



Minutes

Multidisciplinary Center West Conference Room (MCW-312)
January 21, 2014

P. Sezzi called the meeting to order at 3:04 p.m.

VOTING MEMBERS PRESENT: G. Arevalo, A. Bittl, M. Bowen, H. Dalton, T. Dalton, M. De La Rocha, N. Fredrickson, A. Gaines, A. Gonzales, S. Lall, E. Martinsen (proxy for G. Arquilevich), D. Newcomb, P. Martin, and P. Sezzi
(ABSENT: G. Arquilevich, R. Koerner and A. Kolesnik)

NON-VOTING MEMBERS PRESENT: O. Duangpun, P. Jefferson, and O. Long

GUESTS: Susan Bricker, Gwen Huddleston, Patricia King, Dan Kumpf, Linda Resendiz, Kathy Schrader

APPROVAL OF MINUTES: December 3, 2013

P. Sezzi called for a motion to approve the minutes.

Motion by D. Newcomb, second by A. Bittl.

Final Resolution: Motion was approved.

Yes: G. Arevalo, A. Bittl, M. Bowen, H. Dalton, T. Dalton, M. De La Rocha, N. Fredrickson, A. Gaines, A. Gonzales, S. Lall, E. Martinsen (proxy for G. Arquilevich), D. Newcomb, P. Martin, and Co-Chair P. Sezzi

POLICY AND PROCESS DISCUSSION:

1. Pop Quiz Results

P. Sezzi tabled until the next meeting.

SECTION ONE:

REQUIRING COMMITTEE ACTION

I. Curricular Proposals for Approval

A. Credit Courses: Second Reading

1. New

2. Revise

T=Title (substantial); U=Units, H=Hours (increased); P=Prereq, C=Coreq (substantial); D=Description (substantial); F=Fees (required); R=Repeat (added or increased)

3. Prerequisite(s)/Corequisite(s)/Recommended Preparation

4. 88s and 89s

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5. Distance Education (new)

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6. Degrees, Certificates and Awards (new programs, deleted, and substantial revisions): Second Reading

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7. Noncredit Courses

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8. Study Abroad/International Education

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B. Credit Courses: First Reading

1. New

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2. Revise

T=Title (substantial); U=Units, H=Hours (increased); EL=Enrollment Limitation, P=Prereq, C=Coreq (substantial); D=Description (substantial); F=Fees (required); R=Repeat (added or increased)

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3. Prerequisite(s)/Corequisite(s)/Recommended Preparation/Enrollment Limitation(s)

- **ENGL V01C (P-New)**

New course was approved by CC on 12/03/13

P. Sezzi noted that the course was approved at the last meeting however; the prerequisite was not listed on the last agenda.

-Approved for Fall 2014 (first and second reading)

Motion by M. Bowen, second by A. Bittl.

Final Resolution: Motion was approved.

Yes: G. Arevalo, A. Bittl, M. Bowen, H. Dalton, T. Dalton, M. De La Rocha, N.

Fredrickson, A. Gaines, A. Gonzales, S. Lall, E. Martinsen (proxy for G. Arquilevich), D.

Newcomb, P. Martin, and Co-Chair P. Sezzi

4. 88s and 89s

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5. Distance Education (new)

- **ENGL V01C (70% online)**

New course was approved by CC on 12/03/13

P. Sezzi noted that the course was approved at the last meeting however; the distance education was not listed on the last agenda.

-Approved for Fall 2014 (first and second reading)

Motion by M. Bowen, second by A. Bittl.

Final Resolution: Motion was approved.

Yes: G. Arevalo, A. Bittl, M. Bowen, H. Dalton, T. Dalton, M. De La Rocha, N.

Fredrickson, A. Gaines, A. Gonzales, S. Lall, E. Martinsen (proxy for G. Arquilevich), D.

Newcomb, P. Martin, and Co-Chair P. Sezzi

6. Degrees, Certificates and Awards (new programs, deleted, and substantial revisions): First Reading

7. Noncredit Courses

8. Study Abroad/International Education

SECTION TWO:

COURSE AND PROGRAM INFORMATION ONLY—CONSENT AGENDA

II. Curricular Activity: Technical Action

A. Delete (Remove from catalog)

B. Technical Revisions (Nonsubstantial Changes in Catalog)

ID=Course Number; T=Title; U=Units; H=Hours; P=Prereq; C=Coreq; RP=Rec Prep; D=Description; F=Fees; FT=Field Trips; R=Repeat; Was=Formerly; Same as; RS=Record Symbol; Non-degree; TR=Transfer

- **ENGL V21A**
T- from 'Survey of English Literature I' to 'Survey of British Literature I'

C. Technical Revision (Articulation Purposes) – Does not require DTRW-I or Board approval.

CO=Course Objectives (substantial); CC=Course Content (substantial); LC=Lab Content (substantial)

D. Course Review/Update (No catalog changes)

E. Prerequisite(s)/Corequisite(s)/Recommended Preparation Review

- **ENGL V21A (P-Review)**

F. Distance Education (Revision/Update – No catalog changes.)

- **ENGL V21A (Review)**

G. Degrees, Certificates and Awards (Nonsubstantial)

-Approved for Fall 2014

Motion by D. Newcomb, second by A. Bittl.

Final Resolution: Motion was approved.

Yes: G. Arevalo, A. Bittl, M. Bowen, H. Dalton, T. Dalton, M. De La Rocha, N. Fredrickson, A. Gaines, A. Gonzales, S. Lall, E. Martinsen (proxy for G. Arquilevich), D. Newcomb, P. Martin, and Co-Chair P. Sezzi

**SECTION THREE:
DISCUSSION (CONSENT and/or ACTION)**

III. Action/Information/Discussion

- A. Philosophy and General Education Subcommittee (Action) – P. Sezzi/G. Arevalo
- Schedule meeting (membership: G. Arevalo [co-chair], S. Bricker, N. Fredrickson/R. Koerner, A. Gaines, A. Gonzales, A. Kolesnik, D. Newcomb, and P. Sezzi [co-chair])
A tentative meeting date was set for Tuesday, February 25th from 3pm to 5pm in MCW-312. D. Newcomb stated she would not be able to meet at this time and asked to be removed from the committee. P. Martin agreed to take her place on the committee. G. Arevalo touched on a few topics that may be on the agenda.
- B. Priority One List (Information) – M. Bowen
- Re-approval of courses that underwent "light" technical review in 2012 or 2013 due to Title V
M. Bowen presented the list, and noted that an updated list would be coming soon with fewer courses listed. A discussion ensued regarding the process.

MEETING ADJOURNED at 3:45 p.m.

NEXT MEETING

**February 4, 2014 @ 3:00 p.m. ~~CANCELLED~~
Multidisciplinary Center West Conference Room (MCW-312)**