

Curriculum Technical Review Meeting

AGENDA – 8/16/2022

3:30 p.m. via Zoom



Attendees: Michael Callahan, Maline Werness-Rude, Peter Sezzi, Kelly Denton, Jennifer Kalfsbeek-Goetz, Chloe Branciforte, Dorothy Farias, Nicole Falco, Sarah Ayala (recorder)

Items	Discussion/Action
<p>1. Review/Revise Curriculum Committee Agenda – 8/23/22</p> <p><b>First Reading Items *The following are at the Curriculum Technician Step in CIM</b></p> <p><b>Courses:</b>  <b>New:</b> <a href="#">ANTH V08</a>, <a href="#">ANTH V09</a>,  <b>Update:</b>  <a href="#">BUS V07A</a>, <a href="#">BUS V25</a>, <a href="#">BUS V27A</a>, <a href="#">BUS V30</a>, <a href="#">CS V11</a>, <a href="#">FREN V01</a>, <a href="#">KIN V50A</a>,  <a href="#">KIN V50B</a>, <a href="#">MATH V04</a>, <a href="#">MATH V21C</a>, <a href="#">PHYS V02AL</a>, <a href="#">PHYS V04L</a>,  <a href="#">PHYS V05L</a>, <a href="#">POLS V17</a>, <a href="#">PSY V07</a>, <a href="#">SOC V04</a>, <a href="#">SOC V05</a>, <a href="#">WEL V20</a></p> <p><b>Revision:</b>  <a href="#">ACCT V01A</a>, <a href="#">ACCT V01B</a>, <a href="#">ACCT V02</a>, <a href="#">ACCT V03</a>, <a href="#">ACCT V04</a>, <a href="#">ACCT V08</a>  <a href="#">ACT N102</a>, <a href="#">ACT N103</a>  <a href="#">ANTH V06</a>, <a href="#">ANTH V07</a>, <a href="#">ANTH V36</a> (same as CJ V36)  <a href="#">ART V09</a>, <a href="#">ART V27</a> (same as WEL V27)  <a href="#">ATEB N105</a>, <a href="#">ATEB N106</a>  <a href="#">BIOL V03</a>, <a href="#">BIOL V04</a>, <a href="#">BIOL V12</a>,  <a href="#">BUS N161</a>, <a href="#">BUS N162</a>, <a href="#">BUS N163</a>,  <a href="#">CDL N101</a>, <a href="#">CDL N103</a>,  <a href="#">CJ V36</a> (same as ANTH V36),  <a href="#">EAC N132</a>  <a href="#">ENGL V01C</a>  <a href="#">FREN V02</a>  <a href="#">GEOG V01</a>, <a href="#">GEOG V01L</a>  <a href="#">HIST V16</a>  <a href="#">KIN V80</a>, <a href="#">KIN V81</a>  <a href="#">MATH V05</a>, <a href="#">MATH V40</a>  <a href="#">PHYS V04</a>, <a href="#">PHYS V05</a>  <a href="#">POLS V03</a>, <a href="#">POLS V04</a>, <a href="#">POLS V05</a>, <a href="#">POLS V14</a>, <a href="#">POLS V18</a>  <a href="#">PSY V25</a>  <a href="#">SPAN V03S</a>,  <a href="#">WEL V01</a>, <a href="#">WEL V03</a>, <a href="#">WEL V04</a>, <a href="#">WEL V20</a>, <a href="#">WEL V27</a> (same as ART V27),  <a href="#">WEL V30</a>,  <a href="#">WS V20</a>, <a href="#">WS V22</a></p> <p><b>Inactivation:</b>  <a href="#">BIOL V23</a>, <a href="#">EAC V21</a>, <a href="#">EAC V26</a>, <a href="#">EAC V95</a>, <a href="#">EAC V96</a>, <a href="#">HIST V30</a>, <a href="#">LS V09</a>, <a href="#">MT V01</a>,  <a href="#">MT V03</a>, <a href="#">PHIL V06A</a>, <a href="#">PHIL V06B</a>, <a href="#">POLS V10</a>, <a href="#">SL V10A</a>, <a href="#">SL V10B</a>,  <a href="#">WEL V66</a>,</p> <p><b>Programs:</b>  <b>Revision:</b> <a href="#">AS Nursing</a></p> <p><b>First Reading Items *The following are at the ARTICULATION OFFICER Step in CIM</b></p> <p><b>New:</b>  AG V05, AG V20, BUS V55, BUS V57, BUS V75, CJ V38, CJ V50, CJ V51, CJ V52, CJ V53, CJ V54, CJ V56, CJ V59, CS V62, KIN V82, KIN V83, KIN V87</p> <p><b>Revision:</b>  AG V11, AG V12, AG V13  ARCH V10, ARCH V11 (same as CT V20/DRFT V02B), ARCH V21, ARCH V22, ARCH V23 (same as DRFT V05A), ARCH V24 (same as DRFT V05B), ARCH V25, ARCH V31, ARCH V32, ARCH V33, ARCH V40, ARCH V41,</p>	<p><i>All courses in both categories have been through Tech Review. Linked courses through Tech Review 2, and unlinked through Tech Review 1.</i></p> <p><i>Courses at the Curriculum Technician step ok to go to CC</i></p> <p><i>AO step courses to move forward when ready.</i></p> <p><i>Course Review</i>  <i>CourseLeaf doesn't distinguish course submissions by date. "First In, First Out" intended to be honored as much as possible, especially with the high volume of courses.</i>  <i>Programs are not easily searchable either. Team is starting to track the order of review.</i></p>

