Ventura College - Curriculum Committee

Minutes

Multidisciplinary Center West Conference Room (MCW-312)
November 19, 2013

P. Sezzi called the meeting to order at 3:05 p.m.

VOTING MEMBERS PRESENT: G. Arevalo, G. Arquilevich, A. Bittl, M. Bowen, T. Dalton, D. Farris, A. Gaines, R. Koerner, A. Kolesnik, S. Lall, D. Newcomb, P. Sezzi
(ABSENT: H. Dalton, M. De La Rocha and N. Fredrickson)

NON-VOTING MEMBERS PRESENT: O. Duangpun, O. Long, D. Seymour

GUESTS: Susan Bricker, Ralph Fernandez, Dan Kumpf, Ron Mules, Steve Palladino, Kathleen Schrader, Patricia Wendt

APPROVAL OF MINUTES: November 5, 2013
P. Sezzi called for a motion to approve the minutes. A. Bittl moved to accept, R. Koerner seconded, and the motion carried unanimously.

POLICY AND PROCESS DISCUSSION:
1. **Pop Quiz Results**
   P. Sezzi reviewed the first ten questions, will cover the remaining at the next meeting.

2. **SB 440 Requirements**
   G. Arevalo clarified that the area of emphasis would encompass courses that do not have a local degree but that which we offer curriculum, computer science being a good example. She emphasized that any action would be contingent upon the existence of an approved TMC. After brief discussion, it was the consensus to wait for more information/clarification from the state before taking any action steps.

SECTION ONE:
REQUIRING COMMITTEE ACTION
I.   Curricular Proposals for Approval

A.   Credit Courses: Second Reading
1. New

2. Revise
T=Title (substantial); U=Units, H=Hours (increased); P=Prereq, C=Coreq (substantial); D=Description (substantial); F=Fees (required); R=Repeat (added or increased)

3. Prerequisite(s)/Corequisite(s)/Recommended Preparation

4. 88s and 89s

5. Distance Education (new)

6. Degrees, Certificates and Awards (new programs, deleted, and substantial revisions): Second Reading

7. Noncredit Courses

8. Study Abroad/International Education

B.   Credit Courses: First Reading

1. New

- **GEOG V16**   Regional Field Studies   1 unit
- **GEOG V28B**   Geographic Information Systems (GIS):   1.5 units
  (*same as GIS V28B*)   Advanced Project Development
- **GIS V28B**   Geographic Information Systems (GIS):   1.5 units
  (*same as GEOG V28B*)   Advanced Project Development

S. Palladino presented the proposed new courses. A brief discussion regarding fees ensued.
-Approved for Fall 2014
A motion to approve was made by R. Koerner and seconded by G. Arevalo, and the motion carried unanimously.

- **PHIL V10**   World Mythology   3 units

R. Mules presented the proposed new course. A brief discussion ensued regarding scheduling. G. Arevalo noted that the college has an obligation to offer an articulated course at least once every two years on a rotational basis
-Approved for Fall 2014
A motion to approve was made by A. Bittl and seconded by R. Koerner, and the motion carried unanimously.

2. Revise

T=Title (substantial); U=Units, H=Hours (increased); EL=Enrollment Limitation, P=Prereq, C=Coreq (substantial); D=Description (substantial); F=Fees (required); R=Repeat (added or increased)

- **ARCH V31**
  T- from *'Architectural Practice I'* to *'Revit Practice I'*
- **ARCH V32**
  T- from *'Architectural Practice II'* to *'Revit Practice II'*
- **CS V17** *(same as MATH V52)-pulled for discussion*
  D)
- **ENGL V10**
  D)

- **ENGL V21B**
  D)
- **ENGL V22A/V22B**
  D)
- **ENGL V31**
  D)
- **GEOG V22 (***same as GIS V22***)**
  D)
- **GIS V22 (***same as GEOG V22***)**
  D)
- **GEOG V28A (***same as GIS V28A***)**
  ID- was '*GEOG V28'* now '*GEOG V28A'*
  T- from '*Geographic Information Systems (GIS)Applications: Project Development* to '*Geographic Information Systems (GIS): Project Development'*
  D)
- **GIS V28A (***same as GEOG V28A***)**
  ID- was '*GIS V28'* now '*GIS V28A'*
  T- from '*Geographic Information Systems (GIS)Applications: Project Development* to '*Geographic Information Systems (GIS): Project Development'*
  D)
- **HED V82**
  T- from '*Health and Fitness'* to '*Health and Fitness Activities'*
  FT
  D)
- **MATH V03**
  D)
- **MATH V52** *(same as CS V17)-pulled for discussion*
  D)
- **THA V14 (***same as DANC V14 course was previously approved at CC meeting 10.15.13***)**
  U- from *1.5* to *2*
  H- from *lecture 0.5 and lab 3* to *lecture 1 and lab 3*
  R- from *1 time* to *4 times*

Requesting first and second reading to be effective Fall 2014

-Approved for Fall 2014 (with the exception of CS V17/MATH V52)
A motion to approve was made by G. Arevalo and seconded by R. Koerner, and the motion carried unanimously.

