

**Guide Pathways Steering (GPS) Team**

**Meeting Agenda**

**3/26/2021, 10:00 to 11:45 am**

**ConferZOOM: <https://cccconfer.zoom.us/j/95467619919>**

**Committee Members**

<b>Constituency</b>	<b>Representative</b>	<b>Constituency</b>	<b>Representative</b>	<b>Constituency</b>	<b>Representative</b>	<b>Constituency</b>	<b>Representative</b>
ASVC President	Carlo Plascencia	Administration	Lynn Wright	Classified	Sebastian Szczebiot	Faculty	Dan Clark
Student	Carlos Martinez	Administration	Lisa Putnam	Classified	Krishna Juarez	Faculty	Corey Wendt
Student	Colin Braza	Administration	Debbie Newcomb	Classified	Alma Rodriguez	Faculty	Gigi Fiumerodo
Student	Ariana Kaitlyn Cheng	Administration	Jennifer Kalfsbeek-Goetz	Classified	Sarah Mossembekker	Faculty	Erin Brocker
Student	Humberto Jimenez?	Administration	Damien Peña	Classified	Tatiana Lawler	Faculty	Peter Sezzi
Student	Carlos Rodriquez			Classified	Nan Duangpun	Faculty	Rachel Johnson
Student	Deanielle Carrington			Classified	Libby Fatta	Faculty	Cynthia Wetzel
Student	Jessica Flores Esquibel			Classified	Sharon Oxford	Faculty	Jimmy Walker
Student	Adelaido Navarro			Classified	Raquel De Los Santos	Faculty	VACANT
Student	Angela Duran?						

(CCCCO Regional Coordinators: [Boglarka Kiss](#) and [Bernard Gibson](#) )

Agenda Item	Discussion Notes	Action
<b>1. Resources &amp; Development Opportunities</b>	<ul style="list-style-type: none"> <li>a. <a href="#">Guided Pathway Electronic Toolkit</a></li> <li>b. Academic Senate for California Community College (ASCCC)               <ul style="list-style-type: none"> <li>i. <a href="#">ASCCC Guided Pathway Resources</a></li> </ul> </li> <li>c. <a href="#">Guided Pathways VC Web page</a></li> <li>d. SCC GP Youtube: <a href="https://www.youtube.com/channel/UCJytqjelaigFfTwSqKox0eA">https://www.youtube.com/channel/UCJytqjelaigFfTwSqKox0eA</a></li> <li>e. Career Ladders Guided Pathways page: <a href="https://www.careerladdersproject.org/guidedpathways/">https://www.careerladdersproject.org/guidedpathways/</a></li> <li>f. Upcoming Events: <a href="http://bit.ly/gpcentralcoastevents">http://bit.ly/gpcentralcoastevents</a></li> <li>g. Vision for Success Virtual Summit: <a href="https://www.virtual.pro-av.com/cccvisionforsucces">https://www.virtual.pro-av.com/cccvisionforsucces</a></li> </ul>	
<b>2. Public Comments – 3 mins</b>	<ul style="list-style-type: none"> <li>a. Open</li> </ul> <p>Comment from Gigi:</p> <ul style="list-style-type: none"> <li>• Diversity &amp; Cultural Program has been published on website.</li> <li>• Multicultural &amp; Diversity Festival will be held April 12<sup>th</sup> through the 15<sup>th</sup>. This event will be in collaboration with Oxnard College</li> <li>• Poetry Slam will be on Thursday, April 15<sup>th</sup>. There will be various panelists and events.</li> <li>• Professional Development with Dr. Gina Garcia talking about Hispanic Serving Institutions.</li> </ul> <p>Promote all to your students, any questions don't hesitate to contact Gigi.</p>	
<b>3. Student Voices – 10 mins</b>	<ul style="list-style-type: none"> <li>a. Students' thoughts arising from GP workgroup meetings</li> </ul> <p>No comments and/or observations</p>	

