

Ventura College Program Review Initiatives

FY13 Student Services

Line Number	Program	Category	Program Priority (R, H, M, L)	Division Priority (R, H, M, L)	Committee Priority (R, H, M, L)	College Priority (R, H, M, L)	Initiative ID	Initiative Title	Resource Description	Estimated Cost	Full Time or Part Time	Votes
1	Admissions and Records	Other General Fund	H	H			AR1304	Institutionalize student ambassador program	Allocate general funds to replace expiring grant funds and diminishing categorical funds	10,000		10
5	Admissions and Records	Classified	H	M			AR1302	Maintain adequate staffing in A&R	Shift International Student Specialist to A&R	-		3
6	Admissions and Records	Computer Equipment	H	M			AR1302	Maintain adequate staffing in A&R	Replace computer used for SEVIS/UCIS reporting	1,400		4
4	Assessment/Matric	Computer Equipment	H	H			AM1301	Improve services to students	Purchase new computers for Administrative Assistant and Matriculation Specialist I	3,000		5
1	Assessment/Matric	Facilities	R	R			AM1302	HVAC Update	Schedule an HAVC inspection and repair for the testing room in the Assessment Center	-		12
1	Assessment/Matric	No New Resources	H				AM1305	Work load analysis	Meeting with Dean and Department Chair to discuss workload reallocation	-		
2	Assessment/Matric	No New Resources	H				AM1304	Recognize staff doing more with less	Staff have undertaken prerequisite verification process without additional staffing	-		
12	CalWORKs	Computer Equipment	H	L			CW1202	same as TC1201	Upgrade SARS to include cardswipe	10,000		0
4	CalWORKs	Facilities	H	L			CW1203	Update Facilities	Upgrade counseling office for privacy	5,000		5
3	CalWORKs	No New Resources					CW1204	Update Email Addresses	Upgrade SARS to include cardswipe			
1	CalWORKs	Other Funds	H				CW1201	Increase CalWORKs Center Staff	Increase CW staff to 1.0 FTE	70,000		
1	Career Center	Classified	M	H			CS1202	Classified support for job development	Hire half time career tech	25,000	PT	7
10	Career Center	Computer Equipment	M	L			CS1304	Update and improve career exploration software	Replace KUDER with updated program for career exploration	3,500		2
3	Career Center	Computer Equipment	H	M			CS1203	Continued support for NACE online job posting software	Support NACE licensure for 2013-14	2,500		3
4	Career Center	No New Resources	H				CS1305	Update all career center workshops	Update, created develop and present career workshops to meet needs of Title V grant and SB1440 mandates	-		
2	Career Center	Faculty	H				CS1201	Increase career center faculty by .5 FTE	Increase faculty staffing to better serve students	70,000		
1	Counseling	Faculty	H	H			Coun1310	Replacement of 3 counseling vacancies	Maintain current level of counseling services to students	340,000	FT	11
1	Counseling	Computer Equipment	R	H			Coun1311	Collaborative - Convert Guthrie Hall into smart classroom to use for orientation	College orientations are required/mandated by SB1456 Seymour-Campbell Act 2012)	25,000		12
2	Counseling	Other General Fund	H	H			Coun1201	Hourly Counseling	Increase counseling for summer/peak times	140,000		9
13	Counseling	Computer Equipment	M	L			Coun1203	Train counselors in D2L to offer online GW courses	Counselors will be trained to teach online	-		0

