VENTURA COLLEGE SCHOOL OF NURSING
APPLICATION PACKET

The requirements, procedures, application dates, and program offerings for all Health Science programs are subject to change. It is the responsibility of each student to seek current information. Students interested in a nursing career should register to attend a pre-nursing workshop by calling the Ventura College Counseling Office at (805) 289-6448. After attending a workshop, interested students should schedule an appointment as soon as possible with a **nursing counselor**. Call (805) 289-6448.

ASSOCIATE IN SCIENCE – NURSING

Students receive an Associate in Science Degree with a major in Nursing (ADN) upon completion of this program and become eligible to take the state examination leading to licensure as a registered nurse (RN). Students who choose not to complete the degree requirements are eligible to take the licensing examination after completion of content required for licensure. Please see a nursing counselor or the Director of the School of Nursing for information regarding this option.

Procedures for Applying

Applications are accepted twice yearly. Admission is subject to meeting the eligibility requirements and available openings. The Associate Degree Nursing (ADN) program is impacted and has a waiting list. Application deadlines for Application Packet are as follows:

For Spring admission: **Apply: August 1 through September 15**
October 1: TEAS examination results to School of Nursing

For Fall admission: **Apply: February 1 through March 15**
April 1: TEAS examination results to School of Nursing

Counseling appointments must be scheduled to submit the nursing application. Students must complete the nursing application appointment Pre-Screening form to get cleared to schedule an appointment. All required official transcripts from every regionally accredited academic institution attended since high school, regardless of the type of courses in which student was enrolled or completed must be on file with the Admissions and Records Office. Transcripts from Ventura, Moorpark, or Oxnard College are not required.

If the due dates fall on a weekend or holiday the application will be accepted by 5:00 PM on the next business day. **The application and TEAS results** must be submitted by the above stated deadlines. Failure to do so will result in removal of your name from the applicant pool. You must see a nursing counselor and reapply.

All applicants must submit the following to a nursing counselor:

1. Application to the ADN program (application is available to download and print online from the Nursing Science webpage)
2. Proof of <u>current</u> California certification as a nursing assistant by the California Department of Public Health upon application.
   a. Active certification is recommended to be maintained through the semester you are entering.
3. Multi criteria screening supporting documentation form – completed
   a. Documentation of advanced degrees, diplomas or relevant certificates
   b. Documentation of proficiency in another language
   c. Documentation of Work or Volunteer Experience in Healthcare
   d. Documentation of Life Experiences or Special Circumstances

Applicants must submit TEAS examination results to the School of Nursing by October 1 for September 15 application deadline and April 1 for March 15 application deadline.

Names of academically eligible students will be sent to the School of Nursing for processing. Please expect a 2-3 month wait from TEAS deadlines to receive waiting list status. If you have any address or telephone number changes please come into the Health Science office and complete a change form.

Associate Degree Curriculum

The associate degree program in nursing is intended to develop the necessary knowledge and skills basic to the functions of registered nurses in the direct care of clients. Many of the courses assigned to this curriculum are transfer courses and articulation is possible with the baccalaureate programs in nursing at the California State University campuses. The courses may be applied as a foundation for advanced work at the discretion of the accepting institution. Courses are taken on campus concurrently with supervised clinical experience in selected hospitals and agencies, constituting a nursing science practicum or laboratory experience. Although each course merits a letter grade, the laboratory experience is based on pass-fail and it is necessary to pass the laboratory section of the course in order to proceed in nursing. Failure in the laboratory portion of a nursing course constitutes an F in the course. <u>For successful completion of the program, a minimum grade of C is mandatory in all courses required for the nursing major</u>. <u>These include courses outside the discipline of nursing but required for the major, such as anatomy, microbiology, etc. Although a "C" is acceptable in one of the biological science courses, the overall science GPA must be 2.5 or higher with no more than one withdrawal, D or F in either anatomy, physiology or microbiology. In addition, the student must maintain an overall GPA ≥ 2.5 to be admitted. If the student has a GPA of < 2.5 or more than one W, D or F in a science course, he/she must see a nursing counselor to develop a remediation plan</u>. (If the student does not meet the state minimum requirements for overall GPA, Science GPA, science repeats and/or TEAS success score, he or she must see a nursing counselor regarding remediation) The student must

maintain an overall GPA ≥ 2.0 to continue in the nursing program. The student is not eligible for admission into the nursing program until remediation is successfully completed. A new application must be submitted at this time. Please schedule a counseling appointment to submit a new application.

Courses are taken on campus concurrent with supervised clinical laboratory experience in selected hospitals and agencies which serve as extended campus sites. Each student is responsible for his/her own transportation to the extended campus sites, some of which are a distance from the College.

The nursing program is approved by the California Board of Registered Nursing. To be eligible to take the NCLEX-RN examination leading to licensure as a registered nurse, the student must have fulfilled all requirements as defined by the California State Board of Registered Nursing. Students who choose not to complete the degree requirements are eligible to take the NCLEX-RN licensing examination after completion of content required for licensure. Please be advised that not all states recognize registered nurses who choose this option. Please contact the ADN program director for additional information.