<p><b>4. Guided Pathways Updates – 10 mins</b></p>	<p>a. Update on GP meeting with ET—Lynn/Corey Update from Corey; looking into the auto wording of degrees we have three college Executive Team support moving forward. Next step we hope it gets prioritized at DAC level. This project will post student degrees on their transcripts, where before we were missing it.</p> <p>Guided Pathways structure will remain for next year. Faculty if you want to continue on committee please let Dan Clark know. There are a couple of vacancies at the moment and Dan will put that on the next academic senate meeting.</p> <p>Conversation about auto wording; will be prioritizing for April 1<sup>st</sup> and will be using combined Covid dollars from three campuses. Because Covid dollars are being used, it needs to be completed by 2022.</p> <p>b. Update on Starfish Town Hall—Corey Main goal is to get our Early Alert going. Tech Work Group made some recommendations at town hall. Will be working with Alex and Jesus and see how GP can assist and move along. Also, some work that’s happening across district is student will be assigned to our Career Major Communities. This will identify students better. Also, there will be a link on Canvas page for students and faculty to access. This will be very helpful for both faculty and students and they can become familiar with the icon. Discussion on the automated messages on canvas. It will possibly be out/on by summer 2021 if not fall 2021. Also, will be district wide trainings to be more familiar with Starfish.</p>	
<p><b>5. GP Retreat Planning Updates – 10 mins</b></p>	<p>a. FLEX day, Tuesday, April 27 (likely 1-2:15 pm) [GP Retreat Planning team: Rachel, Gigi, Peter, Seb, Tatiana, Nan, Lynn]</p> <p>b. Updates/Next Steps Update from Rachel &amp; Gigi: We will be potentially adding a couple of websites outside of Ventura College as part of the Scavenger Hunt. This will get ideas from a student perspective. Will meet closer to the retreat to finalize the scavenger hunt questions. A sign-up list is up for stewards in each of the breakout rooms. Discussion</p>	

	on website department pages; Patty was working on standardized pages deployed across district	
<b>6. Workgroup Proposal form – 10 mins</b>	<p>a. Review Rubric Corey shared Proposal fillable form; the form converted to a PDF, link to College Strategic Plan, Goals 1-5 listed, details of request Discussion on representation of rubric scoring. Would like to have students involved/part of the discussion. Purposing that proposals be submitted by April 9<sup>th</sup> and those that were submitted by 9<sup>th</sup> scored by the 23<sup>rd</sup>. There could be more proposals submitted and review at a later date. Student Jessica is willing to read proposals and ultimately final decision will be ASVC President.</p> <p>Discussion on evaluation request questions. Possibly clarify to help work groups with ranking. Everyone gets your proposals in, it's better to submit something rather than nothing.</p> <p>b. Reviewers—same team as for GP travel requests c. <b>Proposals due by Friday, April 9<sup>th</sup></b> (Reviews completed by April 23) An email will be sent out from Carmen regarding due date of April 9<sup>th</sup>.</p>	Carmen will be sending out an email to all regarding submission of Proposals.
<b>7. Other Colleges' GP Webpages– 10 mins</b>	<p>a. Review of PCC's GP webpages Corey demonstrated Pasadena City College website on Guided Pathways. There are tools on exploring your Career goals. The meta majors are towards bottom and looks similar to ours. Reviewed section on Success Team and what they do for students. The more recommendations we get from student the more we will implement.</p>	
<b>8. GP Work Groups: 5 min. report outs by each workgroup – 30 mins</b>	<p>1. Career Center A presentation was done at last meeting. It was a little overview of what the Career Center is about. Discussed options of how to use Career Coach and how to embed it into our current website and use. There was a discussion on how to expand services of the Career Center in particular internship opportunities.</p> <p>2. Part-time, Evening, Online Students</p>	

Marnie is overseeing on getting a Student Service Syllabus. Marnie is going to do some research on what is being used at Moorpark and with in our new student counseling course selection. Corey also mentioned on working on a three (3) year map for students. Working on a form/template but still need to send out for leads/chairs to add information.

3. K-12 Partnerships

Have not been able to meet as a group.

4. Engl/ESL & Math (AB705)

Meeting first week of April on how to make it easy for students to access their placement level for English and Math as well as for the counselors to quickly find it. We also had a contract approved from District for a group to do research on the Community for our ESL needs. This will help build out a program. Also, Math is working on a non-credit version of Math. This will help students who need brush up can get it free in a non-credit version. English has identified several of our CMC that they are going to try to create Thematic Courses. This is tied into the free textbooks that were offering for English 1A.

