

Program Review 2013-2014



Athletics (ICA)

Communication Studies (COMM)

English as a Second Language (ESL)

Foreign and Amer. Sign Languages (FL & ASL)

Health and Holistic Studies (HED)

Kinesiology (KIN)

Off-Site Programs (VCSP)

Program Review Presentation

- I. Closing the Loop – 2012-13
- II. Process Overview
- III. Initiatives Not Requiring Additional Resources
- IV. Findings, Initiatives, and Requests for Resources
- V. Program Discontinuance
- VI. Minority opinions on other resource requests
- VII. Appeals
- VIII. Additional Information

I. Closing the Loop 2012-13

Initiatives requiring resources (highlights)

- ESL – Computer and equipment upgrades ELC 1 and ELC 2 (Laptops, Mics, Cart)
- F. Languages – WebCape online assessment Software
- ICA – Tennis Court Project \$90k. Mobile Sales Cart \$5,000
- KIN – Fitness Center & Weight Room floor \$85k. Phase II for fitness center equip. \$65k
- Off-Site Programs (VCSP) – Increase in Facilitator hours to support site.

I. Closing the Loop 2012-13 cont.

Initiatives **not** requiring resources (highlights)

- ESL – Collaboration with English and other disciplines to assist multilingual students who are not succeeding.
- HED – Collaboration with English on health related essay contests.
- KIN – Completion of Kinesiology AA-T degree

II. Process Overview

- September, 2013 - Each department appointed a lead faculty member to collect information and to be the person in charge of drafting the document.
- September/October, 2013 - Meetings were scheduled to discuss programs, gather information, and to formulate initiatives. A collaborative effort was apparent.

II. Process Overview - continued

- October 15, 2013 - The division met for 1.5 hours
 - Ms. Bricker played the role of the facilitator and provided instruction
 - 8 to 10 minute presentations were made by each department
 - Initiatives presented by each department
 - Feedback was provided on a few presentations by other departments
 - Division meeting concluded with the departments having a 5 minute discussion on the presentations.
 - Overall a positive meeting with some discussion on initiatives.

II. Process Overview - continued

- October 28, 2013 - The division met for 65 minutes on the initiatives
 - Ms. Bricker played the role of the facilitator and provided instruction
 - Division went through initiatives by each category
 - Department made clear their top priorities for 2013-14 when initiatives came up for voting / consensus rankings
 - Overall a positive and efficient meeting with some discussion on ranking priorities High/Med/Low.

III. Initiatives Not Requiring Additional Resources - Highlights

- Communication Studies – Dedicated classrooms conducive to public speaking.
- ESL – Increase collaboration with English and other disciplines to assist multilingual students who are not succeeding.
- Health & Holistic Studies – Dedicated classroom(s) to support the department. Create an AA-T degree in Health or Nutrition.
- VCSP – Courses for VCSP in the summer.

IV. Findings, Initiatives, and Requests for Resources

1. Personnel – Faculty
2. Personnel - Classified
3. Facilities
4. Equipment – Computer
5. Equipment - Other
6. Grants
7. Operating Budget / General Fund
8. Other

IV. Findings, Initiatives, and Requests for Resources - continued

1. Personnel - Faculty

Finding/Data: Need for replacement for the ESL full-time instructor who left in spring 2011. 33% of courses taught by the only full-timer. Importance of discipline for the county. Collaboration needed with 2nd faculty member.

Initiative: ESL – 1201 - Full-time ESL Instructor

Resources Requested: \$120,000

Finding/Data: Need to replace coaching positions for sports lost in budget cuts. 3 positions lost since 2010.

Initiative: ICA 1402 – Part-time Coaching Instructor

Resources Requested: \$30,000

Finding/Data: Restore a few (3) non-credit courses for Santa Paula and Fillmore. Foundation courses will feed ESL/ENGM program.

Initiative: ESL 1402 - Part-time ESL Instructors

Resources Requested: \$9,000

IV. Findings, Initiatives, and Requests for Resources - continued

2. Personnel - Classified

Finding/Data: Need for classified Sports Information Director position to support Athletics (18 varsity sports). Duties currently by professional expert, supported by GF and Athletics Trust.

Initiative: ICA 1303 SID

Resources Requested: 40% position

IV. Findings, Initiatives, and Requests for Resources - continued

3. Facilities

Finding/Data: Safety concern for surface at 6 tennis courts. Needs to be done every 8 years. Courts were resurfaced 10 years ago.

Initiative: ICA 1409 – Tennis Court Renovation – Phase II

Resources Requested: \$29,000

Finding/Data: Much needed attention to facilities in West Field (Phase I). Multiple locations – 3 Phase Plan over 3 years.

Initiative: ICA 1406 - West Field Phase I

Resources Requested: \$59,000

IV. Findings, Initiatives, and Requests for Resources - continued

4. Equipment – Computer

Finding/Data: Laptops needed for Medical Assisting Program to provide the tools and software necessary increase student learning and student success.

Initiative: VCSP 1404 - Laptops for Medical Assisting Program

Resources Requested: \$20,000

IV. Findings, Initiatives, and Requests for Resources - continued

5. Equipment - Other

Finding: Upgrade for equipment fitness center and weight room.

Initiative: KIN 1202 (part 3 of 3 year plan)

Resources Requested: \$85,000

IV. Findings, Initiatives, and Requests for Resources - continued

6. Grants

None

IV. Findings, Initiatives, and Requests for Resources - continued

7. Operating Budget / General Fund

Finding/Data: Need to link foreign language placement to banner (i.e. prerequisite for Spanish 1 to Spanish 2)

Initiative: FL 1302 – Foreign Language Placement

Resources Requested: TBD

Finding/Data: A need for student engagement program for students in Communication Studies.

Initiative: COMM 1401 – Online Student Publication

Resources Requested: \$1,000

Finding/Data: A need for additional instructional aids and materials that help promote an increase in student interaction.

Initiative: HED 1202 – HED Instructional Aids

Resources Requested: \$1,000

IV. Findings, Initiatives, and Requests for Resources - continued

8. Other

None

V. Program Discontinuance

None for 2013-14

VI. Minority opinions on other resource requests

None received to date.

VII. Appeals

None received to date.

VIII. Additional Information

Division discussion on the need for another dean or assistant dean with support staff. Current deans are overwhelmed trying to run divisions.



Thank you