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4	Counseling	Other General Fund	H	L			Coun1308	Counselor Training	Training is critical for all counselors to implement new regulations (SB1440)	5,000		2
7	Counseling	Computer Equipment	H	M			Coun1205	Upgrade equipment	Update computers and purchase scanners and color printers	7,000		4
5	Counseling	No New Resources	H				Coun1306	Create campus online newsletter	Increase communication and collaboration between instruction and student services. Provide information to students and the community re: events, updates and available services.	-		
6	Counseling	No New Resources	H				Coun1307	Dedicated staff to update student services websites	Assign a staff person two increase accuracy of information posted on web sites and to increase remote access to forms, program requirements, etc.	-		
7	Counseling	No New Resources	H				Coun1309	Develop online counseling binder	Increase remote access for counseling to keep current on latest regulation changes (SB 1440)	-		
8	Counseling	No New Resources	L				Coun1204	Training/Tech	Enhance the delivery of student counseling services by utilizing educational technology to provide services	-		
3	Counseling	Computer Equipment	H				Coun1202	Data Collection System	Purchase student services data collection system	24,000		
3	EAC	Computer Equipment	H	H			EAC1301	Data storage for alt media	EAC needs to have a new and updated backups system for alternative media storage	516		7
9	EAC	Computer Equipment	M	M			EAC1302	Updated technology for Alt Media	Purchase IPAD	900		4
6	EOPS	Classified	H	L			EOPS1202	Front office staff	Hire 1 Bilingual Clerical Assistant	56,356	FT	2
14	EOPS	Computer Equipment	M	L			EOPS1204	Replace computers and equipment	Replace staff desktops, laptops and copy machine	10,000		0
3	EOPS	Other Equipment	M	L			EOPS1204	Replace computers and equipment	Replace staff desktops, laptops and copy machine	10,000		3
2	EOPS	Faculty	H	M			EOPS1201	Counseling access to EOPS students	Hire 1 FTEF Bilingual counselor	114,000	FT	1
8	EOPS	Computer Equipment	L	M			EOPS1203	Information Technology Access	Ability to pull data from BANNER into an ACCESS database	-		4
2	EOPS	Facilities	R	R			EOPS1205	HVAC inspection, repair roof, termite extermination	Repair and upgrade of EOPS building	7,000		12
1	Financial Aid	Other Equipment	H	H			FA1304	Improve services to students	Purchase workstations for check-in area and computer lab and create walk up window	7,142		6
11	Financial Aid	Computer Equipment	H	L			FA1301	Loan default management system	Implement USA Funds Borrower connect and life skills program	-		0
2	Financial Aid	Other Equipment	H	M			FA1305	Provide ergonomic workstations for staff	Purchase ergonomic work stations for staff	17,000		3
9	Financial Aid	No New Resources	H				FA1308	Identify emerging student needs	Develop a collaborative survey with other student services departments to improve services to students	-		

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4	Financial Aid	Computer Equipment	H				FA1302	Offer financial literacy workshops using technology	Purchase TV and Mount	3,500		
5	Financial Aid	Computer Equipment	H				FA1306	Improve wait times for students during peak	Purchase Qless system	13,000		
6	Financial Aid	Computer Equipment	H				FA1307	Improve in-reach and outreach efforts	Purchase 2 laptops and 3 IPADS	2,820		
7	Financial Aid	Other Funds	H				FA1303	Increase Services to students	Hire a bilingual Financial Aid Specialist	80,000	FT	
8	Financial Aid	Other General Fund	H				FA1304	Improve services to students	Purchase workstations for check-in area and computer lab and create walk up window	7,142		
10	International Students	No New Resources	M				Int1301	Provide extracurricular support through Club collaboration	Collaborate with International Student Club to provide outside activities for students	-		
3	Student Activities	Classified	H	M			SA1301	Increase student activities specialist	1 month increase			4
4	Student Activities	Classified	H	M			SA1302	Provide adequate services for students	Create 1.0 FTE Administrative Assistant position to be shared by Student Activities and Assistant Dean of Student Services	75,000	FT	3
11	Student Activities	No New Resources	M				SA1303	Increase student participation on governance committees	Provide students with information about campus governance committees.	-		
12	Student Health Center	No New Resources	H				SHC1302	Improve data collection	Improve data collection by use and tabulation of patient daily check in sheets	-		
13	Student Health Center	No New Resources	M				SHC1301	Assess success of smoking cessation program	Track and report the number of students participating in the smoking cessation program	-		
2	Transfer Center	Classified	H	H			TC1203	Improve services to students	Increase Clerical Assistant to 1.0 (currently .80)	20,000		5
2	Transfer Center	Computer Equipment	R	H			TC1201	Collaborative - Purchase student data tracking system Q Less	Purchase a data collection station (i.e.. check-in computer/kiosk)	5,000		12
5	Transfer Center	Computer Equipment	H	H			TC1304	Computer upgrades	Update computers/technology to improve online transfer services, workshops and data collection	8,000		5
3	Transfer Center	Facilities	H	M			TC1305	Facility upgrade	Redesign transfer center to provide sound proofing/privacy	70,000		7
14	Transfer Center	No New Resources	H				TC1307	Update all transfer center workshops	Collaborate with counseling, EOPS, and other programs to provide updated information regarding transferring and student success	-		
15	Transfer Center	No New Resources	H				TC1306	Transfer Center Website updating	Identify person to update and maintain currency of website.	-		
9	Transfer Center	Faculty	H				TC1202	Increase TC counselor by .50	Increase transfer center counselor to 1.0 FTE	70,000		
16	Welcome Center	No New Resources	M				WC1301	Satisfaction Survey	Collaborate with other student services departments to create a satisfaction survey.	-		

