



# STUDENT EQUITY AND ACHIEVEMENT COMMITTEE

**ZOOM** <https://vcccd-edu.zoom.us/j/98554578717?pwd=SHpEdzFOWklqV05RTUNEaVg4bDEvZz09>  
Passcode: 617719

**DATE** 10.13.21

**TIME** 2:00 PM - 3:30 PM

**COMMITTEE MEMBERSHIP**

Veronica Allen (co-Chair), Paula Munoz (co-Chair), Damien Pena (non-voting co-Chair), Jen Kalfsbeek-Goetz (non-voting co-Chair), Heather Aguilar, Hafez Alawdi, Melissa Bowen, Jamie Birkett, Dan Clark, Ralph Fernandez, Bea Herrera, Eric Martinsen, Jimmy Walker, Victoria Nielsen, Alma Rodriguez, Jordana Ybarra-Telias, David Young

## COMMITTEE CHARGE

The Student Success Committee (SSC) is the operational committee responsible for student success, equity/racial equity, and related initiatives. The SSC integrates and aligns student success efforts into a cohesive strategy through on-going evaluation of data. SSC makes recommendations to the Executive Team via the College Planning Committee to identify and close equity gaps while continuously improving student success outcomes in accordance with State guidelines, the Student Equity Plan, and the Ventura College Master Plan.

## AGENDA

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| I. Discuss matrices and our plans to invite guests       |  |
| II. SEA Equity Institute participants                    |  |
| III. SEP workforce planning                              |  |
| IV. Focus on priorities as identified previously (below) | <i>SEA Committee reviews / determines what constitutes an equity summit. SEA can make recommendations to PD and they can review ideas to ensure the ES plans align with the SEP.</i> |

## PRIORITIES IDENTIFIED AUG. 25, 2021

1. **Discuss how current SEA projects get evaluated for continuance.**
  - a. Some programs not funded but not in SEP - others not in SEP should be funded.
  - b. What is recommendation for funding process - Are we assuming all plan projects are funded?
  - c. What will get funded for AY 2022 based on the work we completed on the rubrics/matrices
2. **Process for reviewing currently funded initiatives and outcomes. We need to discuss the details regarding existing programs that are SEA funded and assess how they are meeting goals.**
  - a. Re-cap on what was funded for continuance from AY2021- including over the summer
3. **Develop and Complete the SEP for 2022-2025**
  - a. Develop a 3-year plan with an equity vision and mission statement - create an infographic similar to SMCC Planning to develop Student Equity Plan.
    - i. *Board review SEP 2022 (1<sup>st</sup> read) meeting, around August Senates 2<sup>nd</sup> read meetings, May senates 1<sup>st</sup> reads, CPC final review AUG 2022, ASG review 1<sup>st</sup> read May last review AUG, aim to be done writing by April 14, workgroup meets and writes NOV 2021 - APRIL 2022.*
    - ii. *Make sure student rep is available with alternate when they cannot make it.*
    - iii. *Include Equity mission and vision statements and an executive summary or narrative. This section highlights what we want to do, and the matrices part of the plan is how we are going to do it. Include a terms list as part of the SEP - possible.*
    - iv. *Membership and workgroups:*
      - *Sub-workgroups? Decide at next meeting with full group.*

- Jennifer get data from Phil beyond dashboards. Consider creating an ARGOS report so we can pull it regularly as needed.
- 5 faculty, 5 classified pros, 1 manager/administrator.
  - Veronica
  - Dan
  - More to be decided at a future meeting.
  - Do we include GP committee members?

b. Discuss CUE report on VC SEP

#### 4. Support training and PD efforts needed for the SEA committee

i. Plan for a JAN PD event.

#### NEXT MEETING

**October 27<sup>th</sup> 2:00PM - 3:30PM**

#### GOALS

Effectively inform the campus about the Student Equity Plan (SEP) efforts and successes, in plain language that is accessible and understandable to all, by developing an executive summary and explanatory narrative of the EP that outline how the college defines and address equity by:

1. Integrating and aligning student success efforts in a cohesive strategy by defining an equity-minded and student-centered rubrics to assess programs and initiatives to avoid duplication, simplify services, and increase efficiency.
2. Evaluating disaggregated data related to student success on an on-going basis with a focus on closing equity gaps for disproportionately impacted student groups in the five areas as outlines in the approved Ventura College SEP;
3. Working to create a culture of equity-mindedness, we will engage the campus in our SEP work by bringing together campus efforts and integrating and aligning the SEP with all other campus plans and initiatives; and
4. Making recommendations to close equity gaps and continuously improving student success achievement.
5. Complete the 2022-2025 Student Equity Plan (SEP), including approval through the shared governance process. The SEP will include an executive summary, an equity missions and vision, and method for visually communicating our SEP.

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**College Mission:** At Ventura College, we transform students' lives, develop human potential, create an informed citizenry, and serve as the educational and cultural heart of our community. Placing students at the center of their learning experience, we serve a highly diverse student body by providing innovative instruction and student support, focusing on associate degree and certificate completion, transfer, workforce preparation, and basic skills. We are committed to the sustainable continuous improvement of our college and its services.

**College Vision:** Ventura College will be a beacon of learning—a source of inspiration & guidance—for our students and community.

**VC Guiding Principles:** At Ventura College we believe that students come first and all else follows. We strive to create a campus environment that fosters collaboration, communication, and mutual respect. We are committed to these Guiding Principles in all that we do: Embrace the strength of diversity; Listen with intensity and compassion; Communicate with integrity and patience; Design student-centered solutions; Spark self-confidence and a sense of discovery; and Pursue our vision and goals with passion.