5. CMC Success

Met with English Department and they shared ideas on how to support student and wanting to find out about the process for applying for funding. Now it's time to follow up with them and let them know the rubric and the process so they can start applying for some funds.

6. Technical Support

Starfish recommendations-adding to Canvas. Suggest to use Kudos during the on boarding process. Something we are looking at to explore. For Degree Works looking at auto wording degrees, updating articulation tables and recommendation on making sure that we have consistency and accuracy within our worksheets. It looks like we need

	someone to do the updates manually as all these programs are not speaking to each other.	
<b>9. Future Agenda Items &amp; Adjournment</b>	<ul style="list-style-type: none"> <li>a. Next meeting: <b>Friday, April 9th at 10 am</b></li> <li><b>b. Workgroup Proposal Submissions</b></li> <li>c. GP Spring Retreat updates</li> <li>d. GP Workgroup Progress Reports</li> <li>e. CMC implementation</li> <li>f. Next work group for focus/presentation?</li> </ul>	

**[Committee Charge]**

**IDEA BANK**

- CMC Success Team could
  - Look at their program maps for completion (Simplify)
  - Determine what information needs to be on each program website (Simplify)
  - Identify Career and Major exploration opportunities for their CMC (Access the Path)
  - Identify key first semester courses that include career and major exploration within the course for each CMC or collaborate with ENGL V01A to develop CMC centric assignments (Access the Path)
  - Identify/Review strategies for supports for Math/English/ESL and students who may be at higher risk of not succeeding/ending up on academic probation (Access the Path (although this feels like something that goes into both Implement Support as well))
  - Identify strategies to collaborate with K-12 partners within each CMC (Access the Path)
  - identify key services for their CMC (Implement support)
  - Leverage district wide support for enhancing DegreeWorks and Starfish to support students (Implement support)
  - Identify make up of personnel/staffing for each CMC including Faculty, Counselors, Classified Professionals, Administrative Leads, Student Peer Leaders etc (Implement Support)
  - Develop a 2-year course offering plan for each CMC working with Institutional research (Implement Support)
  - identify key co-curricular activities for their CMC including internships, placements, etc (Learning)
  - Consider development of e-portfolio or similar for students to display work for further education or job opportunities (Learning)
  
- Goals from SOAA
  - Determine final draft of meta majors/Career and Major Pathway composition and obtain approval from constituency groups.
    - Related to 1. Begin Marketing these names
  - Determine where Program Maps will “live”. We need to get some consensus as a college if we are going to use Bakersfield’s Program Mapper software model, develop our own, or use static PDFs to make available to students via the redesigned website.

- Complete Program Maps for all programs with consistency and obtain approval from constituency groups.
- Begin development of Co-curricular maps.
- Make program maps widely available to students. (This is really the same as #2, but it's important enough to state twice).
- Increase the number of 2-year course cycles so that at least 50 percent of our programs have this available for review.
- Examine the implication and impact of how VC has implemented changes to Math and English assessment per AB705 with appropriate data.
- Inquire with departments the feasibility of developing gateway courses or enhancing Introductory courses for 1<sup>st</sup> semester students. (Great example is ENGR V01 that we can potentially showcase in Spring retreat).
- Review the process for New Students from Application to Registration to First semester entry. Much of this is already happening, but not sure it's being brought back to the GP group consistently. Is this where MYPATH fits in and what is going on with MYPATH from a district level?
- Work with high schools that offer Career Exploration (Get Focused-Stay Focused) curriculum to ensure smooth transition for students who have completed the curriculum.
- Market technology such as STARFISH, DegreeWorks to all students and staff.
- Monitor Starfish Early Alert implementation and provide additional training/support as needed. This probably is occurring within the Academic Standing Task Force, but should be something we ask about regularly.
- Increase awareness of services and activities via the Career Center.
- Determine feasibility of forming a Task-Force to address part-time/evening students.
- Increase campus in-reach for financial aid awareness.
- Form a regularly district meeting with folks from OC and MC GP teams.