Background Checks / Drug & Alcohol Screening

PLEASE BE AWARE THAT CONVICTION OF A FELONY MAY PROHIBIT YOU FROM BEING LICENSED AS A REGISTERED NURSE. EACH CASE IS REVIEWED AND ADJUDICATED BY THE BOARD OF REGISTERED NURSING. THE BOARD CONSIDERS THE NATURE AND SEVERITY OF THE OFFENSE, ADDITIONAL SUBSEQUENT ACTS, RECENCY OF ACTS OR CRIMES, COMPLIANCE WITH SANCTIONS, AND EVIDENCE OF REHABILITATION. FOR FURTHER INFORMATION, CONTACT THE PROGRAM DIRECTOR IN THE SCHOOL OF NURSING OR A NURSING COUNSELOR. CONTACT WITH THE BOARD OF REGISTERED NURSING TO DISCUSS PREVIOUS CONVICTIONS MAY BE INITIATED BEFORE ENTRY INTO THE PROGRAM AND THIS WILL BE RECOMMENDED IN CERTAIN CASES.

Students in the nursing program are required to undergo criminal background checks prior to participating in clinical experiences. The cost of a background check is approximately $60.00 and must be borne by the student. Background checks for admission to the nursing program involve a seven year search. **Misdemeanors and / or felonies within the previous seven years (including DUIs) will result in a student's inability to be assigned to a clinical agency for patient care experiences. This will necessitate dismissal from the program**.

Applicants will be required to pass drug and alcohol screening prior to entering the nursing program. This is a requirement of the clinical agency partners. Students with a positive drug or alcohol screen will be immediately disqualified for admission. Students already enrolled will be required to pass a drug and alcohol screening to progress in the program. Costs for this testing must be borne by the student and currently are approximately $50.00. Fees for immunization tracking may be required.

Qualifying Requirements

SCIENCE REQUIREMENTS: Effective Fall 2005 and thereafter, the combined anatomy & physiology course no longer meets entrance requirements for the nursing program. If the combined course was completed prior to Fall 2005, it will be accepted for admission. All entering students will be required to have a minimum overall college GPA ≥ 2.50 and an overall biological science GPA ≥ 2.50 (anatomy, physiology, microbiology) with no more than one withdrawal, D or F in ANY of these three (3) courses.

TEAS EXAM: Students must attain the required "success score" (currently ≥ 62%) on the TEAS V or ATI TEAS exam after submitting an application for admission to the nursing program, that is by April 1 for the March 15 application deadline, and by October 1 for the September 15 application deadline. Students may apply to the nursing program before TEAS testing is completed but must submit verification of having met the success score on the State designated assessment examination (currently the ATI TEAS) to the School of Nursing by the TEAS deadline. Students who do not meet the mandated success score must schedule an appointment with a nursing counselor to discuss remediation and retesting requirements. The success score for the TEAS exam is subject to change based on the State Chancellor's requirements. Applicants must meet the success score on the <u>first attempt or must remediate</u>. If remediation is needed, the student must reapply to the nursing program after successful remediation. Results of testing at other sites are accepted when forwarded directly to Ventura College School of Nursing by the testing company. Tests completed at other sites are counted as testing attempts. Accommodations for testing may be available to students with disabilities. Applicants must notify the nursing program director and obtain Education Assessment Center (EAC) authorization <u>prior to scheduling</u> a TEAS exam if accommodations are required. (Please see additional information below for TEAS requirements.) Scores for the TEAS V version will be accepted and counted (if this version was taken more than once). Effective for the application period of August 1 to September 15, 2021 TEAS V will no longer be accepted. Only ATI TEAS will be accepted and counted.

CNA REQUIREMENT: Applicants must have current California certification as a nursing assistant (CNA) at the time the application is submitted. Active certification is recommended to be maintained through the semester you are entering, but is not required. Certification is provided by the California Department of Public Health.

SOCIAL SECURITY CARD: Applicants must have a valid Social Security number and will be required to submit the original card.

1. <u>One of the following must be completed **BEFORE** applying to the program:</u>

   a. A minimum of 12 semester units of completed college coursework with a ≥2.5 GPA or

b. Equivalent consistent with Board of Registered Nursing requirement (see nursing counselor for details).

2. <u>All of the following must be completed</u>:

   a. An application to the college must be filed for the appropriate semester.
   b. All college transcripts must be on file at Ventura College before submitting the nursing application. It is the applicant's responsibility to check with the transcript clerk in the Office Admissions and Records to see that his / her official transcripts are on file at Ventura College.
   c. Application to the Associate Degree Nursing (ADN) program must be submitted to the nursing counselor by appointment only at Ventura College by September 15 or March 15 to be considered.

