

VENTURA COLLEGE

Department Chair Council-Minutes

Campus Center Conference Room

Tuesday, October 25, 2011

Present: C. Mansfield, M. Pauley, R. Sanchez, S. Sloan-Graham, T. DeClerck, B. Moskowitz, T. Pardee, B. Lawson, P. Muñoz, J. Garcia, S. Melton, D. Kumpf, G. Fiumerodo, P. Wendt, J. Stauffer, J. Garey, S. Palladino, R. Koerner, K. Harrison, P. Sezzi, G. Huddleston, K. Scott, S. Bricker, K. Gorback, G. Arevalo, V. Lugo, D. Oliver

Guests: Connie Baker and Monica Zavala

Recorder: Linda Resendiz

Minutes:

Agenda Item	Summary of Discussion	Action (If Required)	Completion Timeline	Assigned to:
Welcome	Ramiro welcomed everyone to today's meeting.			
General Announcements or New Issues Needing to be Addressed – Council Members	<p>-Susan Bricker – The Welcome Center will have its grand opening on November 3rd from 3:30 p.m. - 5:00 p.m. The Welcome Center is located outside of the new student lounge. This is where Cal-Works used to be.</p> <p>-Sandy Melton – Currently working on two self-studies. The nursing program has qualified to advance for National Accreditation for spring 2013.</p> <p>-Tania DeClerck – Just finished a hefty program review for all foreign languages.</p> <p>-Stacy Sloan-Graham - Finished program review. Working on replacing Simon Waltzer who is retiring at the end of this year. The Communication Studies transfer degree passed last spring and is currently being offered.</p> <p>-Jenna Garcia – Currently working on a new software program called Turnity which detects plagiarism. Currently piloting accelerated classes in English 2 and 3 in one semester. It looks as if almost everyone is passing.</p>			

Agenda Item	Summary of Discussion	Action (If Required)	Completion Timeline	Assigned to:
<p>General Announcements or New Issues Needing to be Addressed – Council Members (continued)</p>	<p>-Judy Garey - Had a fabulous theatre production in the Wright Library.</p> <p>-David Oliver - All program reviews have been submitted.</p> <p>-Patty Wendt - Less than 2 weeks away from priority registration for spring semester.</p> <p>-Victoria Lugo - Transfer Day will be on November 3rd in the north quad area in front of the two new buildings.</p> <p>-Raeann Koerner – Added in their program review the request to create a Holistic Nursing Scholarship that would be for \$250 a year.</p> <p>-Jeff Stauffer - Program review has been submitted. The transfer degree for business has been submitted for first reading.</p> <p>-Dan Kumpf – Transfer degree for math is in the works. Math is offering accelerated classes and has had incredible success this semester.</p> <p>-Paula Muñoz – EOPS has finished their program review. The program is currently tapped out with their grants. There will be no money for the spring semester nor will there be money for book vouchers. EOPS is also currently busy seeing students trying to get into the program.</p> <p>-Casey Mansfield - This is the first semester that the new Water Science instructor is working. So far everything is going well. The auto program might be absorbing the auto program from OC.</p> <p>-Steve Palladino – Program review has been completed. The annual Geographic Information Systems day will be taking place in San Bernardino or LA Valley on November 18th. Currently helping lead the FOG committee. Architects are working on the final big building. They are doing construction documents which will be going to the state.</p>			

Agenda Item	Summary of Discussion	Action (If Required)	Completion Timeline	Assigned to:
<p>General Announcements or New Issues Needing to be Addressed – Council Members (continued)</p>	<p>-Kathy Scott – Currently working on the whole program review process. Will be back at the next meeting to ask for input of how the process can be improved. The accrediting people are coming back on Monday for 3 days.</p> <p>-Bob Moskowitz – The Art Department is looking forward to having a complete remodeled building which will be opening in a year and a half and will include a brand new art gallery. The Gallery 2 exhibition is going on. There is still a chance to see the Outliers exhibition in the New Media gallery. Gallery 2 next month will include photos by Steve Maulton. Looking forward to the annual student art sales in the New Media gallery coming up in November (1st Thursday). In January, the first exhibitions of of year will take up both galleries and feature nudes.</p> <p>-Bob Lawson - November 5 and 6 the Master Chorale will perform at the First Presbyterian Church in Oxnard. The opera workshop is doing work by Minnoti at the Wright Library on November 18 and 20. The VC orchestra and ballet will be doing the Nutcracker on November 19-20 and December 1st.</p> <p>-Terry Pardee – Program review is complete. Currently working on updating CORs and maintaining articulation.</p> <p>-Gigi Fiumerodo – Currently working on the transfer degree for anthropology. There are new biological anthro lec/lab classrooms in the new building.</p> <p>-Gloria Arevalo – Currently working with many departments on course revisions/updates and transfer degrees.</p> <p>-Mark Pauley – Program review is complete. New faculty hired last year. Psychology transfer degree is currently being offered. Transfer degree for sociology is in the works.</p>			

Agenda Item	Summary of Discussion	Action (If Required)	Completion Timeline	Assigned to:
General Announcements or New Issues Needing to be Addressed – Council Members (continued)	<p>-Karen Harrison – Currently offering accelerated grammar classes. The DP building is changing to reflect the services being offered there. It will not be called the English Service Center. Finishing up our program review. Success and retention rates are above that of the college. 6% fewer students are unenrolling. The ESL program will be changing its name to ENGM-English for Multilingual Students.</p> <p>-Aurora De la Selva - November 3 will be our Transfer Day. We will have over 66 representatives on campus. Please encourage students to attend. Ralph James is retiring at the end of this semester with 2 more retirements to follow.</p>			
Discussion/Updates				
a. Articulation – G. Arevalo	<p>Gloria mentioned that when thinking about articulation the COR is the official document. There are some UCs/CSUs that feel it is appropriate to request syllabi. If you get a request like this, please refer them to the AO.</p>			
b. Professional Development Committee – G. Fiumerodo	<p>Gigi shared the website where all the professional development information is at.</p>			
c. Degree Works & Banner – C. Baker & M. Zavala	<p>There will be a Banner upgrade Monday morning. Banner will be down until noon. The district is doing testing on Degree Works.</p>			
d. Designated Classrooms – Council	<p>There was a discussion about a feature in the EMS software that allows the inputting of courses with dates and times but no room assignments. It was suggested to try this feature out for the summer to see how it works.</p>			

Agenda Item	Summary of Discussion	Action (If Required)	Completion Timeline	Assigned to:
e. List of Core Courses (Tier 1, 2, 3) – R. Sanchez	Meetings will be set up next month to address the requests for changes on the tier status.	Submit requests for changes to Ramiro.	October 31 st	Department Chairs
New Items				
a. Ad Ho Group on BOT Goals & Objectives (Implementation)	Ramiro, Peter Sezzi, and Mark Pauley have been appointed to be part of an adhoc group set up by the Chancellor. They have been assigned to gather information on degrees and high unit courses.			
Other	-Kathy Scott – In the process of submitting for another Title 5 grant. The current grant is in its 5 th year and will conclude on September 30 th . In planning ahead for this grant, she would like to gather information, thoughts, and feedback from colleagues. Various ideas were shared by the group.	Email Kathy Scott any ideas or thoughts for this new grant.		Council
Next Meeting	Tuesday, November 22, 2011 - 3 p.m. Campus Center Conference Room			