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Ventura College - Curriculum Committee

Minutes

Campus Center Conference Room
November 2, 2010

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PRESENT: *M. Bowen, A. Bittl, P. Johnson, G. Arquilevich, P. Wendt, H. Dalton, J. Ferguson J. Whiteford, M. Pauley, R. Sanchez, D. Newcomb, A. Reynolds, D. Farris, R. Koerner, P. Sezzi*

NON-VOTING MEMBERS: *S. Bricker, M. Zavala*

GUESTS: *Lisa Anderson, Judy Garey, Krenly Guzman, Nancy Cairns, Michelle Millea, Karen Harrison*

- **APPROVAL OF MINUTES: October 19, 2010**: *Motion to approve meeting minutes from October 19, 2010 was made by Jamie Whiteford and seconded by Heidi Dalton. Motion was unanimously approved.*

SECTION ONE:
REQUIRING COMMITTEE ACTION
I.   **Curricular Proposals for Approval**

      A.   Credit Courses: Second Reading

          1. New

> - BUS V26 - Electronic Health Records
>
> *-APPROVED for Fall 2011.*

          2. Revise
T=Title (substantial); U=Units, H=Hours (increased); P=Prereq, C=Coreq (substantial);
D=Description (substantial); F=Fees (required); R=Repeat (added or increased)

> - BUS V97 (U-was 14, now 18; H-was 12 lec, 6 lab, now 15 lec, 9 lab; D; FT-now not required)
>
> *-APPROVED for Fall 2011.*

          3. Prerequisite(s)/Corequisite(s)/Recommended Preparation

>

          4. 88s and 89s

>

5. Distance Education

- BIOT V18 (same as BIOL V18)

  -It was requested by Paulette Johnson to also approve the new distance education for BIOL V18. Both courses were APPROVED for distance ed for Fall 2011.

B.   Degrees, Certificates and Awards (new programs, deleted, and substantial revisions): Second Reading

C.   Credit Courses: First Reading
   1. New

- ANTH V35L/CJ V35L - Introduction to Forensic Science Laboratory
- DANC V10B - Modern Dance II
- DANC V50B - Dance Composition II
- ENGR V18L - Engineering Materials Laboratory
- ESL V10A - English Interactive Computer Assisted Language Learning: Segment 1
- ESL V10B - English Interactive Computer Assisted Language Learning: Segment 2
- ESL V10C - English Interactive Computer Assisted Language Learning: Segment 3
- ESL V10D - English Interactive Computer Assisted Language Learning: Segment 4
- HED V82 - Health and Fitness
- KIN V81 - Fundamentals of Kinesiology
- MATH V06 - Math Summer Bridge

  -A motion was made by Paulette Johnson and seconded by Anne Bittl to approve courses for first and second reading. All courses were APPROVED for first and second reading for Fall 2011.

2. Revise

T=Title (substantial); U=Units, H=Hours (increased); P=Prereq, C=Coreq (substantial);
D=Description (substantial); F=Fees (required); R=Repeat (added or increased)

- CD V11 (T-now "Language and Literacy in Early Childhood
  Education; U-was 1.5, now 3.0; H-was 1.5 lec, now 3.0 lec; P;
  RP; D; FT-now 'may be'; TR-rec CSU)
- CD V14 (T-now "Creative Arts in Early Childhood Education";   U-
  was 1.5, now 3.0; H-was 1.5 lec, now 3.0 lec; P; RP; D; FT-
  now 'may be'; T-rec. CSU)
- CJ V70 (U-was 12, now 20.5; H-was 13 lec, 15.5 lec/lab, now 15
  lec, 6 lab, 7 lec/lab)
- DANC V13B (T-now "Tap Dance II"; ID-was DANC V18; U-was 1-
  1.5, now 2.0; H-was .5-1 lec, l.5-2 lab, now 4 lec/lab; RP;D)
- DANC V15B (T-now "Ballet II"; ID-was DANC V19; U-was 1-1.5,
  now 2.0; H-was .5-1 lec, 1.5-2 lab, now 4 lec/lab; P; RP;D)
- DANCE V29B (T-now "Jazz Dance II"; ID-was DANC V31; U-was
  1-1.5, now 2.0; H-was .5-1 lec, 1.5-2 lab, now 4 lec/lab; RP;D)
- DANC V50A (T-now "Dance Composition I"; ID-was DANC V50; U-
  was 1, now 2; H-was 2 lec/lab, now 4 lec/lab; RP; D)