Ventura College Program Review Initiatives

Line Number	Program	Category	Program Priority (R, H, M, L)	Division Priority (R, H, M, L)	Committee Priority (R, H, M, L)	College Priority (R, H, M, L)	Initiative ID	Initiative Title	Resource Description	Estimated Cost	Full Time or Part Time	Notes
17	Welcome Center	No New Resources	M				WC13	Matriculation completion	Collaborate with institutional researcher to follow the cohort of students who completed workshops for Fall 2012 to determine how well they complete the matriculation process	-		
18	Welcome Center	No New Resources	M				WC1305	Create an outreach plan for Spring 2013	An outreach plan is necessary to reduce overtime expenditures and ensure student needs are met.	-		

Ventura College Program Review Initiatives

FY13 Student Services

Line Number	Program	Category	Program Priority (R, H, M, L)	Division Priority (R, H, M, L)	Committee Priority (R, H, M, L)	College Priority (R, H, M, L)	Initiative ID	Initiative Title	Resource Description	Estimated Cost	Full Time or Part Time	Votes
1	Assessment/Matric	No New Resources	H				AM1305	Work load analysis	Meeting with Dean and Department Chair to discuss workload reallocation	-		
2	Assessment/Matric	No New Resources	H				AM1304	Recognize staff doing more with less	Staff have undertaken prerequisite verification process without additional staffing	-		
3	CalWORKs	No New Resources					CW1204	Update Email Addresses	Upgrade SARS to include cardswipe			
4	Career Center	No New Resources	H				CS1305	Update all career center workshops	Update, created develop and present career workshops to meet needs of Title V grant and SB1440 mandates	-		
5	Counseling	No New Resources	H				Coun1306	Create campus online newsletter	Increase communication and collaboration between instruction and student services. Provide information to students and the community re: events, updates and available services.	-		
6	Counseling	No New Resources	H				Coun1307	Dedicated staff to update student services websites	Assign a staff person two increase accuracy of information posted on web sites and to increase remote access to forms, program requirements, etc.	-		
7	Counseling	No New Resources	H				Coun1309	Develop online counseling binder	Increase remote access for counseling to keep current on latest regulation changes (SB 1440)	-		
8	Counseling	No New Resources	L				Coun1204	Training/Tech	Enhance the delivery of student counseling services by utilizing educational technology to provide services	-		
9	Financial Aid	No New Resources	H				FA1308	Identify emerging student needs	Develop a collaborative survey with other student services departments to improve services to students	-		
10	International Students	No New Resources	M				Int1301	Provide extracurricular support through Club collaboration	Collaborate with International Student Club to provide outside activities for students	-		
11	Student Activities	No New Resources	M				SA1303	Increase student participation on governance committees	Provide students with information about campus governance committees.	-		
12	Student Health Center	No New Resources	H				SHC1302	Improve data collection	Improve data collection by use and tabulation of patient daily check in sheets	-		
13	Student Health Center	No New Resources	M				SHC1301	Assess success of smoking cessation program	Track and report the number of students participating in the smoking cessation program	-		
14	Transfer Center	No New Resources	H				TC1307	Update all transfer center workshops	Collaborate with counseling, EOPS, and other programs to provide updated information regarding transferring and student success	-		
15	Transfer Center	No New Resources	H				TC1306	Transfer Center Website updating	Identify person to update and maintain currency of website.	-		