3. <u>All of the following must be **COMPLETED** before applying to the program</u>:* These Ventura College courses, listed with the comparable courses from Moorpark (MC) and Oxnard (OC) Colleges are:

   a. <u>Math:</u> completion of a college intermediate algebra course with a minimum grade of C: MATH V03 or V03E, Math V12, Math 13B or MATH V35. (MATH M03 or M03B or M04B – MC; R014 – OC). As of Fall 2009 **Math requirements for the associate degree have changed. Please see a nursing counselor for details on these changes.**

   b. <u>Chemistry:</u> one year of high school with a C or better **(official high school transcripts required)** <u>OR</u> one semester of college chemistry with laboratory, with a minimum grade of C: CHEM V20 and V20L, or CHEM V30 and V30L or higher level (CHEM M11 or M12 – MC; CHEM R104, or CHEM R110 – OC).

   c. <u>Anatomy:</u> college anatomy, 4 semester unit course with laboratory, with a minimum grade of C: ANAT V01 (ANAT M01 - MC; ANAT R101 – OC)

   d. <u>Physiology:</u> college physiology, 4 semester unit course with lab with a minimum grade of C: PHSO V01. (PHSO M01 – MC; PHSO R101 – OC).

   e. <u>Microbiology</u>: college bacteriology/microbiology 4 semester unit course with laboratory, with a minimum grade of C: MICR V01. (MICR M01 – MC; MICR R100 and R100L – OC).

   f. <u>CNA: current certification as a nursing assistant (CNA)</u> in the State of California or equivalent.

   *The math/science faculty strongly recommend that these courses, especially anatomy, physiology and microbiology, be completed during separate terms. A large number of students who have attempted two or more of these classes in a single term, particularly if they have been working while enrolled in college, have experienced serious academic difficulty.

Students must be in good academic standing (not on academic probation) to be eligible for application to the nursing program at Ventura College. All applicants must contact the nursing counselor for specific admission information regarding the nursing program.

4. <u>Additional courses required for those enrolled in the ADN program are listed below</u>. With the exception of human development, students may complete these additional courses <u>before or after</u> acceptance into the nursing program. The School of Nursing recommends that students complete as many courses as possible before acceptance as scheduling may be a major problem once admitted to the program. Completion of these courses after completion of the nursing program delays the licensure examination. Students who delay taking the licensure examination have a significantly higher risk of not passing it. These Ventura College courses, listed with the comparable courses from Moorpark (MC) and Oxnard (OC) Colleges, are:

    a. Growth & development across the lifespan: CDV 03 or PSY V05
       (PSY M07 - MC; Psy R108 [Developmental Psychology] - OC)

    b. ENGL V01A - (ENGL V02 or V03 not acceptable); (ENGL M01A or
       M01AH - MC; ENGL R101 - OC)

    c. PSY V01 (PSY M01 - MC; PSY R101 - OC)

    d. ANTH V02 or SOC V01 or V02 or V03 OR AES V11 (ANTH M02 or
       SOC M01, M02, M08 - MC; ANTH R102 or SOC R101, R102, R103 - OC)

    e. COMM V01(Introduction to Speech) or V10 (COMM M01 or M02 or
       M07 - MC; COMM R101 - OC).

Additional courses required by Ventura College for the AS degree are:

    a. Humanities - 6 units
       1 course in Fine or Performing Arts (see AA/AS Check Sheet)
       1 Humanities elective (see AA/AS Check Sheet)

    b. Physical Education / Health Education - 2 courses (NS V40 fulfills one
       Health Education requirement for nursing majors only.)

    c. American History and Institutions – 1 course (see AA/AS Check Sheet)

Competency Requirements:

    a. Reading - satisfactory completion of degree requirements
    b. Written expression - satisfactory completion of ENGL V01A
    c. Mathematics - satisfactory completion of MATH V35, MATH V03 or
       MATH V03A – V03E, Math V12, or V13B

Admission Process

Each <u>qualified</u> applicant will be assigned a number by the use of random drawings. The class will be selected on the basis of available openings in the order determined by the student's ranking on the multi screening criteria (75% of the entering class) and the random numbers assigned to each applicant in each applicant pool (25% of the entering class). Each <u>qualified</u> applicant, when selected, must decide to enter the class, remove his or her name from the eligibility list, or request a deferment. **Applicants may defer entry one time only. The following semester entry is not guaranteed.** Those qualified applicants who are not selected due to limited openings may retain their names (in the order assigned by a random drawing) on a waiting list. These applicants then have priority for admission to 25% of the next class selected. **Students who choose not to enter (second deferment) when selected after a deferment must reapply as a new student and receive a new random number assignment and must meet all current requirements.**

Multi-Criteria Screening

The School of Nursing will admit a minimum of 75% of students based on enhanced admission criteria.

1. All students will be added to an existing wait list.

2. The School of Nursing will screen and rank order all students on the wait list based on a multi-criteria screening.

3. 75% of the entering class will be based on the students with the highest scores from the multi-criteria ranking. These students will be admitted **FIRST** to the nursing program.

4. 25% of the entering class will be admitted based on their position on the wait list.

Enhanced criteria will include: GPA in science courses, repeats on science courses (anatomy, physiology and microbiology), academic degrees, diplomas, or relevant certificates held by an applicant; relevant work or volunteer experience, life experiences or special circumstances of the applicant, including but not necessarily limited to the following - disabilities, low family income, first generation of family to attend college, need to work, disadvantaged social or educational environment, difficult personal and family situations or circumstances, refugee or veterans status, proficiency or advanced level course work in languages other than English and assessment / readiness test results (TEAS scores). In each of the science courses, the FIRST passing grade is the one used to calculate the science GPA, even if the course was repeated and a higher grade earned.

