

Curriculum Technical Review Meeting

AGENDA – 08/31/2021

3:30 p.m. via Zoom



Join from PC, Mac, Linux, iOS or Android: <https://cccconfer.zoom.us/j/2390480463>

Items	Discussion/Action
<p>1. Review/Revise Curriculum Committee Agenda – 9/7/21</p> <p><u>Courses:</u> Revision: ART V68</p> <p><u>Programs:</u> Revision: Proficiency Award: Environmental Studies</p>	<p><i>Add PA Environmental Studies to CC agenda</i></p>
<p>2. Additional items for Curriculum Committee Meeting Agenda</p> <p>A. Transfer of online courses to other institutions – G. Wood</p> <p>B. Curriculum Voting members/Proxy – G. Wood</p> <p>C. Curriculum Deadlines for 2021-22 – P. Sezzi</p> <ul style="list-style-type: none"> o Explanation for the deadlines 	<p><i>A. - Are institutions limiting acceptance of DE courses when students transfer to other institutions such as 4-year institutions (e.g. UC and Cal State)?</i></p> <p><i>This is the reason why we articulate COR and not syllabi, is so that as an institution, it is agreed on that this is how the course is taught. Vitaly important that whenever a faculty member is approached to share information, that they share the COR and not the syllabus. Suggestion to put time spent/percentage on topics on certain points of the COR.</i></p> <p><i>For Distance Education, as long as the emergency continues, the expiration of the emergency addendum has not occurred. When the course is an 88/89 course, we still share the COR, not a syllabus. Add reminder/announcement to CC meeting</i></p> <p><i>B – Would like to propose adding additional people to the CC voting members and include deans, classified, DE liaison, a student– to really show we are about diversity, integrity and equity, help with meeting quorum, etc. Senate bylaws would have to be changed in order to add or change members. Curriculum Committee should be polled before going to Senate. This topic is already on the agenda – carried over from last meeting.</i></p> <p><i>C- Major Revisions/Noncredit Friday Sept 24 first deadline – read by CC before October 19 New and minor revisions - Oct 1 for revisions – read by CC before Tuesday November 2nd</i></p>
<p>3. Tutorials for CourseLeaf/Curriculum – M. Bowen, P. Sezzi</p>	<p><i>Peter, Maline and M. Bowen will set up a meeting to discuss.</i></p> <p><i>Carry over all CC items from Policy and Process to upcoming agenda.</i></p>
<p>4. AG N150 Prerequisite – P. Sezzi</p>	
<p>5. Credit for Prior Learning (see attachment) – M. Callahan</p> <p>A. AP rewriting progress at DTRW-I (use link to see attachment) – M. Bowen</p>	<p><i>Time certain for Gaby Asamsama-Acuna to attend: 4:00-4:15</i></p> <p><i>In the past, we have not maintained this list in the VPAA office. There was talk about an annual review of these courses. This will be a challenging project as rules are not clear. Project should definitely involve faculty. Provide an explanation and rationale of new ruling and what we as a district can do to support faculty in creating this list. Currently operating in a way that everything is up for discussion since we currently don't have a list. Have had maybe 2 requests since January and have worked with faculty in these specific incidents. Should AUTO/ACE courses be added to the Credit by Exam list? That list has been created, but is a list of what's not allowable. Have to entertain a request to have this on the list if a list is not already in place. Dorothy Farias to take question back to Dept Division meeting as well as mentioning if the remaining AUTO courses should/can be inactivated and removed from the catalog/program updated.</i></p>
<p>6. Inactivation email memo when course is merging with another?</p>	<p><i>Do we need to request an inactivation email memo from faculty who are inactivating a course whose content they are incorporating into another course, e.g., inactivation of DM V40L, which is being merged into DM V40.</i></p>

Items	Discussion/Action
<p>7. Resolutions/Written Procedures for Curriculum Committee vote</p> <p>A. Inactivation of courses 7 years or older (see attachment)</p> <p>B. C-ID approvals not needed as a voting item for the committee</p> <p>C. Requirement for Faculty (or Dean as alternate) to attend Tech Review if presenting new or revised course or program</p> <p>D. All courses should simultaneously undergo first and second reading unless further discussion requested</p>	<p><i>Add inactivation resolution to the CC Agenda</i></p> <p><i>Add time limits on agenda – ask in draft email</i></p> <p><i>Other items (B-D) postponed due to time</i></p>
<p>8. Continued discussion on CIM fix for CAT implementation progress (use link to see attachment)– S. Ayala</p>	<p><i>Courses need to be updated prior to migration to CAT.</i></p> <p><i>Item postponed due to time</i></p>
<p>9. Program Mapper – pre-discussion</p>	<p><i>Will invite Corey Wendt to a Curriculum Committee meeting in September for a presentation</i></p> <p><i>Item postponed due to time</i></p>
OLD BUSINESS	
<p>10. None</p>	
STANDING ITEMS/FUTURE AGENDAS	
<p>11. Anti-racism and curriculum – J. Kalfsbeek-Goetz https://www.glendale.edu/about-gcc/faculty-and-staff/c-i-curriculum-and-instruction/creating-equitable-curriculum-guide</p> <ul style="list-style-type: none"> • C-ID Update/AO Report – M. Bowen • CAT update – S. Ayala • Course/Program approvals Update – S. Ayala • Noncredit discussion regarding ACT N102 and ICAN-JOB Program – M. Bowen, O. Long • Conditional C-ID course fixes and others with time sensitive issues. To be first in CourseLeaf (all sent emails) <p>Future Agenda Items:</p> <ul style="list-style-type: none"> • DM V10, DM V40L • Theatre Arts: Technical Theatre COA (New) Initial Review Needs Regional Consortia minutes Needs CTE Advisory Council Approval Meeting Minutes 	<ul style="list-style-type: none"> • MATH V05: Conditionally approved for CID MATH 851 • CT V70: pending articulation agreement with SDSU and CSU Chico • ENGR V16: conditionally approved for CID ENGR 260 <ul style="list-style-type: none"> • <i>These courses he courses are inactivations which need to be coordinated with a new course (DM V11, not yet submitted to workflow) and revisions to three programs</i>

Attendees: Michael Callahan (Technical Review Chair), Michael Bowen (Interim Articulation Officer), Peter Sezzi (Faculty Curriculum Committee Co-Chair), Maline Werness-Rude (Faculty Curriculum Committee Co-Chair), Jennifer Kalfsbeek-Goetz (VP Academic Affairs), Dorothy Farias (AG), Gabi Wood (BIOL), Olivia Long (Academic Data Specialist), Gaby Asamsama- Acuna (Registrar), Sarah Ayala (Curriculum Technician/Recorder)