

**Paramedic Advisory Committee  
Minutes  
October 19, 2012**

<b>Members Present</b>	Meredith Mundell, Tom O’Conner, Steve Frank, Sandy Melton, Chad Panke, Steve Carroll, Chris Rosa, Dede Utley, Nancy Merman, James Rosolek, Elizabeth Patterson, Debbie Licht, Kathy McShea, Bea Herrera, Cheryl Cobb
<b>Members Absent</b>	Angelo Salvucci, Jenny Hoffman, Nancy Mitchell, Angelica Gonzales, Norm Plott

<b>Topic</b>	<b>Discussion</b>	<b>Action/Recommendation</b>	<b>Assigned</b>
<b>Current Class</b>	<p>2012-2013 class total enrolled 17, current students at week 10 is 15.</p> <p>Committee also acknowledged Director Mundell’s announcement of retirement at the end of the semester.</p>	Informational Information	
<b>Program Statistics</b>	<p>14<sup>th</sup> class currently underway. Year to date (class #13): 294 Total Students enrolled + one incomplete 248 students passed the program Retention rate (not including withdrawals) 84.35% The accreditation team requirement of 70% continues to be exceeded. National Registry pass rate presently is 100%. 121 AA/AS degrees have been awarded to date. 31% of the working PMs in the County are graduates of our program.</p>	Ongoing data collection.	Meredith

<p><b>Summer Work Experience</b></p>	<p>There continues to be less EMT positions that allow an EMT to gain work experience on a 911 responding unit. Accordingly, students are coming to us not meeting the 9-1-1 experience criteria. The work experience program is an effort to help students gain real experience to increase their chance of success in the advanced life support arena.</p>	<p>3 students were enrolled in the program this summer 2 with LifeLine Medical Transport - 1 with Gold Coast Amb. The program seemed to work well in helping the student gain some useful experience. All three are doing well in the current class.</p>	<p>The College will continue working with the providers to enhance the program and see where it can be improved.</p>
<p><b>Review of Program Goals and Objectives</b></p>	<p>Terminal Goals, mission statement, patient contacts and learning domains were reviewed to ensure we are meeting the EMS communities of interest and needs.</p> <p>All patient contact goals were reviewed and felt to be appropriate.</p> <p>Current wording: The philosophy, curriculum and program terminal objectives are designed: to prepare competent entry-level paramedics in the cognitive (knowledge), psychomotor (skills), and affective (behavior) learning domains who can function effectively and safely in a variety of settings.</p>	<p>Some wording changes were recommended and approved. Committee feels that the current number of patient contacts by type remains sufficient Continue to monitor</p> <p>Changes: The philosophy, curriculum and program terminal objectives are designed: to prepare competent entry-level paramedics in the cognitive (knowledge), psychomotor (skills), and affective (behavior) learning domains who can function effectively, <b>consistently</b> and safely in a variety of settings.</p>	<p>Meredith Mundell</p>
<p><b>Psychiatric Rotation To Fire Communications Center</b></p>	<p>After reviewing our psychiatric rotation it was felt that students were not getting enough quality patient contacts. A query put to the advisory committee last year via email confirmed the idea of replacing that rotation with a rotation in the Fire Communications Center</p>	<p>A new rotation with the Ventura County Fire Communications Center was established to provide the students with the opportunity to observe the full spectrum of call intake and Emergency Medical Dispatch operations.</p> <p>Director Mundell thanked those that assisted in getting this valuable rotation up and running.</p>	

<b>Accreditation Renewal</b>	Next year the program will begin the self-study process with on site evaluators coming sometime late 2013 early 2014.	Informational	Meredith
<b>Evaluations</b>	Students' evaluations of Internship  Preceptor evaluations	Overall excellent (scale 1-5) Evaluation of internship 4.4 – 4.9  4 of 14 were returned Next year we will look at doing an electronic survey to increase compliance	Meredith
<b>2012 Annual Report</b>	The report is still being developed and is not ready to be published as this committee is meeting slightly earlier in the year.	Information only	Meredith
<b>College Program Review</b>	Program just completed the College's "program review"	The program has lost its clerical support due to financial cuts. We are hopeful that we will be reallocated this amount next year.	
<b>Are We Meeting Expectations?</b>	The program has achieved a 100% success rate with the National Registry. Hospital representatives indicated that the program continues to meet or exceed expectations. Representatives from the field provider agencies indicated that the program continues to meet expectations and the students are well prepared for their duties. EMSA indicated their pleasure at what the program has offered to the EMS community. Locally trained paramedics have been a	We will continue to discuss student performance in the hospital and field and seek input from all.  A discussion regarding Regional Planning and how it works as far as scheduling was presenting.	All committee members and communities of interest

	tremendous improvement to our system.		
<b>Validated Testing</b>	As a requirement of our accreditation, we will be moving to a validated computer testing system. The current class will be trialing three exams moving towards full testing in the coming year.	Continue to evaluate the testing system for complete implementation school year 2013-14	Meredith
<b>Open discussion</b>	Discussion around the pending retirement of Director Mundell in December. The position was posted for transfer as of October 18, 2012 will open to all on October 22, 2012.		
<b>Adjournment</b>	11:45 PM		