

How To...

Set-Up Your MyVCCCD Portal



EMAIL

Open your Welcome email from Ventura College & proceed to Step 3.

Click on [Start the MyVCCCD Portal Setup Wizard](#) to begin setup

STEP 3



[Start the MyVCCCD Setup Wizard](#)

Your residency determination for tuition purposes is CALIFORNIA RESIDENT.
For more information on residency, click the NEXT STEPS link below.

Set-up Wizard

You're Ready



You have already created a MyVCCCD account. Log in now!

MyVCCCD is available at my.vcccd.edu or the login link provided by your campus' website.

If you need to review your setup or have not changed your temporary password yet, click View Setup again.

[Click here for MyVCCCD](#)

[View setup again](#)



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What is MyVCCCD?

MyVCCCD is an online portal that gives you access to critical academic tools and keeps you in touch with your college community. Here are just a few of the features inside:

- Register for Classes
- Student Records
- Student Email (great for online student discounts)
- Quick Access to course Information
- Campus Announcements and Events
- DegreeWorks Education Planning Tool
- Customizable Features



[Click here to continue](#)



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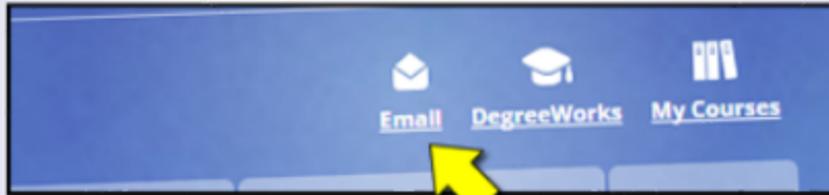


Student Email

Your student email address is ready. The address is:

jack_sparrow2@my.vcccd.edu

To access email, use the email icon in MyVCCCD.



If you prefer to use another email address, please setup email forwarding. Do you want to setup forwarding now?

Yes

No

Forward Email Address

Please enter the email address where email will be forwarded:

Please re-enter the email address where email will be forwarded:

Emails to jack_sparrow2@my.vcccd.edu will be forwarded to the above email address.

OK

Cancel



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Account Manager

At the end of this setup wizard, you will be asked to log into the Account Manager to set up 2 things:

- Password Reset Email Address
- Create a new Password.



The Password Reset Email is used later if you forget your password.

If you do not have a personal email address (separate from a VCCCD email address), please create one now. There are many free email providers available such as gmail or yahoo email.

[Click here to continue](#)



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Create Password

After you set up your Password Reset Email, be sure to change your password in the Account Manager.

On the next step you will be given a temporary password to log into the Account Manager. You **MUST** change your temporary password, as it will not work in the MyVCCCD portal.



[Click here to continue](#)



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Final Step

Read final directions carefully. Once you have completed creating your own password, go to my.vcccd.edu to sign in

Create a Password

Do you still need to create a password?

If you have not created a password yet, use the account manager and temporary password to do so now.

Username: **jack_sparrow2**

Temporary Password: **a690b6**

Account Manager Login

If you created a password, you are ready to log in to MyVCCCD!

Website: my.vcccd.edu (use your new password)

I need help **Exit Setup**

Use Account Manager to update password and email later. To return to Account Manager, click My Account in MyVCCCD.

Questions?

4667 Telegraph Road SSC Building
Ventura, CA 93003

(805) 289-6457 - Admissions & Records

(805) 289-6420 - Student Connect Center

vcadmissions@vccd.edu

vcambassador@vccd.edu

www.venturacollege.edu/next-steps