ICA Courses: units were 1-3, now 4; hours were .5-1 lec, 2.5-9 lab,
now 1 lec, 9 lab

- ICA V02 (ID-was PE V76; U; H; D)
- ICA V03 (ID-was PE V78; U; H; D)
- ICA V04 (ID-was PE V79; U; H)
- ICA V05 (ID-was PE V80; U; H)
- ICA V06 (ID-was PE V81; U; H; D)
- ICA V07 (ID-was PE V82; U; H)
- ICA V08 (ID-was PE V84; U; H)
- ICA V13 (ID-was PE V85; U; H; D)
- ICA V14 (ID-was PE V87; U; H)
- ICA V15 (ID-was PE V83; U; H; RP-removed)
- ICA V16 (ID-was PE V91; U, H; RP-removed)
- ICA V17 (ID-was PE V92; U; H; D)
- ICA V18 (ID-was PE V93; U; H; D)
- ICA V19 (ID-was PE V94; U; H; D)
- ICA V20 (ID-was PE V86; U; H; D)
- ICA V22 (ID-was PE V97; U; H; D)
- ICA V23 (ID-was PE V98; U; H; P-removed; D)
- ICA V24 (ID-was PE V99; U; H; P-removed; D)
- ICA V31 (ID-was PE V74; H)

***-All courses were APPROVED for first and second reading for Fall
2011 with the exception of: 1) CJ V70 was only approved for first
reading pending clarification on hours and units not matching up;
and 2) all ICA courses were tabled for further clarification from the
department on the units.***

3. Prerequisite(s)/Corequisite(s)/Recommended Preparation

- ANTH V35L/CJ V35L (P)
- CD V11, V14 (RP)
- CJ V70 (P)
- DANC V10B, V13B, V15B, V29B, V 50A (RP)
- DANC V50B (P)
- ENGR V18L (C)
- ESL V10B, V10C, V10D (RP)
- ICA V15, V16, V23, V24 (requisite removed)
- ICA V31 (RP)
- MATH V06 (RP)

-All courses were APPROVED for first and second reading for Fall 2011 with the exception of: 1) CJ V70 was only approved for first reading pending clarification on hours and units not matching up; and 2) all ICA courses were tabled for further clarification from the department on the units.

4. 88s and 89s

5. Distance Education

- AES V41/HIST V13
- BIOL V31/BIOT V31
- SPAN V02

-All courses APPROVED for Fall 2011.

D. Degrees, Certificates and Awards (new programs, deleted, and substantial revisions): First Reading

E. Noncredit Courses

F. Study Abroad/International Education

SECTION TWO:
COURSE AND PROGRAM INFORMATION ONLY—CONSENT AGENDA

II.   Curricular Activity: Technical Action

A.   Delete (Remove from catalog)

- HEC V10, V22, V23
- PE V01

-Courses APPROVED for deletion for Fall 2011.

B.   Technical Revisions (Nonsubstantial Changes in Catalog)
ID=Course Number; T=Title; U=Units; H=Hours; P=Prereq; C=Coreq; RP=Rec Prep;
D=Description; F=Fees; FT=Field Trips; R=Repeat; Was=Formerly; Same as; RS=Record
Symbol; Non-degree; TR=Transfer