Ventura College Program Review Initiatives

Line Number	Program	Category	Program Priority (R, H, M, L)	Division Priority (R, H, M, L)	Committee Priority (R, H, M, L)	College Priority (R, H, M, L)	Initiative ID	Initiative Title	Resource Description	Estimated Cost	Full Time or Part Time	Notes
16	Welcome Center	No New Resources	M				WC1301	Satisfaction Survey	Collaborate with other student services departments to create a satisfaction survey.	-		
17	Welcome Center	No New Resources	M				WC13	Matriculation completion	Collaborate with institutional researcher to follow the cohort of students who completed workshops for Fall 2012 to deeerjin how well they complete the matriculation process	-		
18	Welcome Center	No New Resources	M				WC1305	Create an outreach plan for Spring 2013	An outreach plan is necessary to reduce overtime expenditures and ensure student needs are met.	-		

Ventura College Program Review Initiatives

FY13 Student Services - FACULTY

Line Number	Program	Category	Program Priority (R, H, M, L)	Division Priority (R, H, M, L)	Committee Priority (R, H, M, L)	College Priority (R, H, M, L)	Initiative ID	Initiative Title	Resource Description	Estimated Cost	Full Time or Part Time	Votes
1	Counseling	Faculty	H	H			Coun1310	Replacement of 3 counseling vacancies	Maintain current level of counseling services to students	340,000	FT	11
2	EOPS	Faculty	H	M			EOPS1201	Counseling access to EOPS students	Hire 1 FTEF Bilingual counselor	114,000	FT	1

Ventura College Program Review Initiatives

FY13 Student Services - CLASSIFIED

Line Number	Program	Category	Program Priority (R, H, M, L)	Division Priority (R, H, M, L)	Committee Priority (R, H, M, L)	College Priority (R, H, M, L)	Initiative ID	Initiative Title	Resource Description	Estimated Cost	Full Time or Part Time	Votes
1	Career Center	Classified	M	H			CS1202	Classified support for job development	Hire half time career tech	25,000	PT	7
2	Transfer Center	Classified	H	H			TC1203	Improve services to students	Increase Clerical Assistant to 1.0 (currently .80)	20,000		5
3	Student Activities	Classified	H	M			SA1301	Increase student activities specialist	1 month increase			4
4	Student Activities	Classified	H	M			SA1302	Provide adequate services for students	Create 1.0 FTE Administrative Assistant position to be shared by Student Activities and Assistant Dean of Student Services	75,000	FT	3
5	Admissions and Records	Classified	H	M			AR1302	Maintain adequate staffing in A&R	Shift International Student Specialist to A&R	-		3
6	EOPS	Classified	H	L			EOPS1202	Front office staff	Hire 1 Bilingual Clerical Assistant	56,356	FT	2

