

► **To enable Plagiarism Detection**

- 1 While creating or editing a Dropbox folder, select **Enable Plagiarism Detection for this folder**.
- 2 Click the Restrictions tab and update the start date and end dates to your desired range.

### Using Originality Reports for Dropbox submissions

When you enable Plagiarism Detection, an options area appears at the bottom of the New/Edit Folder page. Here you can enable detailed Originality Reports for Dropbox submissions, control end user visibility, and set the Originality Reports frequency.

► **To enable Originality Reports**

Select **Generate Originality Reports** in the Plagiarism Detection Options area.

► **To allow submitters to see Originality Reports**

- 1 Click  **Show Advanced Plagiarism Detection Options** to open the advanced options area.
- 2 Select **Allow submitters to see Originality Reports**.
- 3 Click **Save**.

► **To change the frequency of your Originality Reports**

- 1 Click  **Show Advanced Plagiarism Detection Options** to open the advanced options area.
- 2 Choose one of the following options:
  - Automatic plagiarism detection on all submissions
  - Identify individual submissions for plagiarism detection
- 3 Click **Save**.

### Manually submitting files for Plagiarism Detection

If your Dropbox folder has **Identify individual submissions for plagiarism detection** enabled then you need to manually submit file submissions for Plagiarism Detection. This is useful for when you don't want to check every file submission for plagiarism, but still want the ability to do so on a case by case basis.

► **To manually submit files for Plagiarism Detection**

- 1 Ensure that **Identify individual submissions for plagiarism detection** is enabled in the properties tab on the New/Edit Folder page.
- 2 From the Folder Submissions page, click the  **Submit file for Plagiarism Detection** icon. A message displays indicating the file has been submitted for review.
- 3 Check the Folder Submissions page to view the status of your Originality Report.

## Viewing Originality Reports

View Originality Reports from the Folder Submissions page. When a report is available, the status changes from **In progress** to a percentage rating, which indicates the level of matching content.

Files	Report	Submission Date	Delete
<a href="#">Frank Catcher</a>			<a href="#">Leave Feedback</a>
 <a href="#">History of Canada.docx</a> (30.05 KB)	94% 	Feb 25, 2009 13:46	

Viewing a file submission summary

A lower percentage rating indicates that the content is original and has not been copied; a higher percentage rating indicates the content is not original and has been copied from another source.

The percentage ranges are associated with colors:

- **Blue**  $\geq 0$  and  $< 20\%$
- **Green**  $\geq 20$  and  $< 40\%$
- **Yellow**  $\geq 40$  and  $< 60\%$
- **Orange**  $\geq 60$  and  $< 80\%$
- **Red**  $\geq 80$  and  $\leq 100\%$

### ► To view an Originality Report for a submission

Click the colored section beside the percentage rating to view the associated Originality Report.

Report	Submis:
94% 	Feb 25, 2

Opening Originality Reports

The Originality Report is comprised of two panes. The right pane lists all of the matching sources, including the percentage of text that matches and a link to the online content. The left pane displays the submission text using colored highlights to draw attention to the matching content.

**Tip** For more detailed help with Originality Reports, attend a Turnitin.com Academy Webinar.

## Plagiarism Detection file type compatibility

The following file types are compatible with Plagiarism Detection: MS Word, WordPerfect, PostScript, Acrobat PDF, HTML, RTF, Plain Text. (If the file is incompatible an information icon will appear.)