- AG V03/BIOL V23 (D)
- AES/CHST/SOC V24 (D)
- ANTH V35/CJ V35 (C-add new lab)
- ART V02A, V02B, V24, V32A, V32B (D)
- BIOL V31/BIOT V31 (U-was 4, now 2; H-was 2 lec, 6 lab, now 1 lec, 3 lab; P; RP; FT-now 'may be required', add DE)
- BUS V11, V12 (TR-now 'non-transferable')
- BIS V70 (D)
- CD V03 (ID-was HEC V24)
- CD V19 (T-now "Math and Science in Early Childhood Education"; C-remove; RP; D)
- CD V28 (T-now "Programs for Infant and Toddler Care"; P; RP; D)
- CD V62 (T-now "Introduction to Programs in Early Childhood Education"; P & RP removed; D; FT-now 'required')
- CD V63 (T-now "Introduction to Curriculum in Early Childhood Education"; P, RP)
- CD V64A (T-now "Practicum in Early Childhood Education: Observation and Assessment"; P; RP)
- CD V64B (T-now "Practicum in Early Childhood Education: Field Experience"; P)
- CD V65 (T-now "Administration of Early Childhood Education Programs"; P; D; FT-now 'will be required')
- DANC V10A (T-now "Modern Dance I"; ID-was DANC V10; U-was 1-1.5, now 1.5; H-was .5-1 lec, 1.5-2 lab, now 3 lec/lab)
- DANC V13A (T-now "Tap Dance I"; ID-was DANC V13; U-was 1-1.5, now 1.5; H-was .5-1 lec, 1.5-2 lab, now 3 lec/lab; D)
- DANC V14/THA V14 (U-was 1-1.5, now 1.5; H-was .5-1 lec, 1.5-2 lab, now 3 lec/lab; D)
- DANC V15A (T-now "Ballet I"; ID-was DANC V15; U-was 1-1.5, now 1.5; H-was .5-1 lec, 1.5-2 lab, now 3 lec/lab; D)

B. Technical Revisions (Nonsubstantial Changes in Catalog) - continued

ID=Course Number; T=Title; U=Units; H=Hours; P=Prereq; C=Coreq; RP=Rec Prep; D=Description; F=Fees; FT=Field Trips; R=Repeat; Was=Formerly; Same as; RS=Record Symbol; Non-degree; TR=Transfer

- DANC V29A (T-now "Jazz Dance I"; ID-was DANC V29; U-was 1-1.5, now 1.5; H-was .5-1 lec, 1.5-2 lab, now 3 lec/lab; D)
- DANC V30 (RP; D)
- EAC V21, V27 (U-were 1-1.5, now 1.5; H-were .5-1 lec, 1.5-2 lab, now 3 lec/lab)
- EAC V26 (U-were 1-1.5, now 1.5; H-were .5-1 lec, 1.5-2 lab, now 3 lec/lab; D)
- ENGR V16 (P)
- ENGR V18 (H-was 2 lec, 3 lab; now 3 lec; C)
- ENGL V36A, V136A (D)
- GEOL V21 (T-now "Natural Disasters"; D; FT-now 'may be')
- HED V87 (ID-was HEC V10; D; FT-now 'not required')
- HED V94 (T-now "Introduction to Athletic Training")
- LS V03B, V03C (D)
- MATH V21B (D)
- MATH V44 (P)
- MUS V02F, V02H, V18, V27 (D)
- MUS V05 (approved 3-10 to remove repeats) (RP)
- MUS V17 (D; FT-now 'may be required')
- THA V01 (D; FT-now 'will be required')
- THA V21, V30A, V30B (D)

-All course technical revisions were APPROVED for Fall 2011.

C. Course Review/Update (No catalog changes)

- AG V30, V40, V41, V42A, V42B, V45
- AG V54/ESRM V14
- AES V20/CHST V01
- AES V31/SPAN V20
- AES V41/HIST V13
- ARCH V25, V80
- ART V12A, V12B
- ENGR V16L
- ESRM V02
- GEOG V01L (approved 2-10 as description chg.; update outline now)
- GEOG V02, V05
- GIS V26/GEOG V26
- GEOL V02, V02L
- HIST V07A
- MATH V21C, V40

C. **Course Review/Update (No catalog changes) - continued**

- MUS V02A, V02AL, V02B, V02BL, V02C, V02CL, V02D, V02DL, V02G, V14ABC, V15, V16, V19, V21ABC, V22ABC, V35, V36, V37, V43, V44
- PHSO V01
- SOC V01
- SOC V13 (effective Fall 2012)
- SPAN V02 (add DE)
- SPAN V03

-All course review/updates were APPROVED for Fall 2011.