After students have been selected by the above procedure, a physical exam must be passed prior to entry into the program. This exam must be consistent with the policies of the teaching hospitals

or agencies to which they are assigned for clinical experience. Physical exams may be scheduled with a private physician or through the Student Health and Psychological Services utilizing the forms provided by the School of Nursing. The examination must demonstrate that the student is physically fit, free from communicable diseases and immune to rubella, rubeola, mumps, varicella and hepatitis. Current tetanus, diphtheria, pertussis (Tdap), and influenza vaccination is required. The health care provider must verify that the student is able to participate in the nursing program without physical restrictions. Tuberculosis (TB) clearance must be submitted by the posted deadline each semester to progress in the nursing program and may not expire during the semester. Two-step TB testing or QuantiFERON blood test is required.

All students admitted to a health science program are expected to maintain the highest personal standards for conduct consistent with the professional standards as perceived by the School of Nursing faculty and professional personnel in the agencies used as extended campus sites. Any information indicating that such standards are not maintained is subject to review by members of the School of Nursing faculty and may result in a recommendation to the College for dismissal from the program. Evidence of physical and emotional fitness upon admission and throughout the program is expected and is subject to medical opinion or policy of hospitals or agencies that are used as extended campus sites for assigned educational experience. Students should refer to the Technical Standards outlined in the School of Nursing Student Handbook for details. Current CPR certification for <u>basic life support provider or basic life support for healthcare provider</u> is an additional requirement and must be submitted each semester by the posted deadline to progress in the nursing program. Online CPR courses do not fulfill this requirement. Certification may not expire during the semester.

<u>Career Ladders, Transfer and Advanced Placement</u>

Transfer students may be accepted as space permits and credit for nursing courses taken at other institutions will be evaluated on an individual basis. The School of Nursing also provides opportunities for licensed vocational nurses (LVNs) to advance on the career ladder with vertical mobility providing education leading to eligibility for registered nurse licensure. To be eligible for this program, a candidate must be an LVN who is currently licensed in California. Interested candidates should contact a nursing counselor for transfer / challenge requirements and an application.

To be eligible for the 30-unit option program, a student must be a vocational nurse who is licensed to practice in California. Interested candidates should contact a nursing counselor for an individual evaluation of eligibility. Individuals who become licensed as registered nurses using this option may not be eligible for licensure in states other than California. Students pursuing this option must complete NS V31 and NS V41 instead of NS V30 and NS V40. All entries into career ladder programs are on a space available basis. Applicants must complete PHSO V01 and Micro V01 only with minimum grades of "C" in each course. Applicants must meet the overall and science GPA ≥ 2.5 and TEAS requirements for entry. However, applicants for the 30 unit option are only required to have a current LVN license in the state of California; they are not required to complete the TEAS test or meet any additional requirements for entry.

NURSING APPLICATION: ADN (Associate Degree Nursing)

Procedures for Applying:

All ADN applicants must schedule an appointment with a nursing counselor, complete this nursing application and submit it to a nursing counselor by <u>September 15</u> or by <u>March 15</u> for the random draws. It is the applicant's responsibility to see that <u>official transcripts of **ALL** previous high school and college work</u> (not including Moorpark and Oxnard College transcripts) are received by the Office of Admissions & Records prior to scheduling an appointment to apply to the nursing program.

In addition, nursing applicants must also file: (1) <u>an Application for Admission</u> to Ventura College (new students only). **Requirements for all Health Science programs are stated in the Ventura College Catalog.**

Applicants should be aware that the Associate Degree Nursing program is impacted. As a result, there are more qualified applicants than can be admitted to this program each semester. Candidates will be selected through the use of multi-criteria screening and random number assignments from those applicants who have satisfied entry requirements. Names of qualified applicants will be placed on a <u>waiting list</u> for entry in subsequent semesters.

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*PLEASE READ CAREFULLY AND **ANSWER ALL QUESTIONS COMPLETELY**. INCOMPLETE RESPONSES WILL IMPACT YOUR EVALUATION AND ELIGIBILITY AND WILL CAUSE THIS APPLICATION TO BE RETURNED.*

1) Name _____

   Student ID# _____ Previous name(s) if any (list **all**) _____

   Address _____
             (Number & Street)   (City / State)   (Zip Code)

   Phone *(must include, with area code)* Home _____ Work _____

   DOB _____ Cell _____ E Mail _____

2) High school graduation date _____ Name of H.S. _____

   G.E.D _____

3) Highest degree held: _____High School _____AA / AS _____BA / BS _____MA / MS

   _____Other

4) Are you presently enrolled at: Ventura College   Oxnard College   Moorpark College
   (Circle any college(s) in which presently enrolled)

   Are you presently enrolled at any other college(s)? Yes____ No____
   (List any college(s) in which <u>presently</u> enrolled)

Please list **all** academic institutions you've attended since high school (Include Ventura College, Oxnard College and Moorpark College):

School Name_____   Date of Attendance_____

School Name_____   Date of Attendance_____

School Name_____   Date of Attendance_____

School Name_____   Date of Attendance_____

School Name_____   Date of Attendance_____

5)   Were you ever enrolled in a nursing program at Ventura College? Yes _____No_____

If so, when?
_____

At another institution? Yes _____ No _____ If so, where? _____

When? _____

6)   Indicate if you are currently licensed as a _____ LVN   _____ Psychiatric Technician

Other health science career or profession _____

_____

7)   Have you ever taken TEAS V or ATI TEAS? Yes _____ No _____

If yes, please note attempt dates (s) and score (s) _____

_____

PLEASE READ CAREFULLY AND SIGN BELOW

I certify the **accuracy** and **completeness** of the preceding statements. I understand that my enrollment in the nursing program may be subject to termination if there has been willful misrepresentation of the information submitted. I authorize the use of this information by appropriate Ventura College personnel for the purpose of evaluating my qualifications for application to this program.

