

Guide Pathways Steering (GPS) Team

Meeting Minutes

2/5/2021, 10:00 to 11:30 am

ConferZOOM: <https://cccconfer.zoom.us/j/95467619919>

Committee Members

Constituency	Representative	Constituency	Representative	Constituency	Representative	Constituency	Representative
ASVC President	Carlo Plascencia	Administration	Lynn Wright	Classified	Sebastian Szczebiot	Faculty	Dan Clark
Student	Venisa Rodriguez Vacant	Administration	Lisa Putnam	Classified	Krishna Juarez	Faculty	Corey Wendt
Student	Colin Braza	Administration	Debbie Newcomb	Classified	Alma Rodriguez	Faculty	Gigi Fiumerodo
Student	Angela Duran	Administration	Jennifer Kalfsbeek-Goetz	Classified	Sarah Mossembekker	Faculty	Erin Brocker
Student	Humberto Jimenez	Administration	Damien Peña	Classified	Tatiana Lawler	Faculty	Peter Sezzi
Student	Miguel Ku			Classified	Nan Duangpun	Faculty	Rachel Johnson
Student	Elizabeth Aguilar De Quintero			Classified	Libby Fatta	Faculty	Cynthia Wetzel
Student	Jessica Flores Esquibel			Classified	Sharon Oxford	Faculty	Jimmy Walker
Student	Alondra Cano			Classified	Raquel De Los Santos	Faculty	VACANT
Student	Andrea Lopez						

(CCCCO Regional Coordinators: [Boglarka Kiss](#) and [Bernard Gibson](#))

Present:

Carlos Martinez
 Carmen R. Cuevas
 Ariana Cheng
 Rachel Johnson
 Marnie Melendez
 Sharon Oxford
 Erin Brocker
 Danielle Carrington
 Corey Wendt
 Peter Sezzi
 Raquel De Los Santos
 Colin Braza
 Felicia Duenas
 Krishna Juarez

James Walker
 Lynn Wright
 Nan Duangpun
 Araceli Trujillo
 Tatiana Lawler
 Boglarka Kiss
 Bernard Gibson
 Debbie Newcomb
 Tatiana Lawler
 Adelaido Navarro
 Alma Rodriguez
 Lisa Putnam
 Dan Clark
 Maria Teresa (Gigi) Fiumerodo

Time:

Meeting began at 10:02 AM and adjourned 11:30 a.m.

Agenda Item	Discussion Notes	Action
1. Resources	a. Guided Pathway Electronic Toolkit b. Academic Senate for California Community College (ASCCC) i. ASCCC Guided Pathway Resources c. Guided Pathways VC Web page d. SCC GP Youtube: https://www.youtube.com/channel/UCJytqjelaiqFfTwSqKox0eA e. Career Ladders Guided Pathways page: https://www.careerladdersproject.org/guidedpathways/	
2. Public Comments – 3 mins	a. Open Introduction of Marnie Melendez – New Interim Dean of Student Services. Joining GP.	
3. Introductions – 2 mins	a. Introduce new student stewards 1. Danielle Carrington – Last Semester @ VC – Accounting Major 2. Adelaido navarro – Accounting Major and Business Administration 3. Ariana Cheng – General Studies / Natural Sciences	

	<p>4. Carlos Martinez – English Major Corey presented an overview of the VC Website – Program and Courses AREAS OF INTEREST: HTTPS://WWW.VENTURACOLLEGE.EDU/DEPARTMENTS/ACADEMIC</p>	
<p>4. District Guided Pathways Updates – 5 mins</p>	<p>a. District GP meeting report</p> <ul style="list-style-type: none"> ➤ Moorpark College developed a GP data dashboard – organized by their meta majors (aka <i>areas of interest</i>). Matches up well with the state data points. Able to download an ARGOS report of the students that might not be meeting one of the data points. Then, reach out to students. ➤ Other topics: <ul style="list-style-type: none"> Development with My Path Program Mapper Website Redesign – Looking into redesigning program pages as a primary function. Students were giving feedback on the EXPLORATORY. Scop of work that needs to be expanded Starfish – Text message feature for starfish. There are some kinks to be worked out. CCCC Apply and the supplemental questions – Ventura asked for more time. Should this be part of the scope of work for the Technical support group? Taking a look at it and making some recommendations. <p><i>Recap of acronyms for new GP Student Stewards:</i></p> <ul style="list-style-type: none"> ▪ <i>The Generic Term for GP – “Meta Majors”</i> ▪ <i>OC and MP uses Areas of Interest</i> ▪ <i>VC uses CMCs (Career and Major Communities)</i> ▪ <i>GP has four pillars – Cardinal Points - VC uses S.A.I.L</i> <i>S=Simplify the path</i> <i>A=Accessing the Path (Steps to get started)</i> 	

