



Memorandum

To: VC Campus
From: Cathy Bojorquez
Date: 8/31/2021
Re: Funds available for fiscal year 2020-21 program review requests

I am pleased to share with you the funds available to address fiscal year 2020-21 (FY21) program review requests.

- Equipment requests: \$348,700 funding items 1 through 21, with limitations on items 2, 18 and 21. For items 2 and 21, the requests are not fully funded and purchases are limited to amounts in the notes section. For item 18, the request is limited to the purchase of stand-up desks and a budget of \$9000.
- Technology requests: \$397,500 funding toward items “R” (annual refresh costs identified in the Technology Master Plan) and \$46,500 funding items 1 through 3
- Minor Facilities requests: \$133,000 funding items 1 through 7, with item 6 contingent on confirming the cost. Continue to reserve \$78,000 pending feasibility review of items ranked with a 3 in the 2018-19 Program Review rankings related to air conditioning issues in some spaces in the Campus Student Center building.
- Major Facilities requests: No 2020-21 requests ranked or funded. Requests encouraged to be explored as part of the Facilities Master Plan process currently in process. Continue to set aside \$300,000 toward funding item 2 in the 2019-20 Program Review ranking, replacement of bleachers in AEC; continue to reserve \$120,000 pending feasibility review of item ranked with a 1 in the 2018-19 Program Review rankings related to office space in Counseling.

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Cathy Bojorquez, Vice President, Business & Administrative Services
Ventura College, 4667 Telegraph Road, Ventura, California 93003
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For the specifics of the items, please refer to the [Program Review](#) prioritized list for each category on the website. The amounts identified in the Program Review process are estimates and actual costs will vary. If the actual cost of a request exceeds the estimated amount by more than 10% or \$5,000, the funding of the request may be modified or cancelled.

Requisitions for funded items may now be submitted. The requisition should include document text that identifies the Resource Request Title (i.e. MAT2002) from the Program Review list and the FOAP. For FOAP information, please work with Dawn Chase, Senior Accounting Technician, in Fiscal Services. For facility and technology requests, please work with Orlando DeLeon or Grant Jones, as appropriate. If you have any questions on moving forward with your purchases, please do not hesitate to contact Dawn Chase or me for assistance.

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