Ventura College - Curriculum Committee

Minutes

Campus Center Conference Room
November 15, 2011

PRESENT: *M. Pauley, L. Anderson, M. Bowen, K. Peinado, H. Kim, G. Arevalo, R. Koerner, D. Newcomb, P. Sezzi, R. Sanchez, A. Bittl, A. Gonzales*

NON-VOTING MEMBER: *M. Zavala*

GUESTS: *Chuck Rockwood, Karen Harrison, Nancy Frederickson*

- **APPROVAL OF MINUTES: November 1, 2011**: *A motion to approve the meeting minutes from November 1, 2011 was made by Kelly Peinado and seconded by Henny Kim. The meeting minutes were approved with a minor correction.*

SECTION ONE:
REQUIRING COMMITTEE ACTION
I.   **Curricular Proposals for Approval**

A.   **Credit Courses: Second Reading**

1. New

2. Revise
T=Title (substantial); U=Units, H=Hours (increased); P=Prereq, C=Coreq (substantial);
D=Description (substantial); F=Fees (required); R=Repeat (added or increased)

3. Prerequisite(s)/Corequisite(s)/Recommended Preparation

4. 88s and 89s

5. Distance Education

B. **Degrees, Certificates and Awards (new programs, deleted, and substantial revisions): Second Reading**

- Associate of Arts Degrees in Kinesiology for Transfer (new program)
- Associate of Science Degree in Early Childhood Education for Transfer (new program)
- Business Management – A.S./COA (revised)

-APPROVED for Fall 2012.

C. **Credit Courses: First Reading**

1. New

- AUTO V46 – Engine Performance

-APPROVED for first reading.

2. Revise

T=Title (substantial); U=Units, H=Hours (increased); P=Prereq, C=Coreq (substantial);
D=Description (substantial); F=Fees (required); R=Repeat (added or increased)

- BUS V17 (ID-was 'BIS V40', now 'BUS V17'; T-was 'Computer Applications in Business', now 'Computer Applications')
- ENGM V19A (ID-was 'ESL V19A', now 'ENGM V19A'; T-was 'Intermediate English as a Second Language: Interactive Pronunciation I', now 'Interactive Pronunciation A')
- ENGM V19B (ID-was 'ESL V19B', now 'ENGM V19B'; T-was 'Intermediate English as a Second Language: Interactive Pronunciation II', now 'Interactive Pronunciation B')

-APPROVED for first reading.

3. Prerequisite(s)/Corequisite(s)/Recommended Preparation

4. 88s and 89s

5. Distance Education

D. **Degrees, Certificates and Awards (new programs, deleted, and substantial revisions): First Reading**

E. **Noncredit Courses**

F. **Study Abroad/International Education**

SECTION TWO:
COURSE AND PROGRAM INFORMATION ONLY—CONSENT AGENDA

II. **Curricular Activity: Technical Action**

A. **Delete (Remove from catalog)**

- BIS V40
- HED V92
- MATH V30
- PHIL V08

-APPROVED for Fall 2012.

B. **Technical Revisions (Nonsubstantial Changes in Catalog)**
ID=Course Number; T=Title; U=Units; H=Hours; P=Prereq; C=Coreq; RP=Rec Prep;
D=Description; F=Fees; FT=Field Trips; R=Repeat; Was=Formerly; Same as; RS=Record
Symbol; Non-degree; TR=Transfer

- ANAT V01 (D)

-Per the request of the department, this course was removed from the agenda pending further review.

C. **Course Review/Update (No catalog changes)**

- HED V97
- THA V29

-APPROVED for Fall 2012.

D. **Prerequisite(s)/Corequisite(s)/Recommended Preparation**

- ANAT V01 (PR-reviewed)

-Per the request of the department, this course was removed from the agenda pending further review.

E. **Distance Education (No catalog changes)**

- HED V97 (update)

-APPROVE for Fall 2012.

F. **Degrees, Certificates and Awards (Nonsubstantial)**

- Holistic Studies Emphasis (revision)

-APPROVED for Fall 2012.

SECTION THREE:
DISCUSSION (CONSENT and/or ACTION)

III.   Action/Information/Discussion

   A. <u>Associate for Transfer Degrees Deadline (Information) – Gloria Arevalo</u>
   An email was sent out yesterday with the deadline to submit transfer degrees to be effective fall 2012.

   B. <u>College Catalog Narrative on CSU GE Certification (Information) – G. Arevalo</u>
   Gloria mentioned that the information in the college catalog referring to foreign transcripts is inaccurate. Foreign transcripts are used for GE certification.

   C. <u>Selection of Philosophy & GE Subcommittee Members (Action) – M. Pauley</u>
   Mark distributed a sign-up list to see who will be representing their division on the P&GE subcommittee. The Committee talked about meeting times and agreed to have their first meeting on Tuesday, December 6 from 3 p.m. to 5 p.m. in the Admin Building Conference Room.

   D. <u>Priority 1 Deadlines for CORs (Action) – M. Bowen</u>
   A motion was made by Raeann Koerner and seconded by Michael Bowen to approve staggering the curriculum deadlines as follows: March 1st, April 1st, May 1st, September 1st and October 1st. The divisions will be randomly selected and assigned a deadline starting with the 2012-2013 academic year. The Committee unanimously approved this change.

<div align="center">

NEXT MEETING
November 29, 2011 - 3:00 p.m.
Campus Center Conference Room

</div>