

Resolution: Upholding Faculty Purview and Title 5 Authority in Dual Enrollment (CCAP and Non-CCAP) and Adult Education (PACE) Programs

Authors: Heather Aguilar and Andrea Horigan

Whereas, Title 5 §53200(b–c) establishes that the Academic Senate is the organization whose primary function is to make recommendations to the governing board with respect to academic and professional matters, commonly referred to as the “10+1”; and

Whereas, the “10+1” areas include, curriculum development, educational program development, grading policies, faculty roles in governance and accreditation, professional development, and institutional planning and budget development; and

Whereas, Dual Enrollment (CCAP and Non-CCAP) and Adult Education (PACE) courses are college courses that must meet the same academic standards, faculty qualification requirements, curriculum approval processes, and grading integrity as all other college offerings; and

Whereas, recent practices in Dual Enrollment (CCAP and Non-CCAP) and Adult Education program administration have bypassed required faculty purview, including but not limited to:

- administrators and deans selecting faculty to teach CCAP, Non-CCAP and PACE courses based on personal preference, withholding course scheduling until last minute, and without using the formal assignment request or departmental consultation process;
- administrators approving classroom facilitators on high school campuses without departmental approval and seeking only the consent of individual faculty;
- administrators seeking individual faculty, sometimes part time, to teach these courses without department chair or department level approval;
- administrators requesting that college faculty report student grade performance or submit syllabi to high school principals or administrators; and
- scheduling of CCAP and Non-CCAP courses without prior departmental review or approval of course appropriateness and content;
- signing MOU's that included modalities, days, and times for contact in-classroom hours without the approval of faculty; and

Whereas, these actions circumvent the Academic Senate’s legal role in collegial consultation, diminish faculty oversight of curriculum and instruction, and risk compromising the academic integrity and accreditation compliance of the college’s instructional programs;

Resolved, that Ventura College Academic Senate reaffirm its Title 5 authority and declare that all academic and professional matters related to Dual Enrollment (CCAP and Non-CCAP) and Adult Education (PACE) programs fall under the Senate’s purview, including faculty hiring processes and meeting minimum qualifications, curriculum approval, course selection, and grading policies; and

Resolved, that the Academic Senate call upon the college and district administration to immediately halt practices that bypass faculty purview and to implement corrective actions that restore shared governance in compliance with Title 5 §53200; and

Resolved, that the Academic Senate require that all CCAP, Non-CCAP, and PACE Memoranda of Understanding (MOUs) include department-level representation and Senate consultation before approval or renewal; and

Resolved, that all proposed CCAP, Non-CCAP, and PACE courses undergo departmental review for age appropriateness, content alignment, and follow CBA guidelines for faculty assignment, PAL, and longevity prior to scheduling or inclusion in external agreements.

Adopted November 20, 2025