

Institutional Effectiveness, English, and Learning Resources

Line Number	Program	Category	Program Priority (R, H, M, L)	Division Priority (R, H, M, L)	Committee Priority (R, H, M, L)	College Priority (R, H, M, L)	Initiative ID	Initiative Title	Resource Description	Estimated Cost	Full Time or Part Time
1	English	No New Resources	H	H			ENGL1301	AA-T in English	Recent changes in state policy will require students to have a declared major, so in order to serve the approximately 165 students a year who want to major in English, an AA-T in English is necessary. Also, a full offering on English GE electives will provide all students with more options to fulfill transfer requirements. An AA-T in English can be funded by reallocating existing resources.	No Cost	
2	English	No New Resources	H	H			ENGL1302	Four GE Electives per semester	More electives in English will also provide additional GE options for the general student population, particularly with some campuses such as UC Berkeley requiring a literature course. Additional electives can be funded by reallocating existing resources.	No Cost	
3	English	No New Resources	M	M			ENGL1308	Learning Communities that pair English courses with other disciplines	The Board of Governor's Student Success Task Force includes learning communities (along with accelerated classes and several other innovative pedagogical designs) as a way to "foster more effective basic skills instruction on a large scale" ("Advancing Student Success in California Community Colleges," p. 45).	No Cost	

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4	English	No New Resources	M	M			ENGL1307	Increase the percentage of ENGL V02 students who persist to ENGL V01A	The sooner a student completes the transfer-level writing course, the better the student's chances of completing a degree. A higher continuation rate will increase the speed of students meeting this essential degree requirement.	No Cost	
5	English	No New Resources	L	L			ENGL1309	Stand-Alone Accelerated English	A single class enrollment will streamline the process for students to enroll in accelerated courses. The Board of Governor's Student Success Task Force has identified accelerated classes as a way to "foster more effective basic skills instruction on a large scale" ("Advancing Student Success in California Community Colleges," p. 45).	No Cost	
6	Institutional Effectiveness	No New Resources	H	H			IE1203	Complete all SLO/SUO mapping, embedding, and rotational plans	If these student learning outcomes/service unit outcomes are aligned, faculty, staff, and students are more easily able to understand the importance of learning at each level. Rotational plans need to be established so that regular assessment occurs and that all SLOs/SUOs are assessed and reassessed as needed.	No Cost	
7	Institutional Effectiveness	No New Resources	H	H			IE1301	TracDat Implementation	Managing the various accreditation and planning processes (SLOs, program review, and strategic planning) with TracDat will streamline these processes.	No Cost	
8	Institutional Effectiveness	No New Resources	H	H			IE1303	Continued improvement of SLO/SUO processes	The institution will continue to improve its instruction and services.	No Cost	
9	Institutional Effectiveness	No New Resources	H	R			IE1304	Continued improvement of program review	The process and product will be more useful to the programs and the institution.	No Cost	

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10	Institutional Effectiveness	No New Resources	H	H		IE1306	Program review schedule	Consider the possibility of a rotational plan for program review to allow deans to work more closely with programs, departments, and services. A rotational plan would also allow a more meaningful review of programs by the CPC.	No Cost	
11	Learning Center	No New Resources	M	M		LRC1304	Beach Scheduling Calendar	To improve tracking of faculty requests.	No Cost	
12	Library	No New Resources	L	L		LIB1206	Quiet Space Focus Groups	Have focus groups to glean information on the use of the Quiet Area	No Cost	
13	Library	No New Resources	M	M		LIB1306	Completion of Voyager	Completing the implementation of the Voyager integrated Library System.	No Cost	
14	Testing Center	No New Resources	L	L		TC1304	Dedicated budget	Put all personnel and expenses in one org	No Cost	
15	Tutoring Services Center	No New Resources	H	H		TSC1308	SI Spring 2013 Implementation	Select courses, hire tutors, train, and schedule.	No Cost	
16	Tutoring Services Center	No New Resources	H	H		TSC1309	RWC Spring 2013 Implementation	Establish hours, hire tutors, train, and work with faculty.	No Cost	
17	Learning Center	Classified	L	H		LRC1303	Staffing Level Reinstatement	Increase the 40% ILT to 100% -The loss of this full-time position has impacted service to faculty and students. It has also resulted in the reduction of hours and the reduced access to evening classes	47,966	
18	Testing Center	Classified	L	M		TC1303	100% Proctor position	Increase the 40% Proctor to 100%, serves disciplines across campus	40,561	
19	English	Faculty	M	M		ENGL1202	Hire FT English Instructor	Salary and benefits for English Instructor	108,000	
20	English	Faculty	H	H		ENGL1209	Hire FT Reading instructor	Salary and benefits for reading instructor	108,000	
21	Learning Center	Computer Equipment	H	M		LRC1301	Equipment Upgrade	Printers, LCD, Laptops	6,940	