D. **Prerequisite(s)/Corequisite(s)/Recommended Preparation**

- AES/CHST/SOC V24 (RP)
- AES V31/SPAN V20 (P)
- ANTH V35/CJ V35 (C)
- ARCH V25, V80 (RP)
- ART V12B, V24, V32A, V32B (P)
- BIOL V31/BIOT V31 (P; RP)
- BUS V12 (P)
- CD V19, V28, V63, V64A (RP)
- CD V64B, V65 (P)
- DANC V30 (RP)
- ENGR V16, V16L (P)
- ENGR V18 (P; C)
- ENGL V36A (RP)
- GEOG V01L (P)
- GEOL V02L (P)
- MATH V21B, V21C, V40, V44 (P)
- MUS V02A (RP; C)
- MUS V02AL, V02BL, V02CL, V02DL (C)
- MUS V02B, V02C, V02D (P, C)
- MUS V02F, V02G, V02H, V15, V16, V19, V22ABC, V35, V43,
- MUS V44 (P)
- MUS V05, V14ABC, V17, V18, V21ABC, V27, V37 (RP)
- PHSO V01 (P, RP)
- SPAN V02, V03 (P)
- THA V30A(RP)
- THA V30B (P)

-All courses APPROVED for Fall 2011

E.   Distance Education (No catalog changes)

- ART V02A, V02B
- CD V65
- ENGL V36A, V136A
- GEOG V05
- GEOL V02
- HIST V07A
- MATH V44
- SOC V01
- THA V01

-All courses APPROVED for Fall 2011.

F.   Degrees, Certificates and Awards (Nonsubstantial)

SECTION THREE:
DISCUSSION (CONSENT and/or ACTION)

III.   Action/Information/Discussion

A. Curriculum update: *P. Johnson*
   Courses from Priority List not meeting Oct. 1 deadline:
   - AES V10/ART V03; DRFT V50; EDU V02; ENGL V36B/ENGL V136B; FDM V10; MM V69; SOC V013
   Courses in Curricunet that haven't reached Tech Review:
   - ENGL V36B/V136B; KIN V44, MM V70, V76/MUS V42, V78; PE V14

Paulette mentioned that there weren't that many courses that did not make it by this year's deadline. She said that the new course approval process has been revised. She will be running a test course through called YODA. She recommends that the objectives on the test course be read. She asked the committee to let her know when they receive this test course. She asked that any issues with Curricunet be sent to her.

A request was made to have the priority one list be sent out in January.

B. Senate Report - Minimum Qualifications and Course Justification: *P. Sezzi*

   Peter mentioned that he has been involved with the local equivalency procedure and looking to see if everyone meets minimum qualifications. He said the current CORs don't list what the minimum qualifications are. Paulette said that she has submitted a request to Curricunet to create a screen in Curricunet to post minimum qualifications for every class. She is requesting that they add a drop down menu or link to State minimum qualifications. Peter said to expect a list of courses that need to have the minimum qualifications added to them at the next Curriculum Committee meeting. This list will need to be approved by the Curriculum Committee. The list needs to be generated by the departments (ie., Department Chairs). Peter also distributed the resolution passed by senate regarding program discontinuance.

C. Curriculum Committee Process: *P. Johnson/A. Gonzales*

   This item was tabled for the next meeting.

D. SB 1440: *J. Ferguson*

   Jeff mentioned that SB 1440 has been passed. He said it's the legislator's notion of fast tracking to transfer. He recommended that all faculty get on list serve (www.c-id.net) to provide input. He said that what is critical is that the descriptors that have been developed and are being developed are in draft form and need to be reviewed by faculty. He said that what will happen is that through this consultation process of being online the community colleges have more opportunity for input to shape degrees and descriptors than in the past.

NEXT MEETING

November 16, 2010 - 3:00 p.m.
Campus Center Conference Room