	<p><i>I=Implement Support</i> <i>L=Learning (ensure learning is happening for students and staff)</i></p> <p>b. Other GP work at district level (Program Mapper, website, etc.)</p>	
<p>5. GP Retreat Planning Updates – 10 mins</p>	<p>a. The GP Retreat Planning Team submitted request to PDCC for 90 min. session on scheduled FLEX day, Tuesday, April 27th</p> <ul style="list-style-type: none"> ▪ PDCC organizes Flex Day ▪ Normally offer one retreat per semester (fall and spring) in addition to one round table each semester (fall and spring). COVID has cost some modifications to that. ▪ The PDCC did agree on our request to have 90 minutes during Flex Day (April 27th) to present rather than having a separate day for the retreat ☺ Time Slot 1:00 – 2:30pm? <i>Need to confirm time.</i> <i>Flex Day - "GUIDED PATHWAYS UPDATES"</i> <p>b. Engage campus in GP Theme Work Group findings, progress, next steps & possibly showcase Program Mapper, etc. (Gigi or Rachel to report out?)</p> <p>c. GP Retreat Planning team: Rachel, Gigi, Peter, Seb, Tatiana, Nan, Lynn</p> <ul style="list-style-type: none"> ▪ Met recently and talked through some of the things that could be done and what was needed. ▪ There's a lot of overlap with things already going on in campus (Diversity in Culture, Equity Summit) ▪ Decided to focus on GP themes – GP Work Groups. What are our thoughts? Findings? Next Steps? ▪ Possibly showcase Program Mapper. Hoping someone could demo – My Path? ▪ GIGI - Treasure hunt on the webpage? A demo on how we can find/navigate the webpage (demo)? https://www.venturacollege.edu/departments/academic 	

	<ul style="list-style-type: none"> ▪ DEBBIE- Debbie is sending some game ideas/activities to Rachel Johnson that could possibly be adapted. ▪ PETER – Provide a link to the academic webpage from the GP webpage would be helpful. 	
<p>6. Budget – 5 mins</p>	<p>a. Budget request (proposal form) for identified work groups (see 7b, below) POSTPONED</p>	
<p>7. SOAA Themes Work Groups – Action 45+ mins</p>	<p>a. Review initial work group participants based on survey; adjust accordingly and address need for participants for Evening/Part-time/Online students Work Group</p> <ul style="list-style-type: none"> • No one picked the Evening/Part Time/ Online Students Work Group - Should we pursue the Evening/Part-time/Online students Work Group? • Felicia and Sharon commented that we should pursue with Evening/Part Time/Online Student Work Group • Felicia volunteered to be part of the Evening/Part Time/Online Student Work Group • Sharon Oxford willing to work with both Technical Support and Evening/Part Time/Online Students • Erin Brocker would like to cross participate (CMC Success and Evening/Part Time/Online Student Work Groups). Also commented that when talking to people about GP, they've been concerned about the plan for 15 units every semester for 2 years. This group will allow to make some progress for students who are not full time. • Lynn will work with Evening/Part Time/Online Students • Danielle Carrington (student) volunteered for K-12 work group. 	<p>Felicia will create a doodle poll for the Evening/Part Time/Online Students work group to see what's the best time to meet outside of GP original meeting day/time.</p>

- Dan Clark - The CMC success group looks like something I could contribute to, as well as the Evening/Part Time/Online Students
- Lisa Putnam - Add to Technical Support if you would like. Willing to be on two.
- Carlos Martinez (student) – Volunteered for Career Center
- Adelaido Navarro (student) – Prefers K-12, but willing to work with Career Center. Assigned to K-12.
- Raquel – Career Center
- Marnie - Evening/Part Time/Online Students
- Corey suggested if there's time in the meeting to focus on the other work groups. Would like to see the Evening/Part Time/Online Students work group set up a time to get together at a different time throughout the week.
- Lynn asked Felicia to create a doodle poll for the Evening/Part Time/Online Students work group. Felicia agreed.
- For Career Center- Idea is to have the Career Center be a resource for all of our students. Right now it's heavily for career and technical education. How can we expand the services?
- Bernard and Boglarka are working all groups.

b. Review Work Group Tasks:

- **1st Step - Deliverables** – Brainstorm. What is it that we are expected to deliver?

- **2nd Step - Timelines** - Brainstorm. Looking at the timeline. What's the timeline and how doable is that? That will help us (later) Prioritize.
- **3rd Step - Next Steps**- What do we think the next steps should be?
- Group Leads -
- Funding Proposals

Groups will report out on the status as of next meeting and each meeting after that.

Boglarka requested for the work group teams to agree who will take notes today and who will report out next time – so we can start gathering the history and think ahead of the communication that will start in the next meeting.

While many of these projects are large, there are things we can get going on this semester. Prioritize what is important so that we can determine what we can work on first so that we can determine what we can work on now and what we can save for later.