I understand and agree to undergo a Criminal Background Check as required of all entering nursing students. The fee is currently $60.00 for this service. This background check is done prior to admittance to the program and is conducted by a Licensed Private Investigator.

I understand and agree to undergo a drug and alcohol screen as required of all nursing students. The fee is currently $50.00 for this service. The drug and alcohol screen is done prior to admission or prior to progression in the nursing program and is conducted utilizing the department's chain of custody procedure. Students with a positive drug or alcohol screen will be immediately disqualified for admission. Fees for immunization tracking may be required.

I understand that it is my responsibility to keep the School of Nursing informed of any change of address or telephone number. Failure to do so may render my application ineligible if, for any reason, the college is unable to contact me.

I UNDERSTAND THAT FAILURE TO PROVIDE VENTURA COLLEGE WITH THE FOLLOWING ITEMS BY THE POSTED DEADLINE DATES WILL RESULT IN MY IMMEDIATE DISQUALIFICATION:

SIGNATURE_____

DATE _____

Applicants must schedule an appointment with a nursing counselor to submit a nursing application. Please contact:
   Ventura College Counseling Office, 4667 Telegraph Road, Ventura, CA 93003   (805) 289-6448

NOTE: INCOMPLETE APPLICATIONS WILL NOT BE CONSIDERED.

The Ventura County Community College District and Ventura College are committed to providing an equal opportunity for admission, student financing, student support facilities and activities, and employment, regardless of race, color, religion, sex, or national origin.

For office use only: (Do NOT write here)

College GPA	Math	Qualified
College Units	H/S or College Chemistry	Not Qualified
CAN	Anatomy	Qualified with Remediation
# of Science Repeats	Physiology	Remediation Completion Date
Science GPA	Microbiology	Reviewer
Teas Composite Score	Entered into Database	Date

Ventura Community College
Associate in Science Degree: NURSING*

REQUIRED COURSES (must be completed with grade of "C" or better):
+Prerequisite courses required for application to the program.

		UNITS
ENGL V01A	English Composition: Level 1	5
+ANAT V01	General Human Anatomy	4
+PHSO V01	Introduction to Human Physiology	4
+MICR V01	General Microbiology	4
NS V10	Introduction to Professional Nursing	8.5
NS V20	Nursing Process Applied to Clients with Health Care Deviations I	9.5
NS V30	Nursing Process Applied to Clients with Health Care Deviations II	9
NS V40	Nursing Process Applied to Clients with Health Care Deviations III	9
PSY V01	Introduction to Psychology	3

Select one (1) of the following courses:

ANTH V02	Cultural Anthropology	3
SOC V01	Introduction to Sociology	3
SOC V02	Social Problems 3	
SOC V03 / AES V11	Racial and Ethnic Group Relations	3

Select one (1) of the following courses:

CDV03	Human Development	3
PSY V05	Introduction to Developmental Psychology	3

Select one (1) of the following courses:

COMM V01	Introduction to Speech Communication	3
COMM V10	Critical Thinking in Oral Communication: Argumentation & Debate	3

Select one (1) course from each category:

- High school (one year with grades of "C" or better) OR college chemistry course with laboratory   (i.e. CHEM V01A & V01AL, V20 & V20L or V30 & V30L)
- ** If Chemistry is taken in high school, student must complete a college-level physical science course to fulfill graduation requirements at Ventura College.
- American History and Institutions   3
- Fine or Performing Arts   3
- Humanities Elective   3
- Physical Education   1-2
- +MATH V03, MATH V03E, Math V12, V13B or MATH V35. As of Fall 2009, **Math requirements for the associate degree have recently changed. Please see a nursing counselor for details.**

COMPETENCY REQUIREMENTS must be met in the following areas: Reading, Written Expression and Mathematics major requirements for transfer students in this field and related disciplines differ from associate degree requirements. If you plan to transfer, consult your counselor.

HIGHLY RECOMMENDED COURSES: Although not required, it is strongly recommended that the following courses be taken prior to admission into the ADN program. **NS V07, Pharmacology (3 units); MATH V35, Intermediate Algebra for Health Care Professional (4 units – meets math competency requirements for the associate degree.); BUS V27A, Beginning Medical Terminology, Pathophysiology.**

While enrolled in NS V10 and NS V20, it is strongly recommended that students also enroll in NS V84A and NS V84B (Success in High-Risk Nursing Courses) to enhance their potential for success in these courses.

EXPLANATION OF MULTI-CRITERIA REQUIREMENTS

PROSPECTIVE STUDENTS MUST CALCULATE THEIR OWN MULTI CRITERIA SCORE. SEE BELOW. DO NOT CALL THE SCHOOL OF NURSING FOR YOUR SCORE.