Ventura College Program Review Initiatives

FY13 Student Services - COMPUTERS

Line Number	Program	Category	Program Priority (R, H, M, L)	Division Priority (R, H, M, L)	Committee Priority (R, H, M, L)	College Priority (R, H, M, L)	Initiative ID	Initiative Title	Resource Description	Estimated Cost	Full Time or Part Time	Notes
1	Counseling	Computer Equipment	R	H			Coun1311	Collaborative - Convert Guthrie Hall into smart classroom to use for orientation	College orientations are required/mandated by SB1456 Seymour-Campbell Act 2012)	25,000		12
2	Transfer Center	Computer Equipment	R	H			TC1201	Collaborative - Purchase student data tracking system Q Less	Purchase a data collection station (i.e.. check-in computer/kiosk)	5,000		12
3	EAC	Computer Equipment	H	H			EAC1301	Data storage for alt media	EAC needs to have a new and updated backups system for alternative media storage	516		7
4	Assessment/Matric	Computer Equipment	H	H			AM1301	Improve services to students	Purchase new computers for Administrative Assistant and Matriculation Specialist I	3,000		5
5	Transfer Center	Computer Equipment	H	H			TC1304	Computer upgrades	Update computers/technology to improve online transfer services, workshops and data collection	8,000		5
6	Admissions and Records	Computer Equipment	H	M			AR1302	Maintain adequate staffing in A&R	Replace computer used for SEVIS/UCIS reporting	1,400		4
7	Counseling	Computer Equipment	H	M			Coun1205	Upgrade equipment	Update computers and purchase scanners and color printers	7,000		4
8	EOPS	Computer Equipment	L	M			EOPS1203	Information Technology Access	Ability to pull data from BANNER into an ACCESS database	-		4
9	EAC	Computer Equipment	M	M			EAC1302	Updated technology for Alt Media	Purchase IPAD	900		4
10	Career Center	Computer Equipment	M	L			CS1304	Update and improve career exploration software	Replace KUDER with updated program for career exploration	3,500		2
11	Financial Aid	Computer Equipment	H	L			FA1301	Loan default management system	Implement USA Funds Borrower connect and life skills program	-		
12	CalWORKs	Computer Equipment	H	L			CW1202	same as TC1201	Upgrade SARS to include cardswipe	10,000		
13	Counseling	Computer Equipment	M	L			Coun1203	Train counselors in D2L to offer online GW courses	Counselors will be trained to teach online	-		
14	EOPS	Computer Equipment	M	L			EOPS1204	Replace computers and equipment	Replace staff desktops, laptops and copy machine	10,000		

Ventura College Program Review Initiatives

FY13 Student Services - OTHER EQUIPMENT

Line Number	Program	Category	Program Priority (R, H, M, L)	Division Priority (R, H, M, L)	Committee Priority (R, H, M, L)	College Priority (R, H, M, L)	Initiative ID	Initiative Title	Resource Description	Estimated Cost	Full Time or Part Time	Votes
1	Financial Aid	Other Equipment	H	H			FA1304	Improve services to students	Purchase workstations for check-in area and computer lab and create walk up window	7,142		6
2	Financial Aid	Other Equipment	H	M			FA1305	Provide ergonomic workstations for staff	Purchase ergonomic work stations for staff	17,000		3
3	EOPS	Other Equipment	M	L			EOPS1204	Replace computers and equipment	Replace staff desktops, laptops and copy machine	10,000		3

Ventura College Program Review Initiatives

FY13 Student Services - FACILITIES

Line Number	Program	Category	Program Priority (R,H,M,L)	Division Priority (R,H,M,L)	Committee Priority (R, H, M, L)	College Priority (R, H, M, L)	Initiative ID	Initiative Title	Resource Description	Estimated Cost	Full Time or Part Time	Votes
1	Assessment/Matric	Facilities	R	R			AM1302	HVAC Update	Schedule an HAVC inspection and repair for the testing room in the Assessment Center	-		12
2	EOPS	Facilities	R	R			EOPS1205	HVAC inspection, repair roof, termite extermination	Repair and upgrade of EOPS building	7,000		12
3	Transfer Center	Facilities	H	M			TC1305	Facility upgrade	Redesign transfer center to provide sound proofing/privacy	70,000		7
4	CalWORKs	Facilities	H	L			CW1203	Update Facilities	Upgrade counseling office for privacy	5,000		5

Ventura College Program Review Initiatives

FY13 Student Services - OTHER GENERAL FUND

Line Number	Program	Category	Program Priority (R, H, M, L)	Division Priority (R, H, M, L)	Committee Priority (R, H, M, L)	College Priority (R, H, M, L)	Initiative ID	Initiative Title	Resource Description	Estimated Cost	Full Time or Part Time	Votes
1	Admissions and Records	Other General Fund	H	H			AR1304	Institutionalize student ambassador program	Allocate general funds to replace expiring grant funds and diminishing categorical funds	10,000		10
2	Counseling	Other General Fund	H	H			Coun1201	Hourly Counseling	Increase counseling for summer/peak times	140,000		9
3	Career Center	Computer Equipment	H	M			CS1203	Continued support for NACE online job posting software	Support NACE licensure for 2013-14	2,500		3
4	Counseling	Other General Fund	H	L			Coun1308	Counselor Training	Training is critical for all counselors to implement new regulations (SB1440)	5,000		2

