



Minutes

Multidisciplinary Center West Conference Room (MCW-312)
December 3, 2013

P. Sezzi called the meeting to order at 3:32 p.m.

VOTING MEMBERS PRESENT: G. Arevalo, G. Arquilevich, A. Bittl, M. Bowen, H. Dalton, T. Dalton, D. Farris, N. Fredrickson, A. Gaines, A. Kolesnik, S. Lall, D. Newcomb, P. Sezzi
(*ABSENT: M. De La Rocha and R. Koerner*)

NON-VOTING MEMBERS PRESENT: O. Duangpun, O. Long, D. Seymour

GUESTS: Eric Martinsen

APPROVAL OF MINUTES: November 19, 2013

P. Sezzi called for a motion to approve the minutes. A. Bittl moved to accept, A. Kolesnik seconded, and the motion carried unanimously with the following amendments:

- Section I.B.6: The PA FIS Basic Competency (~~New~~) (**Revised**)
- Courses MATH V01/V01A/V02/V03A/V04/V05 were listed in Section II. ~~D~~ but should have been listed in Section II. **B** due to the change in prerequisite.

POLICY AND PROCESS DISCUSSION:

1. Pop Quiz Results

P. Sezzi tabled until the next meeting.

SECTION ONE:

REQUIRING COMMITTEE ACTION

I. Curricular Proposals for Approval

A. Credit Courses: Second Reading

1. New

2. Revise

T=Title (substantial); U=Units, H=Hours (increased); P=Prereq, C=Coreq (substantial); D=Description (substantial); F=Fees (required); R=Repeat (added or increased)

3. Prerequisite(s)/Corequisite(s)/Recommended Preparation

4. 88s and 89s

5. Distance Education (new)

6. Degrees, Certificates and Awards (new programs, deleted, and substantial revisions): Second Reading

7. Noncredit Courses

8. Study Abroad/International Education

B. Credit Courses: First Reading

1. New

- **ENGL V01C** ~~Advanced Composition and Critical Thinking Through Literature~~
Intro to Literature: Critical Thinking and Argumentative Writing 4 units

Requesting first and second reading to be effective Fall 2014

G. Arevalo noted that the title had been changed to '**Intro to Literature: Critical Thinking and Argumentative Writing**'

M. Bowen noted that this course would be subject to tech review comments.

E. Martinsen presented the proposed new course. He stated that the course was based on the C-ID descriptor listed on the TMC for English. M. Bowen noted that the course would need to go through the general education process.

-Approved for Fall 2014

A motion to approve was made by A. Kolesnik and seconded by N. Fredrickson, and the motion carried unanimously.

2. Revise

T=Title (substantial); U=Units, H=Hours (increased); EL=Enrollment Limitation, P=Prereq, C=Coreq (substantial); D=Description (substantial); F=Fees (required); R=Repeat (added or increased)

3. Prerequisite(s)/Corequisite(s)/Recommended Preparation/Enrollment Limitation(s)

4. 88s and 89s

5. Distance Education (new)

6. Degrees, Certificates and Awards (new programs, deleted, and substantial revisions): First Reading

- **AA Architectural Design (New)**

D. Farris recapped the discussion at the last meeting regarding adding physics to provide option for AA (previously presented and approved as COA.) He noted that PHYS V02A and 03A have a lab corequisite at 1 unit which need to be listed and will increase the minimum unit total from 21 to 22 units.

-Approved for Fall 2014

A motion to approve was made by H. Dalton and seconded by A. Bittl, and the motion carried unanimously.

- **AA-T English (New)**

Requesting first and second reading to be effective Fall 2014

E. Martinsen presented the proposed new English transfer degree. He provided a handout and discussed the demand for this major.

G. Arevalo noted that under list C, “any language course other than English that is articulated to fulfill CSU-GE Area C or IGETC Area 3B” should be included. D. Farris concurred and stated that all 4-years require foreign language for English majors.

E. Martinsen replied that the department went back and forth on that, and stated that if it is the will of the committee to add, he did not think the department would object.

It was noted that the courses from List A should be detailed in List B and Lisa A and B courses should be listed in List C.

D. Farris noted that the courses ENGL V30/V31 were listed under List B on the catalog narrative and “College Program Requirements” column of the TMC template whereas they are listed under List A on the “Transfer Model Curriculum (TMC)” column of the template. E. Martinsen agreed to move them to follow the TMC column of the template, under List A.

-Approved for Fall 2014

A motion to approve was made by G. Arquilevich and seconded by A. Kolesnik, with corrections noted above and the motion carried unanimously.

7. Noncredit Courses

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8. Study Abroad/International Education

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SECTION TWO:

COURSE AND PROGRAM INFORMATION ONLY—CONSENT AGENDA

II. Curricular Activity: Technical Action

A. Delete (Remove from catalog)

B. Technical Revisions (Nonsubstantial Changes in Catalog)

ID=Course Number; T=Title; U=Units; H=Hours; P=Prereq; C=Coreq; RP=Rec Prep; D=Description; F=Fees; FT=Field Trips; R=Repeat; Was=Formerly; Same as; RS=Record Symbol; Non-degree; TR=Transfer

C. Technical Revision (Articulation Purposes) – Does not require DTRW-I or Board approval.

CO=Course Objectives (substantial); CC=Course Content (substantial); LC=Lab Content (substantial)

D. Course Review/Update (No catalog changes)

E. Prerequisite(s)/Corequisite(s)/Recommended Preparation Review

F. Distance Education (Revision/Update – No catalog changes.)

G. Degrees, Certificates and Awards (Nonsubstantial)

SECTION THREE:

DISCUSSION (CONSENT and/or ACTION)

III. Action/Information/Discussion

A. Mathematics Courses Pre-requisite Language (Action) – P. Sezzi

▪ **MATH V01/V01A/V02/V03/V03A/V04/V05**

A. Kolesnik presented the mathematics courses pre-requisite language per discussion at the last meeting. He provided a handout and reviewed it with the committee. A brief discussion ensued.

A motion to approve was made by G. Arquilevich and seconded by A. Bittl, and the motion carried unanimously.

B. VCCCD Articulation Curriculum Alignment Project (Information) – G. Arevalo

G. Arevalo provided an update on the project.

NEXT MEETING

After brief discussion, the previously scheduled meeting for Jan. 7, 2014 was cancelled, making the next meeting January 21, 2014 at 3:00 p.m.

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MEETING ADJOURNED at 4:22 p.m.