CRITERIA 1:   SCIENCE REQUIREMENTS

Failure to submit transcripts with all grades posted will result in disqualification. Official transcripts (in original sealed/unopened envelope) for all lower and upper division courses completed at any and all regionally accredited U.S. institutions, regardless of applicability to nursing requirements is required. Unofficial transcripts are acceptable for courses at Moorpark College, Ventura College and Oxnard College. *Documentation will have already been turned in to counselors prior to application for verification.*

Prerequisite courses completed at other regionally accredited United States colleges or universities must be equivalent to Ventura College courses. For determination of course equivalency, official transcripts AND course descriptions for prerequisite courses will be required. All prerequisite courses must be completed with a grade of "C" or better and the final grade must be posted to the transcript. Course descriptions for prerequisite courses only must accompany the academic transcript for the purpose of determining course equivalency. Course descriptions must come from the specific catalog year in which the course was taken and may be obtained from the college catalogue where courses were taken or may be available at http://www.collegesource.org/.

MAXIMUM POINTS SCIENCE GPA = 45

SCI GPA	POINTS
4.0	45
3.5-3.99	40
3.0 - 3.49	30
2.5 - 2.99	25
Below 2.5 = not eligible for admission	

≥ 2.5 WITH COMPLETED REMEDIATION = 5 POINTS
_____

CRITERIA 2:   TEAS EXAM:

Students who take the TEAS exam at Ventura College do not have to submit any documentation of the test. Your results will be on file. Students who took the Teas exam at any other location must go to www.atitesting.com online store and request that your official TEAS results be sent to Ventura College. **The TEAS exam may only be taken two times including attempts at any other institution. If the minimum score was not achieved on the first attempt, the composite and subset scores on the second attempt will be used as the valid TEAS composite score. For those that remediate an unsuccessful TEAS composite score, results of all TEAS attempts must be made available through ATItesting.com to the School of Nursing.**

MAXIMUM POINTS = 30
Total maximum points earned come from the sum of the points awarded for the student's TEAS composite score, English score, Reading score, Math score and Science score**.**

For those students required to take ATI TEAS the cut composite score is 62%. **By fall 2016 ADMISSIONS, all new cohorts will be required to take the new ATI TEAS. If you have not taken the TEAS V by August 31, 2016, you MUST take ATI TEAS. *If the TEAS composite score is below 62% the student is not eligible for admission.*** Please see nursing counselor for remediation options. Points are awarded as follows:

Teas Composite Score	Points	English Score (Adjusted Individual Score)	Points
≥95%	6	≥93%	6
≥90%	5	≥85%	5
≥ 85%	4	≥80%	4
≥77%	3	≥75%	3
≥70%	2	≥70%	2
≥62%	1	≥65%	1
<62%	Not eligible for admission		

Reading Score (Adjusted Individual Score)	Points	Math Score (Adjusted individual Score)	Points
≥95%	6	≥95%	6
≥90	5	≥85%	5
≥85%	4	≥80%	4
≥80	3	≥75%	3
≥75%	2	≥70%	2
≥70	1	≥65%	1
<70%	0		

Science Score (Adjusted Individual Score)	Points
≥95%	6
≥85%	5
≥80%	4
≥75%	3
≥70%	2
≥62%	1
<62	0

CRITERIA 3: CNA REQUIREMENT and/or ADVANCED DEGREES, DIPLOMAS OR RELEVANT CERTIFICATES:

Students who have earned a BA/BS degree or higher must submit an official transcript from regionally accredited U.S. colleges or universities with the degree posted. Students who have earned an AA/AS degree must submit an official transcript from a regionally accredited U.S. college or university with the degree posted. Students who have an LVN license Paramedic, Psychiatric technician, or radiology technician certificate must submit a copy of your current license or certificate with your license number, date of issue and date of expiration. Certificated healthcare workers (CNA or home health aide, Physical therapy aide, medical assistant, Ultrasound technician and, EMT) must submit a copy of your current *California* certificate with your certificate number, date of issue and expiration.

MAXIMUM POINTS = 10 Applicant will be give the highest points for one category only. Points will not be combined.

Academic Degree, Diploma or Certificate	Points
BA/BS	**10**
AA/AS, LVN, Psych Tech, Radiology Tech, Paramedic	**8**
CNA or equivalent	**2**

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CRITERIA 4: REPEATS:

Students must not have more than one withdrawal, D or F in science courses (anatomy, physiology and microbiology). If the student has more than one W, D or F in a science course, he/she must see a nursing counselor to develop a remediation plan.

__Failure to submit transcripts with all grades posted will result in disqualification.__ Official transcripts (in original sealed/unopened envelope) for all lower and upper division courses completed at any and all regionally accredited U.S. institutions, regardless of applicability to nursing requirements is required. Unofficial transcripts are acceptable for courses at Moorpark College, Ventura College and Oxnard College. Documentation will have already been turned in to counselors prior to application for verification.

