**Ventura College**

**Distance Education Committee Meeting**

**Agenda**

**Thursday, October 10, 2013**

**3:00 pm – 4:30 pm**

**LRC 136 Training Studio**

Meets on the second Thursday of each month, in Campus Student Center Staff Lounge

PURPOSE: The Distance Education Committee exists to meet the instructional, communication, computing, and research needs of the students, and faculty, of Ventura College. The mission of the committee is to focus on the delivery of distance education and its environment be it web enhanced on ground courses, hybrid courses or fully on line courses, and to take a proactive leadership role on educational, technological and professional development issues surrounding distance education.

OUR GOAL: Our greatest wish is to provide services and quality education in the distance education format that will enhance students' opportunities to be successful in their educational pursuits. We have established a goal to improve student success in distance education classes to equal that of face to face classes. Not a small task, as we currently have an average student success rate (C or higher grade) of about 10% less than like classes that are delivered face to face.

* Introductions
* New division of duties for Instructional Designer and Instructional Technologist
* Program Review Initiatives Discussion and Voting

**1301** Online Tutoring

**1302** Instructional Technologist Assistant to support faculty and provide student proactive support

**1303** Consider funding the support of 3 faculty release times to mentor and peer review the development and implementation and review of new distance education courses.

**1304** Poll Everywhere 1000 seat licenses approximate $2000

**1305** Safety phone in LRC Training Studio

**1306** Increase travel fund to last year’s amount from current $4000 to $9000

**1307** Increase licenses and software renew funds to cover full costs

**1308** Add Analytics to our DE Platform

Distance Education Report California Community Colleges Chancellor’s Report

* <http://californiacommunitycolleges.cccco.edu/Portals/0/reportsTB/REPORT_DistanceEducation2013_090313.pdf>
* Other items?

          Next month’s Agenda items:

Chancellor office report on distance education.

New distance education contract language.