Items	Discussion/Action
<p>ARCH V58 (same as CT V58), ARCH V60 (same as CT V60), ARCH V64 (same as CT V64), ARCH V67 (same as CT V67)</p> <p>BUS V17, BUS V29, BUS V31, BUS V33, BUS V38 (same as CD V38), BUS V49, BUS V50, BUS V97</p> <p>CD V03, CD V11, CD V14, CD V19, CD V66</p> <p>CJ V01, CJ V06, CJ V07, CJ V25, CJ V28</p> <p>COUN V02</p> <p>CT V12 (same as ARCH V12), CT V30, CT V43, CT V44, CT V50, CT V52, CT V59 (same as ARCH V59), CT V63, CT V65 (WEL V65), CT V66, CT V70, CT V71, CT V72, CT V75 (ARCH V75), CT V76, CT V77, CT V79</p> <p>DANC V10A, DANC V10C, DANC V10C, DANC V13A – V13D, DANC V15C, DANC V15D, DANC V23, DANC V27, DANC V29A – V29D, DANC V30A – V30D, DANC V50B, DANC V50C, DANC V50D, DANC V90</p> <p>DRFT V02A (same as WEL V02), DRFT V03, DRFT V14A</p> <p>ECON V01A, ECON V01B</p> <p>ENGL V01B, ENGL V02, ENGL V29A, ENGL V29B, ENGL V33, ENGL V34</p> <p>ESRM V14</p> <p>FILM V01, FILM V02, FILM V03A, FILM V05</p> <p>GEOL V02, GEOL V02L, GEOL V03, GEOL V03L, GEOL V07, GEOL V09, GEOL V11, GEOL V21</p> <p>HED V73</p> <p>ICA V02 – V08, ICA V13 – V20, ICA V22-V25, ICA V30A, ICA V30B, ICA V31A, ICA V31B, ICA V36, ICA V69</p> <p>MUS V01, MUS V02A, MUS V02AL, MUS V02B, MUS V02BL, MUS V02C, MUS V02CL, MUS V02D, MUS V02DL, MUS V03, MUS V06, MUS V07, MUS V08, MUS V09A, MUST V09B, MUS V10, MUS V11, MUS V12, MUS V14A, MUS V14B, MUS V14C, MUS V15, MUS V34</p> <p>WEL V13A, WEL V13B, WEL V14A, WEL V14B</p> <p><b>Inactivation:</b> BUS V53, DRFT 14B, DRFT V99, MUS V02H, MUS V13</p> <p><b>Programs:</b> Revision: ICAN-JOB</p> <p><b>Administrative Corrections:</b></p> <ul style="list-style-type: none"> <li>• CJ V01</li> <li>• CS V45 (previously CS V47)</li> <li>• CSU GE-Breadth, Certificate of Achievement (COA), key #316</li> <li>• Intersegmental General Education Transfer Curriculum (IGETC), Certificate of Achievement (COA), key #328</li> </ul>	<p><b>CJ V01:</b> <i>Equivalency listed on CJ V01 COR to SOC R116 needs to be removed. Completed by P. Sezzi effective F23</i></p> <p><b>CS V45:</b> <i>Since approval at the 5/3/22 CC meeting as CS V47, faculty decided (1) to change the course ID to CS V45, and (2) to reclassify it as a new course rather than as a reactivation</i></p> <p><b>GE Programs:</b> <i>Michael Bowen updated these administratively to implement recent GE approvals</i></p>
<p><b>2. Standing Item – Additional items for Curriculum Committee Meeting Agenda:</b></p> <ul style="list-style-type: none"> <li>• <b>ASCCC recommended 30-day assessment of pandemic emergency and <a href="#">modified resolution</a> (Curriculum Committee version) – M. Werness-Rude</b></li> </ul>	<p><i>Put on first CC meeting of every month) – under Curriculum Committee Business. Must be voted on at every meeting since it has to be renewed every 30 days. <b>Will appear on 8/23 CC meeting – first item.</b></i></p>
<p><b>3. How to handle the family notation in CIM/CAT – M. Werness-Rude</b></p>	<p><i>Issue is that Family information is repeated both in Additional Catalog Notes section and in the Family field.</i></p> <p><i>Family name information to be the last line of the Catalog Description</i></p> <p><i>Larger issue being discussed and will come to resolution as to how to handle repeatability notes in courses.</i></p>
<p><b>4. Faculty stipend to assist in Tech Review – O. Long</b></p>	<p><i>STIT 9916: "...updating curriculum in Banner, mapper, CIM, CAT, Degree Works, ASSIST up to 50 hours"</i></p> <p><i>Can we offer to faculty to incentivize getting needed updates?</i></p> <p><i>Item not discussed due to time.</i></p>

