

Operational Committee or Advisory Group Recommendation to College Planning Committee
Committee/Advisory Group Recommendation

At the January 8, 2021 meeting of the Ventura College Guided Pathways Stewards' Committee, the committee/advisory group approved a motion to recommend the following to the College Planning Committee (CPC):

Guided Pathways 2021 Scale of Adoption Assessment (SOAA) plans.

Process Requirements

All boxes below must be checked.

- Recommendation was approved as an action item by a majority of voting members in the committee/advisory group (with quorum, as appropriate)
- Minutes documenting the recommendation vote are attached
- Recommendation aligns with the charge of the recommending committee/advisory group

Please Explain:

GP Stewards' Committee is charged with developing and implementing Guided Pathways at VC.

The SOAA is our GP plan and a document required by the CCCCCO.

<i>Lynn Wright</i>	Feb 23, 2021
_____ Committee Tri-Chair Signature	_____ Date
<i>Corey Wendt</i>	Feb 22, 2021
_____ Committee Tri-Chair Signature	_____ Date
<i>Sebastian Szczebiot</i> <small>Sebastian Szczebiot (Feb 22, 2021 14:52 PST)</small>	Feb 22, 2021
_____ Committee Tri-Chair Signature	_____ Date

CPC Review

CPC Recommendation

Support as written =
Support with considerations =
Concerns with process =

CPC Considerations and/or Concerns

Does this recommendation align with VC's Educational Master Plan? If yes, which Goal(s)/Objective(s)?
Have all relevant processes and procedures been followed?

Additional CPC comments and considerations for College President.

Guide Pathways Steering (GPS) Team

Special Meeting: SOAA Updates

1/8/2021, 9:00 to 10:00 am

ConferZOOM: <https://cccconfer.zoom.us/j/95467619919>

Committee Members

Constituency	Representative		Constituency	Representative		Constituency	Representative		Constituency	Representative
ASVC President	Carlo Plascencia		Administration	Lynn Wright		Classified	Sebastian Szczebiot		Faculty	Dan Clark
Student	Venisa Rodriguez		Administration	Lisa Putnam		Classified	Krishna Juarez		Faculty	Corey Wendt
Student	Colin Braza		Administration	Debbie Newcomb		Classified	Alma Rodriguez		Faculty	Gigi Fiumerodo
Student	Angela Duran		Administration	Jennifer Kalfsbeek-Goetz		Classified	Sarah Mossembekker		Faculty	Erin Brocker
Student	Humberto Jimenez		Administration	Damien Peña		Classified	Tatiana Lawler		Faculty	Peter Sezzi
Student	Miguel Ku					Classified	Nan Duangpun		Faculty	Rachel Johnson
Student	Elizabeth Aguilar De Quintero					Classified	Libby Fatta		Faculty	Cynthia Wetzel
Student	Jessica Flores Esquibel					Classified	Sharon Oxford		Faculty	Jimmy Walker
Student	Alondra Cano					Classified	Placement Project Specialist?		Faculty	VACANT
Student	Andrea Lopez									
GP Intern	Anel	x								

(CCCCO Regional Coordinators: [Boglarka Kiss](#) and [Bernard Gibson](#))

January 8, 2021 Attendance:

Rachel Johnson

Lisa Putnam

Sharon Oxford

Damien Peña

Jessica Flores

Raquel De Los Santos

Corey Wendt

Maria Teresa (Gigi) Fiumerodo

Peter Sezzi

Libby Fatta

Felicia Duenas

Jen K-Goetz

Jesus Vega

Debbie Newcomb

Sarah Mossembekker

Dan Clark

Tatiana Lawler

Carmen R. Cuevas

Alma Rodriguez

Boglarka Kiss

James Walker

Carlo Plascencia

Colin Braza

Bernard Gibson

Carlo Plascencia

Erin Brocker

Nan Duangpun

Sebastian Szczebiot

Lynn Wright

Krishna Juarez

Meeting Started at 9:00am / Adjournment at 10:00am

Next Meeting: January 22, 2021 at 10:00am

Agenda Item	Discussion Notes	Action
<p>1. Resources</p>	<p>a. Guided Pathway Electronic Toolkit</p> <p>b. Academic Senate for California Community College (ASCCC)</p> <p style="padding-left: 20px;">i. ASCCC Guided Pathway Resources</p> <p>c. Guided Pathways VC Web page</p> <p>d. SCC GP Youtube: https://www.youtube.com/channel/UCJytqjelaiqFfTwSqKox0eA</p> <p>e. Career Ladders Guided Pathways page: https://www.careerladdersproject.org/guidedpathways/</p>	
<p>2. Public Comments – 3 mins</p>	<p>a. Open Introduction and welcome of Raquel De Los Santos – New Project Placement Specialist.</p>	
<p>3. Development Opportunities – 2 mins</p>	<p>a. Upcoming Events: http://bit.ly/gpcentralcoastevents</p>	
<p>4. SOAA Revision – 50 mins</p>	<p>a. Review Updates to SOAA SOAA was submitted to the Chancellor’s Office last year and we now have to do an update and send by March 1, 2021.</p> <p>Corey presented the SOAA doc. during the meeting (screen share).</p>	

All received a copy of the SOAA doc. prior to meeting.
Focused on "NEXT STEPS".

- b. Make adjustments as needed to allow for it to be forwarded to Shared Governance Committees for review.

Sec 1. MAPPING PATHWAYS TO STUDENT END GOALS "S"

- Area 1B, "Next Steps" bullet points 2 and 4 are duplicated. Need to remove.

Sec 2. HELPING STUDENTS CHOOSE AND ENTER A PROGRAM PATHWAY "A"

- Identify English "Supper Supported" classes in the schedule.
- Two boxes are marked on Sec. 2 "E" – There's a lot of planning and that is still happening. We can update to "planning to scale" so that we can encourage conversations.

Sec 3. KEEPING STUDENTS ON PATH "I"

- Build a cohort model. That would rely on technology and behind the scenes work that needs to happen so that we can reach out to students that are part of the career and major community and provide information regarding where they are at. This will help monitor students that might be struggling with keeping up or keep dropping classes.
- Chat Message from Sarah: Degree Works – We need to include transfer coursework (may be another budget item). Per Corey, related to a budget item on SOAA doc. Ties to anything related to DW (Degree Works).
- Chat Message from Sharon for (Sec. 3 E, bullet point 2): Add "Online to the part time and evening students" (Sec. 3 E)

Sec 4. ENSURING THAT STUDENTS ARE LEARNING "L"

- Learning for students, classified professionals and administrators so we can better serve students. Part of ongoing professional learning focused on equity.
- Sec. 4 E, bullet point 1: Might be something that would be identified through the college outcome group.
- Comment by Sebastian: In terms of the Career Center – We have opportunities in a lot of areas. We could use some of our resources to create detailed recommendations to move forward and to support. To

The GP committee approves the SOAA with the below adjustments.

Assigned to Carmen to Revise Doc with the following adjustments:

- 1) Remove duplicate bullet point #4 from Area 1B.
- 2) Add "Identify Supper Supported English classes in the schedule.
- 3) Add as 2nd bullet point for Section 3E - "Online to the part time and evening students."

not limit our selves by what we have because if there's something we can't necessarily support with resources at the very least, we can create a recommendation for how the college should move forward with.