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1	CalWORKs	Other Funds	H				CW1201	Increase CalWORKs Center Staff	Increase CW staff to 1.0 FTE	70,000	
2	Career Center	Faculty	H				CS1201	Increase career center faculty by .5 FTE	Increase faculty staffing to better serve students	70,000	
3	Counseling	Computer Equipment	H				Coun1202	Data Collection System	Purchase student services data collection system	24,000	
4	Financial Aid	Computer Equipment	H				FA1302	Offer financial literacy workshops using technology	Purchase TV and Mount	3,500	
5	Financial Aid	Computer Equipment	H				FA1306	Improve wait times for students during peak	Purchase Qless system	13,000	
6	Financial Aid	Computer Equipment	H				FA1307	Improve in-reach and outreach efforts	Purchase 2 laptops and 3 IPADS	2,820	
7	Financial Aid	Other Funds	H				FA1303	Increase Services to students	Hire a bilingual Financial Aid Specialist	80,000	FT
8	Financial Aid	Other General Fund	H				FA1304	Improve services to students	Purchase workstations for check-in area and computer lab and create walk up window	7,142	
9	Transfer Center	Faculty	H				TC1202	Increase TC counselor by .50	Increase transfer center counselor to 1.0 FTE	70,000	

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1	Assessment/ Matric	Computer Equipment	H				AM1301	Improve services to students	Purchase new computers for Administrative Assistant and Matriculation Specialist I	3,000	
2	Assessment/ Matric	Facilities	H				AM1302	HVAC Update	Schedule an HVAC inspection and repair for the testing room in the Assessment Center	-	
3	Assessment/ Matric	Other General Fund	L				AM1303	Noise Reduction	Purchase noise reduction machines out of supply budget when there are loud events in the quad during testing	160	
4	Assessment/ Matric	No New Resources	H				AM1304	Recognize staff doing more with less	Staff have undertaken prerequisite verification process without additional staffing	-	
5	Assessment/ Matric	No New Resources	H				AM1305	Work load analysis	Meeting with Dean and Department Chair to discuss workload reallocation	-	
6	Admissions and Records	Computer Equipment	H				AR1302	Maintain adequate staffing in A&R	Replace computer used for SEVIS/UCIS reporting	1,400	
7	Admissions and Records	No New Resources	H				AR1302	Maintain adequate staffing in A&R	Shift International Student Specialist to A&R	-	
8	Admissions and Records	Other General Fund	H				AR1304	Institutionalize student ambassador program	Allocate general funds to replace expiring grant funds and diminishing categorical funds	10,000	
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24	Career Center	Faculty	H				CS1201	Increase career center faculty by .5 FTE	Increase faculty staffing to better serve students	70,000	
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30	EAC	Computer Equipment	M				EAC1302	Updated technology for Alt Media	Purchase IPAD	900	
31	EOPS	Faculty	H				EOPS1201	Counseling access to EOPS students	Hire 1 FTEF Bilingual counselor	114,000	FT
32	EOPS	Classified	H				EOPS1202	Front office staff	Hire 1 Bilingual Clerical Assistant	56,356	FT
33	EOPS	Computer Equipment	L				EOPS1203	Information Technology Access	Ability to pull data from BANNER into an ACCESS database	-	
34	EOPS	Computer Equipment	M				EOPS1204	Replace computers and equipment	Replace staff desktops, laptops and copy machine	10,000	
35	EOPS	Facilities	M				EOPS1205	HVAC inspection, repair roof, termite extermination	Repair and upgrade of EOPS building	7,000	
36	Financial Aid	Computer Equipment	H				FA1301	Loan default management system	Implement USA Funds Borrower connect and life skills program	-	
37	Financial Aid	Computer Equipment	H				FA1302	Offer financial literacy workshops using technology	Purchase TV and Mount	3,500	
38	Financial Aid	Classified	H				FA1303	Increase Services to students	Hire a bilingual Financial Aid Specialist	80,000	FT