Items	Discussion/Action
<p>5. Possible Committee Goal for AY 22-23</p>	<p>If the district moves to a compressed calendar in Fall 2023, course without correct hours (total rather than weekly) will cause negative issues for the academic data specialists. This will affect courses where the hours haven't been updated and are still being offered. Also, another chance to inactivate courses we don't offer to lessen the workload in completing this clean-up.</p> <p>Could a report be run to see the courses needing edits? These can be administrative changes if everything else on the course is in order.</p> <p><i>Item not discussed due to time.</i></p>
<p>6. GE Approval – M. Bowen (<i>in absentia</i>)</p>	<p>A procedure that documented in the curriculum handbook is that if a course is newly approved for CSU GE-Breadth or IGETC, and the AA/AS GE list has a comparable area, then the CC may (although is not obligated to) vote to approve that course for the comparable AA/AS GE area without first obtaining a recommendation from P&amp;GE.</p> <p>I would like to invoke (<i>in absentia</i>) the alternative procedure at the first or second CC meeting this fall. The new courses ETHS V01/AES V71 and ETHS V02/AES V72 were both approved for CSU GE-Breadth area D (Social and Behavioral Sciences) and area F (Ethnic Studies), effective F22. These courses were not previously on the AA/AS GE list. I recommend that CC vote to add these courses to the AA/AS GE list, also effective F22 (this is slightly retroactive but there is historical precedent for this; see the 9/1/2020 CC minutes) in area B2 (Social/Behavioral Sciences) and area F (Ethnic/Gender Studies)</p> <p>*Note for Sarah – Follow up needed if approved at CC – see email</p> <p><i>Item not discussed due to time.</i></p>
<p>7. Ambiguous-Placement Programs in CAT</p>	<p>Example: New Holistic Health COA effective F22. Where to put it in CAT? In CIM it is listed under "Health Education" but there is a "Holistic Studies" Discipline in CAT (which houses the GE Pattern I and Holistic Health PA).</p> <p>Upcoming ACCT courses – will they move to "Accounting" in CAT along with the Accounting AS/COA? These are all currently under "Business".</p> <p><i>Item not discussed due to time.</i></p>
<p>8. Blanket inactivation proposal for V88/V89 courses?</p>	<p>Since there are no <b>active</b> CORs for these in CIM or Banner, they will disappear in CAT. Nothing would need to be done in CIM; it's just to acknowledge the catalog change.</p> <p><i>Item not discussed due to time.</i></p>
<p>9. Transferring GE approvals (stemmed from an email from MB concerning ART V02C/AES V67 – see information to the right)</p>	<p>* At the first CC meeting in the fall, one of the action items (probably under P&amp;GE) needs to be to grandfather the local GE approvals in areas C1 and F from the previously inactivated course, along the lines of what we did for the ASL courses (i.e., transferring the old GE approvals from the SL courses). Alternatively, these could go through the full P&amp;GE process if deemed preferable by the curriculum committee. Otherwise this course will not apply to the local GE list (because it is an F23 implementation, it will not appear in the GE list for the F22 catalog). The GE designation should be made effective F23 to match the course's official reactivation term. (Kelly and Olivia will need to know this date for Degree Works.)</p> <p>PENDING NO DIRECTION FROM CC, WE MAY WISH TO ADOPT THE GRANDFATHER-IN POLICY, BUT THIS IS SOMETHING WE CAN DISCUSS MORE AT THE FIRST MEETING OF THE FALL</p> <p><i>Item not discussed due to time.</i></p>
<p>10. CAT Wrap-Up – S. Ayala</p>	<p><i>Item not discussed due to time.</i></p>
<p>11. New CC members: Rona Williams – ASVC Director of External Affairs Note: Gema will still be on CC even though Dan Walsh is Counseling Chair.</p>	<p><i>Chloe Branciforte returns!</i></p>

