SLO Meeting Minutes

February 14, 2012

3:00 – 4:30 pm

MCW-312

Attendees: Tania De Clerck, Ty Gardner, Sandy Hajas, Lydia Matthews-Morales, Deborah Newcomb, David Oliver, Claudia Peter, Kathy Scott, Jaclyn Walker, Jeff Weinstein, Patty Wendt

Guests: Kammy Algiers, Molly Conway, Ben Somoza

Minutes: Beth Doyle

1. Call to Order

The meeting was called to order at 3:07 pm.

1. Public Comments – No public comments.
2. Announcements/Information Items

There were no announcements/information items.

1. Action Items
2. Approve minutes

The minutes from the 1-17-12 meeting will be submitted for approval at the next SLO Committee meeting.

1. Institutional/GE SLOs

The Revised Ventura College Institutional/General Education Student Learning Outcomes were handed out. English objected to #5 because they felt that some portions were difficult to measure. They also did not feel that some of the areas in #5 (i.e. employment strategies) were our responsibility. The other members of the committee did not have the same concerns. K. Scott suggested that the SLOs be forwarded to the Senate with the English Department’s concerns. She also asked Walker to let the English Department know that some of the language in #5 applies to the vocational areas and that disciplines can use specific parts of the SLOs that apply to their area. Walker motioned to forward the Institutional/GE SLOs to the Senate with English’s concerns. Newcomb seconded, all were in favor with two abstentions.

1. Discussion Items
2. Revised forms

Gardner and K. Scott went to the Dept. Chair Council Meeting last month and presented various samples of the summary assessment forms for SLOs and SUOs. Gardner and K. Scott went over a few of the SLO and SUO assessment summary forms with the committee, good and poor samples, in more detail.

1. Samples

K. Scott and T. Gardner handed out good and poor samples of SUO and SLO Summary Assessment forms and went over them in more detail. The idea is to try to improve the success rates in our classes. K. Scott said the department chairs, along with the deans and the SLO Committee, should be looking at the forms when they are turned in. Oliver said that part of the problem is with the department chairs - some departments aren’t meeting; that doesn’t help this process. The discussion that takes place between the faculty members is really important. K. Scott said that when she evaluates part-time faculty, she asks if they have participated in the SLO process. If they haven’t, that will affect their evaluation. De Clerck asked, from the department chair standpoint, what will happen to part-time faculty who don’t help out with SLOs. Kathy said to let their dean know or let her or Gardner know. K. Scott or Gardner will work with that instructor. Also, K. Scott and Gardner have been meeting with the different services.

1. TracDat demonstration

K. Scott, along with others, saw the TracDat demo last week. Weinstein thought it was a good program, much better than eLeumen. If Moorpark College goes along with us, we can get a better price to purchase the program. Gardner wasn’t able to attend the demo, but he was able to view demos on how to use TracDat. From an instructor’s point of view, Gardner thought it was good. Hajas noted that David Keebler said we are doing TracDat on paper currently, and so it will do most everything we are doing now. It is web-based. Oliver thinks that what we have already will integrate well with TracDat. It’s good with Program Review too. K. Scott said she liked the simplicity of the program.

1. Piloting of program level SLO assessments

K. Scott reminded everyone that we have to be proficient in SLOs by December 2012. Four people are helping pilot Program-level SLOs: Debbie Newcomb/Business, Jennifer Parker/Child Dev, Mark Pauley, and Andrea Horigan/Human Services. K. Scott handed out the rubrics from Marin College for their Institutional SLOs. K. Scott said if anyone wants to pilot these rubrics to contact her. Newcomb asked how the Institutional-level SLOs will be assessed. K. Scott said they will be done by mapping. K. Scott said we will be piloting the program-level SLOs in Fall 2012.

1. Multi-year assessment plan

Now that we do not have as much immediate pressure from WASC regarding SLOs, K. Scott suggested that we discuss plans that are sustainable for long-term SLO assessment. She hopes the software will help us with that too. She said perhaps we need to step back and look at things again. Algiers said she doesn’t want everyone to just stop doing things. Agreed.

1. Ty Gardner – communications with department chairs

 Gardner will be looking at the forms when they come in along with the department chairs to see, for example, if the “Closing the Loop” section was done.

1. Other

No other items were presented.

1. Adjournment – the meeting adjourned at 4:34 pm.

The next meeting is April 10, 2012 from 3:00 – 4:30 pm in MCW-312.