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22	Library	Computer Equipment	H	H		LIB1201	LRC205 Laptops	Replace library instruction laptops with ones that have a stronger wifi network connection. The laptops we have do not hold the signal and often won't even connect to the wifi. This makes instruction very frustrating and difficult. This is a critical need.	54,000	
23	Library	Computer Equipment	L	L		LIB1201	LRC205 Wireless Access Point	Replace WAP borrowed from Sandy Hajas	150	
24	Tutoring Services Center	Computer Equipment	R	R		TSC1304	Update EAC station	Update EAC station	Required	
25	Learning Center	Facilities	H	H		LRC1305	HVAC in LRC	Repair and properly maintain system	Unknown	
26	Library	Facilities	L	L		LIB1204	Quiet Space Focus Groups	Have focus groups to glean information on the use of the Quiet Area	No Cost	
27	Testing Center	Facilities	M	M		TC1302	Testing Space	Need dedicated testing space	No Cost	
28	Tutoring Services Center	Facilities	H	H		TSC1303	SI Space	Space for SI Study Sessions	No Cost	
29	Learning Center / Tutoring	Other Equipment	M	H		LRC1302, TSC1305	Mobile Whiteboards	Instructor whiteboard use in Beach and for group study sessions.	4,200	
30	Library	Other Equipment	L	L		LIB1206	Library Environment Fund - Chairs	Sinking fund TCO to replace all Library chairs over the next several years	4,000	
31	Library	Other Equipment	M	M		LIB1303	Mango Languages Database	Subscription to Mango Languages Database	4,475	
32	Library	Other Equipment	H	R		LIB1304	New Chairs	Replace unsafe, broken wooden chairs in the Library	34,000	
33	Tutoring Services Center	Other Funds	M	M		TSC1202	Online Tutoring	Online Tutoring Software (Title V Co-op)	To Be Determined	
34	Testing Center	Other Funds	H	H		TC1301	Fax/Scanner/Copier	LaserJet Pro 400 (Proctor Revenue)	500	

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35	English	Other Funds	H	H		ENGL1306	Reading Plus (3 year license)	The Reading program in the English Dept. improves services for basic skills students through innovative software such as Read Write Gold, Inspiration, and Reading Plus. These programs inspired students to work through difficult material. Reading faculty also give diagnostic reading tests (both paper and Reading Plus computer based) to classes across the curriculum. Results indicate that reading levels are as low as 3rd grade for courses in which the texts are written at 12th grade reading level and above. (BSI)	15,000	
36	English	Other Funds	L	L		ENGL1303	Work Study Student	Provide additional administrative support for the department to free chair and faculty to focus more time on teaching and curriculum issues. (Federal Work Study)	No Cost	
37	English / Tutoring	Other Funds	H	H		ENGL1304, TSC1301	Tutor Aid 40%/10 months/RWC - classified position for RWC	Having an organized tutorial services program will benefit students and faculty. This will leave the Tutorial Specialists with time to recruit, hire, and train tutors for the services. (Title V and existing funds)	11,391	
38	English / Tutoring	Other Funds	H	H		ENGL1305, TSC1302	Basic Skills Budget Enhancement	Students and faculty will benefit by having a tutorial services program that meets our populations needs, with drop-in tutoring, group tutoring, supplemental instruction for basic skills courses, and especially providing individual tutoring for students who are really struggling to complete a course. (BSI)	53,500	
39	Institutional Effectiveness	Other Funds	M	M		IE1305	Professional Development	IE staff should remain current with accreditation expectations and current trends in student success.	3,000	

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40	English	Other General Fund	H	H		ENGL1206	Add two reading sections	Adding reading sections would allow more students to work on their reading skills in an academic setting. With those skills, students would be better prepared to succeed in other classes.	12,000	
41	English	Other General Fund	L	L		ENGL1310	Bulletin Boards/Storage for MCE and MCW buildings	While new buildings have outstanding technology resources, very few options remain for displaying posters or storing paper-based projects, elements that are often needed in college-level writing courses.	To be Determined	
42	Institutional Effectiveness	Other General Fund	H	H		IE1302	Sustainable program review data	With more accessible data, faculty and staff will be able to complete their program reviews more easily and be able to focus more of their time/energy on the analysis of data, dialogue, and the creation of initiatives for improvement.	10,000	
43	Library	Other General Fund	H	H		LIB1301	Part-time Librarian Funding	Reestablish funding for part-time librarian funding for evening staffing purposes.	50,000	
44	Library	Other General Fund	M	M		LIB1302	Book Budget Reinstatement	Reinstate book budget to previous levels	20,000	
45	Library	Other General Fund	M	M		LIB1305	Library Hours	Return Library Hours to their previous state	10,000	
46	Tutoring Services Center	Other General Fund	L	L		TSC1307	Supply budget increase	Increase supply budget to account for SI/RWC and Tutoring	1,000	
47	Tutoring Services Center	Other General Fund	L	L		TSC1306	Market Tutoring Services	Handouts	1,000	