Items	Discussion/Action
<b>OLD BUSINESS: (Items postponed due to time from previous meetings)</b>	
<p>12. <a href="#">Curriculum Committee Survey Results</a> – P. Sezzi, M. Werness-Rude</p>	<p><i>Put this on CC agenda – add to agenda as an Informational Item – Sept 13 (in place of scheduled TR) at noon.</i></p> <p><i>Question to pose to the Curriculum Committee for better understanding:</i>  <i>Define what is training / What is not training</i>  <i>How many trainings should we have</i>  <i>Should training take place during CC scheduled meeting times? Or outside of scheduled CC scheduled meeting times?</i></p>
<p>13. 2022-2023 Meeting Schedules - P. Sezzi, M. Werness-Rude, M. Bowen</p>	<p><i>On CC agenda for Vote - Put this on CC agenda – add to agenda at top</i></p>
<b>OTHER STANDING ITEMS/FUTURE AGENDAS</b>	
<ul style="list-style-type: none"> <li>• Anti-racism and curriculum – J. Kalfsbeek-Goetz  <a href="https://www.glendale.edu/about-gcc/faculty-and-staff/c-i-curriculum-and-instruction/creating-equitable-curriculum-guide">https://www.glendale.edu/about-gcc/faculty-and-staff/c-i-curriculum-and-instruction/creating-equitable-curriculum-guide</a></li> <li>• C-ID Update/AO Report – XXX</li> <li>• Course/Program approvals Update – S. Ayala</li> </ul> <p><b>Future Agenda Items:</b></p> <ul style="list-style-type: none"> <li>• Discussion of AB 928 , AB1111, ad <a href="#">AB 1705</a></li> <li>• Theatre Arts: Technical Theatre COA (New)</li> <li>• New CCCCO Guidelines for AA/AS Ethnic Studies competency requirement in Title 5</li> </ul>	<p><i>Technical Theatre COA needs review, regional consortia minutes, and CTE Advisory Council Approval Meeting Minutes</i></p> <p><i>Item to be discussed when CCCO guidelines are published. Action needed: identify and designate courses meeting competency requirement in accordance with guidelines</i></p>