Brocker		Faculty (Physics)	Hugh O'Neill	Faculty	Stephen Peluso
Faculty (Athletics)	Joey Ramirez		Faculty (Art)	Meg Phelps	Classified Tri-Chair	Matthew Moore
Faculty (Counseling)	Brandon D'Amico		Faculty (English)	Asher Sund	Classified	Sharon Oxford
Faculty (History/AES)	Rubisela Gamboa		Faculty (History)	Ray Tracy	Classified	Ali Olson-Pacheco
Faculty (History)	Colleen Coffey		Faculty (Communication)	Jamie Harmon	Classified	Shirley Ruiz
Faculty	Chloe Branciforte		Student Representative	OPEN	Classified	Andy Lucas

<b>Agenda Item</b>	<b>Discussion Notes</b>	<b>Action?</b>
<b>1. Welcome and Guests (Jennifer Garner)</b> a. Ice breaker- (Ali)		
<b>2. Consent Agenda Explanation</b> <b>3. Consent Agenda (Minutes for May 12, 2022, DEAG Meeting Agenda for September 8, 2022)</b>		
<b>4. Discussion Items</b>		

<ul style="list-style-type: none"> <li>• <b>Revisit/update past goals</b> <ul style="list-style-type: none"> <li>○ <b>DE Accreditation Resources:</b> <a href="#">VC DE Hub</a></li> </ul> </li> <li>• <b>2022-2023 Goals</b> <ul style="list-style-type: none"> <li>○ Goal Worksheet (Jennifer)</li> <li>○ DE Handbook Revision – accreditation</li> </ul> </li> <li>• <b>DEETAC Faculty Representatives:</b> <ul style="list-style-type: none"> <li>○ 2 Voting members ( 1 co –chair)</li> <li>○ 1 Online counselor (if possible)</li> <li>○ 1 Librarian (if possible)</li> </ul> </li> <li>• <b>CVC Updates</b></li> </ul>		
<p><b>5. New Tools and/or Demonstrations</b></p> <ul style="list-style-type: none"> <li>• Tidy Up</li> <li>• Proctorio subscription ended July 1, 2022</li> <li>• <a href="#">Canvas Updates – Fall 22</a></li> <li>• LTI Integrations – App Store end date (Sharon O)</li> </ul>		

**Purpose:** The mission of the workgroup is to focus on the delivery of distance education and student support services for online courses, partially online courses, and on ground courses. The workgroup will take a proactive role in educational, technological, and professional development issues pertaining to distance education.

**Vision:** We will provide quality distance education services that enhance students’ opportunities to be successful in their educational pursuits.

**2021-2022 Goals:**

1. Provide faculty with actionable resources in preparation of the 2022 ACCJC accreditation audit.
2. Devise support strategies for faculty new to online teaching through peer support/mentoring program.
3. Create a work group to explore options for fostering academic integrity in course design and proctoring.