Prerequisite courses completed at other regionally accredited United States colleges or universities must be equivalent to Ventura College courses. For determination of course equivalency, official transcripts AND course descriptions for prerequisite courses will be required. All prerequisite courses must be completed with a grade of "C" or better and the final grade must be posted to the transcript. Course descriptions for prerequisite courses only must accompany the academic transcript for the purpose of determining course equivalency. Course descriptions must come from the specific catalog year in which the course was taken and may be obtained from the college catalog where courses were taken or may be available at http://www.collegesource.org/. **Must be verified by counseling at the time of applications.**

MAXIMUM POINTS = 5

Number of Repeats in Science Courses	Points
No Repeats	5
1 repeat	0
2 repeats	-5 (minus 5)
3 repeats	-7.5 (minus 7.5)
4 or more repeats	-10 (minus 10)

_____

CRITERIA 5: PROFICIENCY IN ANOTHER LANGUAGE

MAXIMUM POINTS = 1

Students who have a proficiency in another language or advanced level coursework in languages other than English may earn additional points. Credit for high-frequency languages as identified by the Chancellor's Office but not limited to: American Sign Language, Arabic, Farsi, Chinese (including various dialects), Russian, Spanish, Tagalog, Southeast Asia, Languages of Indian subcontinent.

The student must submit an official transcript from a U.S. regionally accredited college or university verifying two (2) semesters of foreign language - OR - Complete the Verification of Proficiency in a Foreign Language Form at the end of this packet:
_____

CRITERIA 6: WORK OR VOLUNTEER EXPERIENCE IN HEALTHCARE – Submit documentation. Nursing faculty will determine points.

MAXIMUM POINTS = 7

Work or Volunteer Experience in Healthcare	Documentation Required	Points
A. Student has completed a minimum of 200 hours working in healthcare with direct **ACUTE PATIENT CARE (hospital)** within the previous three (3) years.	**A. No degree or certification required.** **Work:** Letter from current/former employer verifying employment. The letter must be on organization letterhead with an original signature and include the applicant's name (must match name on application), start date and end date (if applicable), employment status (full-time /part time), number of hours worked per week (or total hours worked from start to end date), job title, department if applicable, and examples of duties including patient interaction,	7
B. Student has completed a minimum of 200 working in **SUB ACUTE CARE (Skilled Nursing Facility)** within previous three (3) years.	**B. No degree or certification required.** **Work:** Letter from current/former employer verifying employment. The letter must be on organization letterhead with an original signature and include the applicant's name (must match name on application), start date and end date (if applicable), employment status (full-time /part time), number of hours worked per week (or total hours worked from start to end date), job title, department if applicable, and examples of duties including patient interaction.	5
C. Student has completed working a minimum of 200 hours as (Home Health Aide, Hospice Care, or Home Care, or Assisted Living, Surgicenter, or Urgent Care as an	**C. No degree or certification required.** **Work:** Letter from current/former employer verifying employment. The letter must be on organization letterhead with an original signature and include the applicant's name (must match name on application), start date and end date (if applicable), employment status (full-time/part-time), number of hours worked per week (or total hours worked	3

Aide/LVN, Medical Technician/LVN in a Medical Clinic or Doctor's Office) within previous three (3) years.	from start to end date, job title, department if applicable, and examples of duties including patient interactions.	
D. Student who has completed a minimum of 200 hours volunteering in healthcare within previous three (3) years.	**D. No degree or certification required.** **Volunteer:** Letter from current/former organization verifying volunteer service. The letter must be on organization letterhead with an original signature and include the applicant's name (must match name on application), start date and end date (if applicable), total number of hours volunteered, and examples of duties including pt. interaction.	2

CRITERIA 7: LIFE EXPERIENCES OR SPECIAL CIRCUMSTANCES

MAXIMUM POINTS = 2

Documentation will only be required for one that may apply. *Applicant may have one or more in this category but maximum points awarded is "2."* Experiences or special circumstances may include but are not limited to:

Experience or Special Circumstance	Documentation Required
• Disabilities (as defined in Section 2626 of the Unemployment Insurance Code)	• Documented disability from college Learning Disability Program or disability support Programs & Services as described in Title V
• Low family income • Disadvantaged social or educational environment	• **Proof of Eligibility or receipt of financial aid** under a program that may include, but is not limited to, a fee waiver from the Board of Governors, the Cal Grant Program, the federal Pell Grant program or Cal WORKS • Paycheck stub during period of time enrolled in prerequisite courses or letter from employer (must be on organization letterhead) **verifying employment was at least part-time while completing prerequisite courses** • **Participation or eligibility** for Extended Opportunity Programs & Services (EOPS)
• First generation to attend college	• Statement on form below - ***Difficult personal and family situation/circumstances***
• Need to work	• **Proof of Eligibility or receipt of financial aid** under a program that may include, but is not limited to, a fee waiver from the Board of Governors, the Cal Grant Program, the federal Pell Grant program or Cal WORKS • Paycheck stub during period of time enrolled in prerequisite courses or letter from employer (must be on organization letterhead) **verifying employment was at least part-time while completing prerequisite courses** • **Participation or eligibility for Extended** Opportunity Programs & Services (EOPS)
• Refugee status	• Documentation or letter from USCIS
• Veteran	• Form DD 214 Certificate of Honorable Release or Discharge from Active Duty
• Other	• Statement on form below - ***Difficult personal and /or family situation/circumstances***

Ventura Community College
Multi-criteria Screening Supporting Documentation Form

STUDENT MUST COMPLETE THIS PART OF THE APPLICATION

If you are randomly selected for an audit to provide proof of information submitted, you will be notified by mail or phone at a later date. Retain all documentation so that you can submit upon request.