Ventura College Program Review Initiatives

Line Number	Program	Category	Program Priority (R, H, M, L)	Division Priority (R, H, M, L)	Committee Priority (R, H, M, L)	College Priority (R, H, M, L)	Initiative ID	Initiative Title	Resource Description	Estimated Cost	Full Time or Part Time
39	Financial Aid	Computer Equipment	H				FA1304	Improve services to students	Purchase workstations for check-in area and computer lab and create walk up window	7,142	
40	Financial Aid	Other Equipment	H				FA1305	Provide ergonomic workstations for staff	Purchase ergonomic work stations for staff	17,000	
41	Financial Aid	Computer Equipment	H				FA1306	Improve wait times for students during peak	Purchase Qless system	13,000	
42	Financial Aid	Computer Equipment	H				FA1307	Improve in-reach and outreach efforts	Purchase 2 laptops and 3 IPADS	2,820	
43	Financial Aid	No New Resources	H				FA1308	Identify emerging student needs	Develop a collaborative survey with other student services departments to improve services to students	-	
44	International Students	No New Resources	M				Int1301	Provide extracurricular support through Club collaboration	Collaborate with International Student Club to provide outside activities for students	-	
45	Student Activities	Other General Fund	H				SA1301	Provide adequate hours of operation for students	Restore Student Activities Specialist Position to 12 Months	4,500	
46	Student Activities	Classified	H				SA1302	Provide adequate services for students	Create 1.0 FTE Administrative Assistant position to be shared by Student Activities and Assistant Dean of Student Services	75,000	FT
47	Student Activities	No New Resources	M				SA1303	Increase student participation on governance committees	Provide students with information about campus governance committees.	-	
48	Student Health Center	No New Resources	M				SHC1301	Assess success of smoking cessation program	Track and report the number of students participating in the smoking cessation program	-	
49	Student Health Center	No New Resources	H				SHC1302	Improve data collection	Improve data collection by use and tabulation of patient daily check in sheets	-	
50	Transfer Center	Computer Equipment	H				TC1201	Purchase student data tracking system	Purchase a data collection station (i.e.. check-in computer/kiosk)	5,000	
51	Transfer Center	Faculty	H				TC1202	Increase TC counselor by .50	Increase transfer center counselor to 1.0 FTE	70,000	
52	Transfer Center	Classified	H				TC1203	Improve services to students	Increase Clerical Assistant to 1.0 (currently .80)	20,000	
53	Transfer Center	Computer Equipment	H				TC1304	Computer upgrades	Update computers/technology to improve online transfer services, workshops and data collection	8,000	
54	Transfer Center	Facilities	H				TC1305	Facility upgrade	Redesign transfer center to provide sound proofing/privacy	70,000	
55	Transfer Center	No New Resources	H				TC1306	Transfer Center Website updating	Identify person to update and maintain currency of website.	-	
56	Transfer Center	No New Resources	H				TC1307	Update all transfer center workshops	Collaborate with counseling, EOPS, and other programs to provide updated information regarding transferring and student success	-	

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57	Welcome Center	No New Resources	M				WC1305	Create an outreach plan for Spring 2013	An outreach plan is necessary to reduce overtime expenditures and ensure student needs are met.	-	
58	Welcome Center	No New Resources	M				WC1301	Satisfaction Survey	Collaborate with other student services departments to create a satisfaction survey.	-	
59	Welcome Center	Other General Fund	H				WC1304/ AR1304	Institutionalize student ambassador program	Establish separate budget for welcome center and insitutionalize student ambassador program	10,000	
60	Welcome Center	No New Resources	M				WC13	Matriculation completion	Collaborate with institutional researcher to follow the cohort of students who completed workshops for Fall 2012 to deerjin how well they complete the matriculation process	-	