



Student Success Committee (SSC) Minutes

February 26, 2020 @ 2:00-3:30 p.m.

Campus Center Conference Room (CCCR)

Charge: *The Student Success Committee (SSC) is the operational committee responsible for student success and related initiatives. The SSC integrates and aligns student success efforts into a cohesive strategy through on-going evaluation of data. SSC makes recommendations to close achievement gaps and continuously improve student success outcomes in accordance with State guidelines and the Ventura College Master Plan.*

ADMINISTRATOR CO-CHAIR (Non-Voting): Marcelo Vazquez

Membership: Representative College Governance Committee-- 9 Faculty + 9 Non-Faculty (1, Student; 4 Classified; 2 Supervisors, 2 Administrators) as voting members

Voting Members						
1	Health, Kinesiology, Athletics, and Performing Arts	Mary McDonough		Classified	Blair Gilbertson	
2	Career Education I	Heather Aguilar		Classified Co-Chair	Veronica Allen	x
3	Career Education II	Ralph Fernandez		Classified	Victoria Nielsen	
4	English, Math and Learning Resources	Eric Martinsen		Classified	Vacant	
5	Sciences	Hafez Alawdi		ASVC (Dir. Of External Affairs)	Vacant	
6	Student Services	Bea Herrera		Administrator	Felicia Duenas	x
7	Visual Arts, Behavioral and Social Sciences, and Languages	David Young		Administrator	Damien Peña	
8	Faculty	Lydia Morales	On Sabbatical – Dan Clark Interim Academic Senate President	Supervisor	Alma Rodriguez	x
9	Faculty Co-Chair	Paula Muñoz		Supervisor	Rick Trevino	x
GUESTS						

RECORDER: Tricia Bergman

Agenda Items	Discussion Notes	Action
1. Call to Order	Meeting called to order at 2:35 pm	
2. Public Comments	None	
3. Approval of Minutes <ul style="list-style-type: none"> 1.22.2020 2.12.2020 	Quorum not met. Quorum not met.	Vote to approve
4. Clarification/Update on Equity Plan Goals	Referring back to the concerns expressed in the 2/12/20 SSC meeting, there was more discussion about the Student Equity Plan (SEP) committee not yet having a document in place for our committee to align with their plan. Because our committee does not yet know what the SEP's final goals will be, there was concern that any current work done by our Committee may end up being useless. The committee wants to prevent, as much as possible, working towards efforts in closing equity gaps that may or may not align with efforts or outcomes the final Equity Plan identifies.	Discussion

	<p>As an update V. Allen shared that the first SEP meeting was held today and it was an introductory type of meeting. She said SEP committee has not yet decided the direction they are going to take using State's Template, and noted that the Equity Plan document deadline is May 31, 2020. She shared that SEP looked at both Mesa and Butte Colleges' Equity Plans, focusing attention on student retention rates and types of student activities offered. M. Vazquez pulled up Mesa and Butte Colleges' websites on the overhead projector so the committee could review their data and use it as a template for our own plan.</p> <p>Discussion followed and M. Vazquez suggested that our committee bring enrollment management work to the committee focusing on segments of enrollment from elementary to alumni, specifically addressing the high school segment and the students transitioning into VC. We could then look at all the services that are provided to each segment and bring that data to next SSC meeting for discussion. From that discussion a plan was developed with A. Rodriguez suggesting that our committee look at the African American – Male and Female population of Ventura College, addressing factors such as number of students, persistence rates, funding resources and list of student activities held in 2019-2020, in order to develop our own equity plan. She recommended our committee ask Philip Briggs if Program Review data, including persistence data, could be pulled from the following areas for African American Male and Female students:</p> <ul style="list-style-type: none"> • Basic Needs • Counseling • EOPS • Financial Aid • DSPS • FYE • Pirates Cove Tutoring • Athletics • ASVC/Student Clubs • MESA <p>Once our committee had that information we could ask the various campus departments to list activities and funding sources for services offered to students and from that data our committee would compile a report ready once the SEP plan was completed.</p>	
5. Possible Future Agenda Items	<p>AB 943 (Chiu) Community colleges: Student Equity and Achievement Program funds. This bill amends Section 78220 of the Education Code. Specifically, the bill authorizes community colleges to use Student Equity and Achievement Program funds for grants to students to overcome unforeseen financial challenges that would directly affect their ability to persist academically. These grants must be included in the college's Student Equity Plan. The Chancellor's Office Student Services and Special Programs Unit within the Education Services and Support Division will provide additional guidance to colleges by December 1, 2019. The text of this bill is available on the California Legislative Information website (https://leginfo.ca.gov/faces/INavClient.xhtml?bill_id=201920200AB943).</p> <p>B. Herrera moved and P. Muñoz 2nd the recommendation that, as an agenda item, the committee address having future committee meetings meet on the 2nd as well as the 4th Wednesday of each month. Currently the</p>	

	<p>committee is meeting on the 4th Wednesday of each month.</p> <ol style="list-style-type: none"> 1. SSC should have some oversight with the SEA-P budget in general thus the SSC should review the SEA budget as soon as possible. 2. Review the initiatives noted below that have or will be receiving the SEA funds (according to the CCCCO) and review/evaluate the outcomes: <ul style="list-style-type: none"> · Maintaining an equity plan per EC 78220 · Providing matriculation services per EC 78212 · Adopting placement policies per EC 78213 (AB 705) · Providing all students with an educational plan 3. Review to create a cohesive plan for “on-boarding” VC students; SSC and GP should be collaborating on the on-boarding as onboarding /assisting with entry are critical components of both to avoid duplication. 4. Review currently funded campus initiatives and streamline, where possible, to avoid duplication. 5. Create a plan for “intentional planning” and data collection (and evaluation) of each Student Services campus effort(s). 6. AB943 allows community colleges to use funding from the California Community Colleges Student Equity & Achievement (SEA) Program for emergency student financial assistance. If we participate in this Program, we need to decide on the amount of money to put toward emergency grants & estimate how many students will benefit from the emergency funding. <p>AB943: https://leginfo.legislature.ca.gov/faces/billCompareClient.xhtml?bill_id=201920200AB943. New Law Creates Pot of Emergency Funds in California https://www.insidehighered.com/news/2019/10/07/money-student-success-california-can-now-be-used-emergencies</p>	
8. Open Comments/Announcements	The next Student Success Committee meeting is scheduled for March 11, 2020 at 2:00-3:30 p.m. in the CCCR.	
9. Adjournment	Meeting adjourned at 3:34 pm.	