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Ventura College - Curriculum Committee

Minutes

Campus Center Conference Room
September 21, 2010

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PRESENT: *M. Pauley, A. Reynolds, G. Arquilevich, A. Bittl, H. Dalton, M. Bowen, R. Sanchez, P. Johnson, J. Ferguson, J. Whiteford, R. Koerner, A. Gonzales, D. Newcomb*

NON-VOTING MEMBERS: *M. Zavala*

GUEST: Casey Mansfield

- **APPROVAL OF MINUTES: 9/7/10:** *The minutes for 9/7/10 were approved as submitted.*

SECTION ONE:
REQUIRING COMMITTEE ACTION
I.   Curricular Proposals for Approval

   A.   Credit Courses: Second Reading

   1. New
   - WS V19 Advanced Water Treatment

   -APPROVED for Fall 2011.

   2. Revise
   T=Title (substantial); U=Units, H=Hours (increased); P=Prereq, C=Coreq (substantial); D=Description (substantial); F=Fees (required); R=Repeat (added or increased)

   3. Prerequisite(s)/Corequisite(s)/Recommended Preparation
   - WS V19 (RP)

   -APPROVED for Fall 2011.

   4. 88s and 89s

   5. Distance Education

B.   Degrees, Certificates and Awards (new programs, deleted, and substantial revisions): Second Reading

C.   Credit Courses: First Reading
1. New

- CT V70 California Green Building and Energy Code

-APPROVED for 1st reading.

2. Revise
T=Title (substantial); U=Units, H=Hours (increased); P=Prereq, C=Coreq (substantial);
D=Description (substantial); F=Fees (required); R=Repeat (added or increased)

3. Prerequisite(s)/Corequisite(s)/Recommended Preparation

4. 88s and 89s

5. Distance Education

D.   Degrees, Certificates and Awards (new programs, deleted, and substantial revisions): First Reading

E.   Noncredit Courses

F.   Study Abroad/International Education

SECTION TWO:
COURSE AND PROGRAM INFORMATION ONLY—CONSENT AGENDA

II.   Curricular Activity: Technical Action

A.   Delete (Remove from catalog)

- BIS V55A, V55B (originally submitted as a revision 8-10; now deletion per dept.)
- CT V69
- DS V88 and Developmental Studies discipline
- HS V10L
- MATH V46B
- PHOT V03

-APPROVED for Fall 2011.

B.   Technical Revisions (Nonsubstantial Changes in Catalog)
ID=Course Number; T=Title; U=Units; H=Hours; P=Prereq; C=Coreq; RP=Rec Prep;
D=Description; F=Fees; FT=Field Trips; R=Repeat; Was=Formerly; Same as; RS=Record
Symbol; Non-degree; TR=Transfer

- ANTH V01 (T-now 'Biological Anthropology'; D)
- BIOL V04 (RP-MATH V46A now MATH V46)
- BUS V07A (T-now 'Business Calculations')
- BIS V40 (T-now Computer Applications in Business; D; F-remove; DE-add)
- CD V09 (D; C now a P-'current negative TB test report')
- CJ V01 (D)
- GIS V28 (same as GEOG V28; P-now a RP)
- GEOG V28 (same as GIS V28; P-now a RP)
- HS V10 (U-was. 3.5 units, now 6.0; H-was 3.5 lec, now 3.5   lec, 7.5 lab; D; C-removed; FT-now required)
- LS V03A (D)
- MATH V46 (ID-was MATH V46A; T- now Applied Calculus)
- MM V32 (T-add CSU; D)
- MM V44 (D)
- MM V46 (D; RP-added 'or previous experience authoring   and Posting a Web page using HTML')

-All courses APPROVED for Fall 2011.

C.   Course Review/Update (No catalog changes)

- ANAT V01
- ART V73 (same as PHOT V73)
- BIOL V10 (same as ESRM V01)
- BUS V30
- CJ V02, V19
- ENGL V04A, V04B
- ESRM V01 (same as BIOL V10)
- GEOG V22 (same as GIS V22)
- GIS V22 (same as GEOG V22)
- PHOT V73 (same as ART V73)

-All courses APPROVED for fall 2011.

D.   Prerequisite(s)/Corequisite(s)/Recommended Preparation

- ANAT V01 (P)
- ART V73 (P; RP)
- BIOL V04 (P)
- CD V09 (P; C-remove)
- CJ V02, V19 (RP)
- ENGL V04A, V04B (RP)
- ENGL V07 (RP)
- GIS V28/GEOG V28 (P now RP)
- HS V10 (P; RP;C-removed)
- MATH V46 (P)
- MM V32 (P)
- MM V44 (RP)
- MM V46 (P; RP)
- PHOT V73 (P; RP)

-All courses APPROVED for fall 2011.

E.   Distance Education (No catalog changes)

- ANTH V01; BUS V30; CJ V01 (approved prior)
- BUS V07A (new)
- BIS V40 (new)

-All courses APPROVED for fall 2011.

F.   Degrees, Certificates and Awards (Nonsubstantial)

SECTION THREE:
DISCUSSION (CONSENT and/or ACTION)

III.   Action/Information/Discussion

A. Priority List and Deadlines – Update
Paulette said that 395 courses have been processed so far. Of the 395 courses submitted; a large number of them need to be relaunched. She reminded the Committee to make sure faculty members are relaunching the courses so they can be ready by November 1st. Also, she mentioned that of the 395 courses received only 87 courses are from the priority one list.

It was confirmed by the Curriculum Committee that courses that are not revised/updated from the priority list will not be offered 2011-12. Paulette will be updating the priority one list to reflect the courses that have been received. The list will be sent to the Curriculum Committee. It will also be presented at the Department Chairs Council meeting on Tuesday, September 28th and at tomorrow's Administrative Council meeting. It was also agreed by the Curriculum Committee that communication of courses in progress will be communicated to their constituents in each of their respective divisions. An update will be provided in a month to see how the communication process is working.

Paulette noted that courses going through the approval process in Curricunet should be at a level 2.0 by October 1st and level 4.0 by November 1st.

B. Degree document – Discussion
The document was updated by removing "recommendations" and adding "the approved date". The document will be presented to department chairs at next week's Department Chairs Council meeting.

C. Proficiency Award Sub-committee Report
The subcommittee will be forwarding a report to the Pre-curriculum Tech group and then be placed on the October 5th meeting agenda for information.

==NEXT MEETING==

October 5, 2010
3:00 p.m.
Campus Center Conference Room