

**Ventura College Distance Education Committee Meeting**  
**Tuesday, September 4, 2012**  
**3:00 PM – 4:30 PM**  
**LRC 114**

Meets on the 1st Tues of each month, in LRC-114

**PURPOSE:** The Distance Education Committee exists to meet the instructional, communication, computing, and research needs of the students, and faculty, of Ventura College. The mission of the committee is to focus on the delivery of distance education and its environment be it web enhanced on ground courses, hybrid courses or fully on line courses, and to take a proactive leadership role on educational, technological and professional development issues surrounding distance education.

**OUR GOAL:** Our greatest wish is to provide services and quality education in the distance education format that will enhance students' opportunities to be successful in their educational pursuits. We have established a goal to improve student success in distance education classes to equal that of face to face classes. Not a small task, as we currently have an average student success rate (C or higher grade) of about 10% less than like classes that are delivered face to face.

**AGENDA**

- I. Introductions - new members and what this committee's goal is: Our goal reviewed
- II. Update on Online Distance Education training.
- III. Dean's newsletter announcement to the campus.( See my printed memo and newsletter sample to be handed out at meeting.)
- IV. Updated DE Handbook. Review for next meeting before sending to Academic Senate.( I suggest we talk about it briefly, Krista can take the lead on this, and ask all to review for final approval in the next meeting. People can send in their suggested changes between meetings.)
- V. Guest speakers - Quality Matters, does the committee wish to bring them in for consideration?  
<http://www.qmprogram.org> plus handout at meeting.
- VI. Other