Applicant's Name: _____ Student ID#_900-_____
<div align="center">Last Name   First Name</div>

Attention – Please Print!

Criteria 5: Verification of proficiency in a foreign language. Please Print!
Please have a community member who has had adequate interaction with you and who can verify that you are proficient in a foreign language (individual may not be a relative). I verify that _____ is able to speak, read and write in_____ at a level that allows common everyday communication.   (Language) Please explain your relationship with the applicant _____ _____

Contact information for individual verifying language proficiency	
Name:	Phone:
Address:	Email:
City, State, Zip:	
Signature (please do NOT use black ink) Date	

Criteria 7: Difficult personal and family situation/circumstances. Please briefly explain your situation/circumstances:

Applicant's Acknowledgement

I acknowledge, by my signature below, that the information on this form is true and correct.

Print Applicant's Name   Applicant's Signature   Date

<u>COUNSELING WILL COMPLETE THIS PART OF APPLICATION</u>

Applicant's Name: _____ Student ID# _____

Last Name   First Name

Attention – Please Print!

SCREENING CRITERIA	APPLICABLE CRITERIA/DOCUMENTATION	
CRITERIA 1: **SCIENCE REQUIREMENTS**	☐ SCIENCE GPA ≥ 2.5 ☐ Science GPA <2.5 remediation completed _____ (INITIAL BY COUNSELOR)	
CRITERIA 2: **TEAS EXAM:**	☐ **ATI TEAS or TEAS V (Attempt 1)** COMPOSITE SCORE ≥ 62% ☐ TAKEN AT SITE OTHER THAN VC - ELECTRONIC RECORD OF RESULTS SENT TO VC FROM ATI ☐ TEAS REMEDIATION COMPLETED _____ (INITIAL BY COUNSELOR) ☐ TAKEN AT VC - DOCUMENTATION ON FILE AT VC	
CRITERIA 3: **CNA REQUIREMENT and/or ADVANCED DEGREES, DIPLOMAS OR RELEVANT CERTIFICATES:**	☐ CNA ☐ LVN ☐ PARAMEDIC ☐ EMT ☐ PSYCH TECH ☐ RADIOLOGY TECH ☐ ULTRASOUND TECH	☐ MEDICAL ASSISTANT ☐ PHYSICAL THERAPY AIDE ☐ BA/BS DEGREE (_____ (INITIAL BY COUNSELOR) ☐ AA/AS DEGREE (_____(INITIAL BY COUNSELOR) ☐ OTHER _____ ☐ DOCUMENTATION ATTACHED
CRITERIA 4: **REPEATS:**	☐ NO MORE THAN 1 WITHDRAWAL, D OR F IN A SCIENCE COURSE (ANATOMY, PHYSIOLOGY AND MICROBIOLOGY) ☐ MORE THAN 1 REPEAT, REMEDIATION COMPLETED _____ (INITIAL BY COUNSELOR)	
CRITERIA 5: **PROFICIENCY IN ANOTHER LANGUAGE**	☐ COMPLETED "VERIFICATION OF PROFICIENCY IN A FOREIGN LANGUAGE" FORM COMPLETE AND ATTACHED (SEE ADN SUPPORTIN DOCUMETNATION FORM) OR ☐ TRANSCRIPT ATTACHED _____ (INITIAL BY COUNSELOR)	
CRITERIA 6: **WORK OR VOLUNTEER EXPERIENCE IN HEALTHCARE** *Nursing will determine*	☐ STUDENT HAS COMPLETED A MINIMUM OF 200 HOURS WORKING IN HEALTH CARE WITH DIRECT **ACUTE PATIENT CARE (hospital)** WITHIN THE PREVIOUS THREE (3) YEARS. ☐ STUDENT HAS COMPLETED A MINIMUM OF 200 HOURS WORKING IN **SUB ACUTE CARE (Skilled Nursing Facility)** WITHIN PREVIOUS THREE (3) YEARS. ☐ STUDENT HAS COMPLETED WORKING A MINIMUM OF 200 HOURS directly with patients as (Home Health Aide, Hospice Care, Home Care, or Assisted Living, Surgicenter or Urgent Care as an Aide/LVN, Medical Technician/LVN in a Medical Clinic or doctor's Office) WITHIN PREVIOUS THREE (3)YEARS. ☐ STUDENT WHO HAS COMPLETED A MINIMUM OF 200 HOURS **VOLUNTEERING** IN HEALTHCARE WITHIN PREVIOUS THREE (3) YEARS. ☐ DOCUMENTATION ATTACHED	
CRITERIA 7: **LIFE EXPERIENCES OR SPECIAL CIRCUMSTANCES**	☐ DISABILITY ☐ LOW FAMILY INCOME ☐ FIRST GENERATION COLLEGE STUDENT ☐ NEED TO WORK ☐ REFUGEE STATUS ☐ VETERAN	☐ OTHER - ATTACH COMPLETED " DIFFICULT PERSONAL AND/OR FAMILY SITUATION/CIRCUMSTANCES" FORM - SEE BELOW ☐ DOCUMENTATION ATTACHED