- Chat Comment (Jesus Vega): We could use the Senate's support in Starfish.
- Lynn: We do need to move forward and put it in the hands of the Senates – that's not to say that we can't continue to discuss and revise. Both Senates will have another meeting in early February.
- Comment by Lisa P: It looks very comprehensive in the progress to date. It looks like it is ready to go. Great job.
- **The GP committee approves the SOAA with the mentioned adjustments (see column "Action")**
- Question from VPAA to Corey: What areas do you feel like we should get more feedback from faculty and staff? So when this document goes to the Senates we can try and guide the process a little bit.
Potentially 4 to 5 main themes that overview GP.
 - a) Things related to Career Center – There's a lot of opportunities to do great things.
 - b) Working with K – 12 and universities on the process and structure from going to middle school to high school to college and making it more of a college wide effort, as opposed to little pockets/silos.
 - c) Technology. Making sure that the technology we have is accurate. For example, DW. The whole process of getting that information to be accurate. For example, noting when students go to another college. How does that information get input so that students can access it?
 - d) Things related to academic standing and support for students as it relates to early alert.
 - e) Support for transfer centers, how we help students that are disproportionally impacted have great opportunities for transfer as well?
- Corey – Should we have work groups that work on the above areas moving forward? (4 or 5 areas or more!) Add as item to January 22, 2021 agenda.
- Will continue the dialogue at our next meeting.

5. Top Future Agenda Items & Adjournment	<ul style="list-style-type: none"> a. Budget Review b. Budget Allocations c. Next Steps, Work Groups, Deliverables, Timelines (SOAA implementation) 	

[Committee Charge]

IDEA BANK

- CMC Success Team could
 - Look at their program maps for completion (Simplify)
 - Determine what information needs to be on each program website (Simplify)
 - Identify Career and Major exploration opportunities for their CMC (Access the Path)
 - Identify key first semester courses that include career and major exploration within the course for each CMC or collaborate with ENGL V01A to develop CMC centric assignments (Access the Path)
 - Identify/Review strategies for supports for Math/English/ESL and students who may be at higher risk of not succeeding/ending up on academic probation (Access the Path (although this feels like something that goes into both Implement Support as well)
 - Identify strategies to collaborate with K-12 partners within each CMC (Access the Path)
 - identify key services for their CMC (Implement support)
 - Leverage district wide support for enhancing DegreeWorks and Starfish to support students (Implement support)
 - Identify make up of personnel/staffing for each CMC including Faculty, Counselors, Classified Professionals, Administrative Leads, Student Peer Leaders etc (Implement Support)
 - Develop a 2-year course offering plan for each CMC working with Institutional research (Implement Support)
 - identify key co-curricular activities for their CMC including internships, placements, etc (Learning)
 - Consider development of e-portfolio or similar for students to display work for further education or job opportunities (Learning)

- Goals from SOAA
 - Determine final draft of meta majors/Career and Major Pathway composition and obtain approval from constituency groups.
 - Related to 1. Begin Marketing these names
 - Determine where Program Maps will “live”. We need to get some consensus as a college if we are going to use Bakersfield’s Program Mapper software model, develop our own, or use static PDFs to make available to students via the redesigned website.
 - Complete Program Maps for all programs with consistency and obtain approval from constituency groups.
 - Begin development of Co-curricular maps.
 - Make program maps widely available to students. (This is really the same as #2, but it’s important enough to state twice).
 - Increase the number of 2-year course cycles so that at least 50 percent of our programs have this available for review.
 - Examine the implication and impact of how VC has implemented changes to Math and English assessment per AB705 with appropriate data.

- Inquire with departments the feasibility of developing gateway courses or enhancing Introductory courses for 1st semester students. (Great example is ENGR V01 that we can potentially showcase in Spring retreat).
- Review the process for New Students from Application to Registration to First semester entry. Much of this is already happening, but not sure it's being brought back to the GP group consistently. Is this where MYPATH fits in and what is going on with MYPATH from a district level?
- Work with high schools that offer Career Exploration (Get Focused-Stay Focused) curriculum to ensure smooth transition for students who have completed the curriculum.
- Market technology such as STARFISH, DegreeWorks to all students and staff.
- Monitor Starfish Early Alert implementation and provide additional training/support as needed. This probably is occurring within the Academic Standing Task Force, but should be something we ask about regularly.
- Increase awareness of services and activities via the Career Center.
- Determine feasibility of forming a Task-Force to address part-time/evening students.
- Increase campus in-reach for financial aid awareness.
- Form a regularly district meeting with folks from OC and MC GP teams.