



STUDENT EQUITY AND ACHIEVEMENT COMMITTEE

ZOOM <https://vcccd-edu.zoom.us/j/98554578717?pwd=SHpEdzFOWklqV05RTUNEaVg4bDEvZz09>
Passcode: 617719

DATE 01.12.22

TIME 2:00 PM - 3:30 PM

COMMITTEE MEMBERSHIP

Veronica Allen (co-Chair), Paula Munoz (co-Chair), Damien Pena (non-voting co-Chair), Jen Kalfsbeek-Goetz (non-voting co-Chair), Heather Aguilar, Hafez Alawdi, ~~Melissa Bowen~~, Jamie Birkett, Dan Clark, Ralph Fernandez, Bea Herrera, Eric Martinsen, Jimmy Walker, Victoria Nielsen, Alma Rodriguez, Jordana Ybarra-Telias, David Young

COMMITTEE CHARGE

The Student Success Committee (SSC) is the operational committee responsible for student success, equity/racial equity, and related initiatives. The SSC integrates and aligns student success efforts into a cohesive strategy through on-going evaluation of data. SSC makes recommendations to the Executive Team via the College Planning Committee to identify and close equity gaps while continuously improving student success outcomes in accordance with State guidelines, the Student Equity Plan, and the Ventura College Master Plan.

AGENDA

I. Public Comments	<i>A. No public comments</i>
II. Approval of past meeting minutes	<i>N/A</i>
III. Guests to discuss area equity activities - quad chairs request committee members are CAMERAS ON when guests are present.	
IV. DISCUSS guest visits regarding the SEP going forward	<p><i>A. Suggestion of improving current communication with those areas receiving SEA funding. Additionally, including supervisor or department chairs to bridge communication gaps.</i></p> <p><i>B. Possibly one or two town hall type forums for members included in the equity plan to discuss area equity activities and share their ideas for moving forward. Request for written follow up on established rubrics created by the committee by using Microsoft Forms.</i></p> <p><i>C. Suggestion to share something in writing to guests, that they can take with them and share with their areas.</i></p> <p><i>D. Suggestion of hybrid forum, where all areas funded by SEA are required to submit a form with questions from the committee. Once the committee reviews, they will select which areas they would more information from.</i></p> <p><i>E. Suggestion of creating a Canvas shell or Microsoft teams space for the equity plan.</i></p> <p><i>F. Suggestion to ask Phil to gather the information presented in program review and the committee will add more data elements to current plan.</i></p>

<p>V. Annual SEP report - 1st read</p>	<p>A. <i>Due April</i></p> <p>B. <i>Members: Faculty (Dan, Heather, Eric, Paula); Classified (Victoria, Veronica, Sebastian, Libby, Amanda); Manager (Jen); Vice President of ASVC (Alina)</i></p> <p>C. <i>Integrating equity definitions from the district</i></p> <p>D. <i>Suggestion to utilize the data provided by Phil's to identify the largest equity gaps and use that information as a tool in writing the plan.</i></p> <p>E. <i>Goal to make the SEP a live document, that is continuously reviewed and revised.</i></p>

PRIORITIES IDENTIFIED AUG. 25, 2021

1. **Discuss how current SEA projects get evaluated for continuance.**
 - *Suggestion to make item \ a primary agenda item for next meeting.*
 - *Suggestion to include in the program review process.*
 - a. Some programs not funded but not in SEP - others not in SEP should be funded.
 - b. What is recommendation for funding process - Are we assuming all plan projects are funded?
 - c. What will get funded for AY 2022 based on the work we completed on the rubrics/matrices
2. **Process for reviewing currently funded initiatives and outcomes. We need to discuss the details regarding existing programs that are SEA funded and assess how they are meeting goals.**
 - a. Re-cap on what was funded for continuance from AY2021- including over the summer
3. **Develop and Complete the SEP for 2022-2025**
 - a. Develop a 3-year plan with an equity vision and mission statement - create an infographic similar to SMCC Planning to develop Student Equity Plan.
 - b. Discuss CUE report on VC SEP
4. **Support training and PD efforts needed for the SEA committee**

GOALS

Effectively inform the campus about the Student Equity Plan (SEP) efforts and successes, in plan language that is accessible and understandable to all, by developing an executive summary and explanatory narrative of the EP that outline how the college defines and address equity by:

1. Integrating and aligning student success efforts in a cohesive strategy by defining an equity-minded and student-centered rubrics to assess programs and initiatives to avoid duplication, simplify services, and increase efficiency.
2. Evaluating disaggregated data related to student success on an on-going basis with a focus on closing equity gaps for disproportionately impacted student groups in the five areas as outlines in the approved Ventura College SEP;
3. Working to create a culture of equity-mindedness, we will engage the campus in our SEP work by bringing together campus efforts and integrating and aligning the SEP with all other campus plans and initiatives; and
4. Making recommendations to close equity gaps and continuously improving student success achievement.
5. Complete the 2022-2025 Student Equity Plan (SEP), including approval through the shared governance process. The SEP will include an executive summary, an equity missions and vision, and method for visually communicating our SEP.

College Mission: At Ventura College, we transform students' lives, develop human potential, create an informed citizenry, and serve as the educational and cultural heart of our community. Placing students at the center of their learning experience, we serve a highly diverse student body by providing innovative instruction and student support, focusing on associate degree and certificate completion, transfer, workforce preparation, and basic skills. We are committed to the sustainable continuous improvement of our college and its services.

College Vision: Ventura College will be a beacon of learning-a source of inspiration & guidance-for our students and community.

VC Guiding Principles: At Ventura College we believe that students come first and all else follows. We strive to create a campus environment that fosters collaboration, communication, and mutual respect. We are committed to these Guiding Principles in all that we do: Embrace the strength of diversity; Listen with intensity and compassion; Communicate with integrity and patience; Design student-centered solutions; Spark self-confidence and a sense of discovery; and Pursue our vision and goals with passion.
