

**VENTURA COLLEGE**  
**Minutes of T-Ten Advisory Council Meeting**  
**Date: April 22, 2022**

**Present:** Jill Sanders, James Yuki, Chad Stangeland, Eric Irwin, Russell Gardner, Matt Haus, Noah Max, Rob Van Nieuwburg, James Cruz

**Minutes:** Eileen Crump

<b>Agenda Item</b>	<b>Summary of Discussion</b>	<b>Action (If Required)</b>	<b>Assigned to:</b>
Call to order	The meeting was called to order on 8:10 a.m.		Chad Stangeland
Approval of Minutes	<p>Rob Van Nieuwburg motioned to approve. Russell Gardner seconded the motion.</p> <p>The November 5, 2022, meeting minutes were approved.</p>		Chad Stangeland
2 <sup>nd</sup> Year Cohort	<p>2022 Cohort (Impacted by Covid Restrictions)</p> <ul style="list-style-type: none"> <li>➤ 12 remaining students</li> <li>➤ All students placed in dealerships</li> <li>➤ 28 ASEs passed (Scheduled to take A1, A2, A8 in next two weeks)</li> <li>➤ 1 ASE Master</li> </ul>		Chad Stangeland
1 <sup>st</sup> Year Cohort	<p>2023 Cohort (Finishing up first year)</p> <ul style="list-style-type: none"> <li>➤ 22 Students</li> <li>➤ 20 Students placed in dealerships.</li> <li>➤ Only 2 students have not been placed in dealerships.</li> <li>➤ 12 ASEs passed (Students are scheduled to take A4 &amp; A5 in next couple of weeks.</li> </ul>		Chad Stangeland
2024 Cohort	<p>2024 Cohort (Students who will start first semester in fall 2022)</p> <ul style="list-style-type: none"> <li>➤ 22 Recruited Students</li> <li>➤ 2 Students already placed at dealers</li> </ul>		Chad Stangeland
Old Business (Hybrid Course)	<p>Hybrid Course Update (Scheduled to start summer 2023.)</p> <p>The hybrid course will only be offered during the summer semester. The only place to fit the course because the automotive shop is occupied with other courses. The Hybrid class will be 3 days a week for 4 weeks. The 2023 cohort will be the first cohort to have the opportunity to enter the Hybrid</p>		Chad Stangeland

	Course at the end of their two years. Student will be able to get credit for 071 and 072.		
Old Business (ASE Entry Level Trail)	<p>ASE Entry Level Trial (This is used as practice for students to help prepare for actual ASE Test.)</p> <ul style="list-style-type: none"> <li>➤ 83 Entry level tests taken</li> <li>➤ 70 Entry level tests passed</li> </ul> <p>If the ASE Entry Level Trial proves to help students pass the ASEs the cost will be covered. Students will have the opportunity to take two Entry Level Test per semester A1 – A8.</p> <p>The plan is to eventually offer noncredit ASE Entry Level Trial to industry partners for their technicians who are struggling with passing ASEs test.</p> <p>Goal is to assess an increase and decrease in the pass rate of full ASE Certification Tests.</p>		Chad Stangeland, Russell Gardner
Old Business (Technician Pay Plan Template)	Dealers will receive samples Technician Pay Plan Templates used by different dealerships.	Chad Stangeland will email Pay Plan Template to dealerships.	Chad Stangeland
New Business (ASE Standard 6.4)	<p>Expert Level COA (Attached to hybrid level course)</p> <ul style="list-style-type: none"> <li>➤ Under Automotive Career Education more certificates are built into the program. There are now multiple levels of Certificates of Achievements. <ol style="list-style-type: none"> <li>1. Maintenance (Student only took the first semester course.)</li> <li>2. Service (Finished one year of the T-Ten program)</li> <li>3. Repair (Completed program but did not do internship.)</li> <li>4. Performance</li> <li>5. Expert COA is a student (Connected to Hybrid Course) who is a T-Ten Graduate.</li> </ol> </li> </ul>		Chad Stangeland
New Business (Dealership Participation in Recruiting)	<p>Dealership Participation in Recruiting</p> <ul style="list-style-type: none"> <li>➤ High School Automotive Programs (Chad Stangeland, Russell Gardner and Andy Cawelti do the high school recruiting.) Andy Cawelti has gone to all high school automotive programs in Ventura County.</li> <li>➤ New automotive program at Fillmore High School.</li> </ul>		Chad Stangeland

	<ul style="list-style-type: none"> <li>➤ Locate dealerships need to participate in recruiting students for the Ventura College automotive program.</li> </ul>		
ASE Education Foundation Accreditation	<p>Reviewing the ASE 5-year accreditation process</p> <ul style="list-style-type: none"> <li>➤ Develop a subcommittee to review accreditation</li> <li>➤ Distribute ASE Accreditation Standards to committee for their review.</li> <li>➤ Instruction and review will take place directly after today's meeting adjournment.</li> </ul>		Russell Gardner
Budget Update (ASE Standard 6.2)	<p>Update on budget</p> <ul style="list-style-type: none"> <li>➤ Spending deadline was April 1, 2022</li> <li>➤ All budgeted funds have been spent down</li> <li>➤ Fiscal Year 2022-2023 Perkins application has been submitted request \$270,000.</li> <li>➤ Fiscal Year 2022-2023 General budget TBD.</li> </ul> <p>Automotive Department requested ADS Equipment.</p> <p>Dealers are asked to make recommendations on what equipment and tools are needed in the automotive department.</p>		Russell Gardner
Adjournment	The meeting was adjourned 9:00 a.m.		Chad Stangeland