

Ventura College Program Review Initiatives

FY14 Prioritized Initiatives - Sorted by Division Priority

Line Number	Division Code	Program	Resource Category	Program Priority	Division Priority	Committee Priority	College Priority	Initiative ID	Initiative Title	Resource Description	Estimated Cost	Adjusted Cost	Accumulative Cost
1	32	Library	None					LIB1401	Student, Faculty, and Staff Safety Regulation	Enforcing Student Code of Conduct, establishing protocols within Risk Management that protect staff and faculty	0		
2	32	Testing Center	None					TST 1403	Space Utilization	Look for inventive ways to use testing space	0		
3	32	Learning Center	None					LC 1407	Create an accessible print station	Students with disabilities will go to the same station as other students	0		
4	32	Learning Center	None					LC 1408	Student staff training	Increase customer service skills in beach lab	0		
5	32	Learning Center	None					LC 1409	Software training	Increase customer service and technical skills	0		
6	32	English	None					ENGL 1302	Restore transferable GE courses to baseline of Fall 2007	Offer at least four transferable GE per semester by fall 2014.			
7	32	English	None					ENGL 1307	Increase percent of Basic Skills students who enroll in and pass English V01A	Meet or exceed state average on scorecard for remedial English.			
8	32	English	None					ENGL 1402	Establish portfolio-based evaluation for English V02	Pilot portfolio evaluation in Fall 2014			
9	32	Testing Center	None					TST 1405	Study Table Space	Study tables for study and tutoring space	1,000		
10	32	English	None					ENGL 1301	Offer an AA-T in English beginning in Fall 2014	Start an AA-T in English in Fall 2014.			
11	32	English	None					ENGL 1405	Asses and revise the programs SLO's and rubrics as a whole	Revise CSLOs and rubrics			
12	32	Library	None					LIB 1204	Quiet Space Focus Groups	Conducting focus groups to find out how quiet space is used in the Library.	0		
13	32	Library	None					LIB 1408	Plate Books	Study whether to re-catalog plate books or override controls that keep books from being checked out as circulating books	0		
14	32	Tutoring Center	None					TSC 1409	Joint Tutoring Training	To teach better communication among tutors			
15	32	Tutoring Center	None					TSC 1411	SI Course Requests	To create set criteria for selection of course and instructors who participate in the SI program			
16	32	Tutoring Center	None					TSC 1412	Outreach of Tutorial Services	To increase tutoring services usage			
17	32	Tutoring Center	None					TSC 1413	D2L Tutor in Course Shell	Pilot D2L tutors assigned to as many course shells as possible			
18	32	Testing Center	None					TST 1404	Increase Revenue	Increase space	0		
19	32	Institutional Effectiveness	None					IE 1205	Continued improvement of SLO/SUO assessment process	Modification of instruction to meet student needs and increase student learning.			
20	32	Institutional Effectiveness	None					IE 1206	Continued improvement of program review template	Revisions will create stronger, more meaningful document.			
21	32	Institutional Effectiveness	None					IE 1401	Creation of VC Strategic Plan that aligns with VCCCD Master Plan	Planning process will be aligned and streamlined			
22	32	Institutional Effectiveness	None					IE 1402	Centralized research function	Research will be planned throughout the year on a schedule; surveys will be reviewed by a researcher for quality; surveys will be combined where possible.			
23	32	Institutional Effectiveness	None					IE 1409	Program review data for instructional programs moved to IR	Data will be easier to understand for analysis purposes.			