Next Meeting: Discuss the possibility of proposing things that may need funding. Already talked about Technical Support. There may be technical products we may need to purchase and need to know what those might be and need to look at the cost to be able to prioritize.

Corey commented...think about the GP plan. Think broadly. How does the CMC success team fit into each of these steps along the way?

- c. Work Group Break-outs (address task list)
Groups met at 10:55am – until 11:30am

	<p> Breakout Rooms - In Progress</p> <ul style="list-style-type: none"> ▼ Technical Support <ul style="list-style-type: none"> ● C Wendt ● Krishna Juarez ● Nan Duangpun ● Sharon Oxford ▼ CMC Success <ul style="list-style-type: none"> ● Bernard Gibson Ed.D ● Boglarka Kiss ● Debbie Newcomb, CE Dean ● Erin Bocker - Chemistry Faculty ● Lisa Putnam ● Maria Teresa (Gigi) Fiumerodo ● Peter Sezzi ● Rachel Johnson ▼ K-12 Partnerships <ul style="list-style-type: none"> ● Adelaido Navarro ● Alma Rodriguez ● Danielle Carrington ● James Walker ● Tatiana Lawler ▼ Career Center <ul style="list-style-type: none"> ● Carlos Martinez ● Colin Braza ● Lynn Wright ▼ Evening/Part-Time/Online Student <ul style="list-style-type: none"> ● Dan Clark ● Felicia Duenas ● Marnie Melendez Ed.D. (She,Her,Hers,Ella) <p>Side Note: The above screen was cut off.</p>	
<p>8. Future Agenda Items & Adjournment</p>	<ol style="list-style-type: none"> a. SOAA-theme Work Group Action Plans — Theme leads to provide status reports at next GP meeting b. Next meeting: Friday, February 26th at 10 am c. GP Spring Retreat updates 	

[Committee Charge]

IDEA BANK

- CMC Success Team could
 - Look at their program maps for completion (Simplify)
 - Determine what information needs to be on each program website (Simplify)
 - Identify Career and Major exploration opportunities for their CMC (Access the Path)
 - Identify key first semester courses that include career and major exploration within the course for each CMC or collaborate with ENGL V01A to develop CMC centric assignments (Access the Path)
 - Identify/Review strategies for supports for Math/English/ESL and students who may be at higher risk of not succeeding/ending up on academic probation (Access the Path (although this feels like something that goes into both Implement Support as well)
 - Identify strategies to collaborate with K-12 partners within each CMC (Access the Path)
 - identify key services for their CMC (Implement support)
 - Leverage district wide support for enhancing DegreeWorks and Starfish to support students (Implement support)
 - Identify make up of personnel/staffing for each CMC including Faculty, Counselors, Classified Professionals, Administrative Leads, Student Peer Leaders etc (Implement Support)
 - Develop a 2-year course offering plan for each CMC working with Institutional research (Implement Support)
 - identify key co-curricular activities for their CMC including internships, placements, etc (Learning)
 - Consider development of e-portfolio or similar for students to display work for further education or job opportunities (Learning)

- Goals from SOAA
 - Determine final draft of meta majors/Career and Major Pathway composition and obtain approval from constituency groups.
 - Related to 1. Begin Marketing these names
 - Determine where Program Maps will “live”. We need to get some consensus as a college if we are going to use Bakersfield’s Program Mapper software model, develop our own, or use static PDFs to make available to students via the redesigned website.
 - Complete Program Maps for all programs with consistency and obtain approval from constituency groups.
 - Begin development of Co-curricular maps.
 - Make program maps widely available to students. (This is really the same as #2, but it’s important enough to state twice).
 - Increase the number of 2-year course cycles so that at least 50 percent of our programs have this available for review.
 - Examine the implication and impact of how VC has implemented changes to Math and English assessment per AB705 with appropriate data.
 - Inquire with departments the feasibility of developing gateway courses or enhancing Introductory courses for 1st semester students. (Great example is ENGR V01 that we can potentially showcase in Spring retreat).
 - Review the process for New Students from Application to Registration to First semester entry. Much of this is already happening, but not sure it’s being brought back to the GP group consistently. Is this where MYPATH fits in and what is going on with MYPATH from a district level?
 - Work with high schools that offer Career Exploration (Get Focused-Stay Focused) curriculum to ensure smooth transition for students who have completed the curriculum.
 - Market technology such as STARFISH, DegreeWorks to all students and staff.
 - Monitor Starfish Early Alert implementation and provide additional training/support as needed. This probably is occurring within the Academic Standing Task Force, but should be something we ask about regularly.
 - Increase awareness of services and activities via the Career Center.
 - Determine feasibility of forming a Task-Force to address part-time/evening students.

- Increase campus in-reach for financial aid awareness.
- Form a regularly district meeting with folks from OC and MC GP teams.