Due to the remote/online learning environment for Fall 2020, the VC **nursing** counselors will be unable to assist students-- in-person--when applying to the VC Nursing Program for the August 1 to September 15, 2020 application deadline. Please read the following which outlines the application process for this application period:

1. Applicants need to complete the Nursing Application Appointment Pre-Screening Form. This link (see below) is usually "active" 2 weeks before August 1. Students complete the online prescreening form and the form will be delivered to the VC nursing counselors' inbox for review and clearance to apply. This review can take 3-4 work days.

2. If applicant is considered "eligible to apply", the nursing counselor will call the applicant after the prescreening form has been reviewed to schedule applicant for a counseling appointment to apply.

3. Once the appointment is scheduled, the applicant is required to mail their completed Nursing Application and **all** documentation ---in one envelope-- to:

Ventura College	**FedEx/USPS overnight**—mail to:
Counseling Department	Ventura College/Counseling Department
4667 Telegraph Road	4900 Loma Vista Road
Ventura CA 93003	Ventura CA 93003
ATTN: Beatriz Herrera	ATTN: Beatriz Herrera

4. **The nursing application must be received before the counseling appointment**. Due to COVID-19 delays in postal service, allow for extra time for your mailed documents to reach Ventura College. If the nursing application is not received by the day and time of the counseling appointment, applicant will be rescheduled (only if appointment slots are available). Incomplete applications will be considered ineligible for the Fall 2020 application period.

5. During the counseling appointment (ZOOM or telephone options available), the application will be verified for meeting the eligibility criteria based on the most recent, up-to-date information provided by applicant. The next steps will be reviewed at this appointment.

6. The last day to submit a prescreening form will be September 4, 2020. It is the student's responsibility to ensure nursing counselors receive the application by the counseling appointment for eligibility consideration.

I understand that any materials that are submitted to the counseling office will become property of Ventura College.

Nursing Application Pre-Screening Form (link)