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24	32	Institutional Effectiveness	None					IE 1407	Standardized Committee minutes and documents/posted to website	College will have documents available for accreditation purposes; committee members or other interested college staff will be able to access information pertaining to campus committees to be more fully informed.			
25	32	Institutional Effectiveness	None					IE 1403	Faculty research assistance with program review instructional data	Faculty will understand the data and be able to create more meaningful initiatives			
26	32	English	Faculty	M	H			ENGL 1202	Hire new full time English Instructor	Hire a new full-time English instructor to begin Fall 2014.			
27	32	English	Faculty	H	M			ENGL 1208	Hire a new full-time reading instructor	Hire a new full-time reading instructor to begin Fall 2014.			
28	32	Tutoring Center	Classified	R	R			TSC 1401 IE 1406	Institutionalized Tutorial Specialist II position	Grant states college must pay 11,000 + benefits.	15,000		
29	32	Institutional Effectiveness	Classified	R	R			IE 1405	Research Analyst	Position is required to be institutionalized over the next 4 years at increasingly higher percentages; institution will have needed staff for research purposes.	15,000		
30	32	Learning Center	Classified	H	H			LC 1404	Reinstate Instructional Lab Technician II position to 100%	Reinstate full-time position	40,000		
31	32	Learning Center	Classified	R	H			LC1408	ITSS-BEACH & Library IT Support	IT Technician (full-time position)	65,000		
32	32	Tutoring Center	Classified	H	M			TSC 1405	Classified-Office Assistant 40%	Increase access and student access	30,680		
33	32	Testing Center	Classified	H	L			TST 1401	Increase Procter Position to 100%	Increase Procter position to 100%, 12 months	30,000		
34	32	English / Institutional Effectiveness	Classified	H	L			ENGL 1303 IE 1404	New classified 40% staff position to support academic departments in division. Clerical assistance for IE and English/Library/LRC.	Hire a 40 percent position in Spring 2014. Provide clerical support to division office and division faculty/staff (e.g. for daily tasks and for activities such as VC voices, Trac Dat, High School Connection, accreditation evidence collection).	45,000		
35	32	Tutoring Center	Classified	M	L			TSC 1301	Tutor Aid 40% 10 Month	To have stable assistance in tutoring center, RWC & MC			
36	32	Library	Facilities	R	R			LIB 1409	Security Gate for Circulation	Install security gate at entrance to Circulation Desk near Circulation Office	Unknown		
37	32	Learning Center	Facilities	R	R			LC 1406	Increase lighting outside LRC building	Increase Safety			
38	32	Learning Center	Computer	H	H			LC 1401 LIB 1404	Update technology in LRC/Beach/Tutoring/ATTC	Computer - 450 , Scanner- 32, Laptops-2, Printer (LRC 205)-1 A printer in LRC205 to allow students to print out articles during library instruction.	585, 800		
39	32	Library	Computer	H	H			LIB 1410	Personal Computers (PCs)	Replace the 48 thin client and "fat client" computers in LRC202 and LRC202c with PCs	62,400		
40	32	Library	Computer	H	M			LIB 1402	Increased Wireless Network Bandwidth	More wireless access points or other augmentation of the wireless bandwidth in the Library	5,000		
41	32	Testing Center	Computer	M	M			TST 1402	Wireless Access Point	Increased access to resources with wireless access point	500		
42	32	Tutoring Center	Computer	M	L			TSC 1406	IPADS	Tutors would use IPADS while working with students and use them to keep track of attendance	3,500		
43	32	Library	Computer	M	L			LIB 1303	Mango Language Database	Acquiring a language learning database to facilitate learning of English and other languages. Will require annual renewal.	4,475		

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44	32	Library	Computer	M	L			LIB 1406	Image Manipulation Software	Get single computer site license for Adobe Photoshop so that students can use a scanner	412		
45	32	Library	Computer	L	L			LIB 1405	Poll Everywhere	Subscription to Poll Everywhere service, which allows for instantaneous polling and assessment of students during classes. See Dist Ed Initiative # ???			
46	32	Library	Other Equipment	R	R			LIB1304	New Library Chairs	Description: Replacing the remainder of the breakable chairs in the Library	30,000		
47	32	Learning Center	Other Equipment	H	R			LC 1403	Repair laminate on pod tables	Lamination peeling off - can cut students	15,000		
48	32	Tutoring Center	Other Equipment	H	H			TSC 1404	AV Equipment in Tutor Group Study Rooms	LCD Projectors- 3; Refurbished Computers-3; Equipment Blackout Boxes-3	3,000		
49	32	Tutoring Center	Other Equipment	H	H			TSC 1403	Furniture for Supplemental Instruction	Study tables, chairs, large wall whiteboard	5,500		
50	32	English	Other Equipment	H	M			ENGL 1403	Redesign at least one MCE/MCW classroom as more flexible classroom space	One flexible classroom furniture available by Fall 2014			
51	32	English	General Fund	H	H			ENGL 1401	Essay norming sessions for all writing instructors	Provide funding for adjunct participation in norming in Spring 2014 and beyond			
52	32	Institutional Effectiveness	General Funds	M	H			IE 1408	1-time clerical hire to move Program Review initiatives to TracDat	Temp hire. After completion, will be able to create various kinds of reports, track progress and ensure the loops are closed.	5,000		
53	32	Tutoring Center	General Fund	M	M			TSC 1407	Tutor Budget Enhancement	Budget stability and the ability to provide more tutoring	10,000		
54	32	English	General Fund	M	M			ENGL 1206	Increase reading sections	Offer at least six reading sections in 2014-2015.			
55	32	Library	General Fund	H	L			LIB 1403	1-Time Budget Augmentation (was book budget reinstatement, 1302)	Increase in book and database budgets	25,000		
56	32	Tutoring Center	Other Funds	H	H			TSC 1402	Online Tutoring/Smart thinking	To serve all students, especially DE students, with another system of access for tutoring services (Currently being funded by Title V Co-op)	21,000		
57	32	Library	Other Funds	H	H			LIB 1407	Site License for RDA Toolkit and RDA Conversion Services	Subscription to RDA Toolkit, which will help Library staff become conversant in new cataloging protocol as established by Library of Congress; service to convert existing library records to same (Projected we believe to be covered by District)	5,413		
58	32	Tutoring Center	Other Funds	M	M			TSC 1408	Basic Skills Budget Enhancement	The ability to get through the current year (Increase support from Basic Skills Initiative Grant)	7,000		
59	32	Tutoring Center	Other Funds	M	M			TSC 1410	Professional Development	To assure tutoring staff maintain and learn new skills (Grant support)			
60	32	Learning Center	Other Funds	M	M			LC 1405	Increase student hourly budget	Increase in the student hourly budget	5,000		