A. Kolesnik stated that the courses (CS V17/MATH V52) were updated to meet the C-ID descriptors for the AS-T in Mathematics. The C-ID for the Computer Science course has a pre-requisite in programming that the Mathematics course does not. After discussion of various options, A. Kolesnik stated that the proposal was to remain as presented, without the additional CS pre-requisite.
-CS V17/MATH V52 Approved for Fall 2014
A motion to approve was made by M. Bowen and seconded by G. Arevalo, and the

motion carried unanimously.

3. Prerequisite(s)/Corequisite(s)/Recommended Preparation/Enrollment Limitation(s)

- **ARCH V31 (RP**-Review**)**
- **ARCH V32 (RP**-Review**)**
- **CS V17** *(same as MATH V52)* **(P & RP**–Review**)**
- **ENGL V10 (P**-Review**)**
- **ENGL V21A (P**-Review**)**
- **ENGL V21B (P**-Review**)**
- **ENGL V22A (P**-Review**)**
- **ENGL V22B (P**-Review**)**
- **ENGL V31 (P**-Review**)**
- **GEOG V28A** (*same as GIS V28A*) **(RP**–Review**)**
- **GEOG V28B** (*same as GIS V28B*) **(RP**–New**)**
- **GIS V28A** (*same as GEOG V28A*) **(RP**–Review**)**
- **GIS V28B** (*same as GEOG V28B*) **(RP**–New**)**
- **MATH V03 pull for discussion**
  P- Remove: MATH V88A-V88E; 1 year high school beginning Algebra (Algebra I) with a grade of C or better
- **MATH V52** *(same as CS V17)* **(P & RP**–Review**)**

Previously approved at CC 10/15/13 new courses
- **DANC V02/V03/V04/V06A/V06B (RP**-New**)**
- **DANC V06C (P**-New**)**

Requesting first and second reading to be effective Fall 2014

-Approved for Fall 2014 (with the exception of MATH V03)
A motion to approve was made by M. Bowen and seconded by A. Bittl, and the motion carried unanimously.

A lengthy discussion ensued regarding MATH V03 and the removal of high school math as a pre-requisite option. Included in the discussion were the current assessment model for placement and the problematic results. It was agreed that the language in the pre-requisite "or placement as measured by the college assessment" needed specific language pertaining to the process. A. Kolesnik agreed to work with Steve Manriquez, Matriculation Specialist II to draft the language and bring back to the committee. S. Bricker noted that to unlock a student from the pre-requisite would require either assessment or the course, if a challenge, then the division would unlock it.

-MATH V03 Approved for Fall 2014
A motion to approve was made by G. Arquilevich and seconded by M. Bowen, with the stipulation that the new language as noted above be approved as an action item at the next meeting, and the motion carried unanimously.

4. 88s and 89s

5. Distance Education (new)

- **ENGL V21A (**50% online**)**
- **ENGL V21B (**Review**)**
- **ENGL V22A (**Review**)**
- **ENGL V22B (**50% online**)**
- **HED V82 (**Review**)**
- **MATH V03 (**Review**)**

Requesting first and second reading to be effective Fall 2014

-Approved for Fall 2014
A motion to approve was made by M. Bowen and seconded by G. Arevalo, and the motion carried unanimously.

6. Degrees, Certificates and Awards (new programs, deleted, and substantial revisions): First Reading

- **AA-T Geography (New)**

S. Palladino presented the proposed new transfer degree. D. Farris recommended adding either statistics or calculus. A discussion ensued regarding the potential benefit of adding MATH V44 Elementary Statistics to List B options, such as an increase in student completion and prevention of students from taking the wrong math course. S. Palladino was amenable to the addition. G. Arevalo noted that an articulation agreement would need to be found. It was noted that the "Total Units for the Major" should be 19-22 (not 19-21 as listed) and electives should be 16-29 (not 16 as listed.)
-Approved for Fall 2014
A motion to approve was made by G. Arevalo and seconded by D. Farris, with the addition of MATH V44 as an option providing articulation agreement located, and the motion carried unanimously.

- **AA-T Philosophy (New)**

R. Mules presented the proposed new transfer degree.
D. Farris stated that in general a counselor should be involved in the development of new degrees at some level before they are presented to the committee. M. Bowen noted that the "Total Units for the Major" should be 18 (not 18-20 as listed.) The question was posed if R. Mules should attend the Board of Trustees meeting when this degree is on the agenda; the answer was in the affirmative.
-Approved for Fall 2014
A motion to approve was made by A. Bittl and seconded by R. Koerner, and the motion carried unanimously.

- **AS/COA Architectural Science (New)**
- **COA Architectural Design (New)**
- **COA Architectural Technology (New)**

R. Fernandez presented the proposed new degree and three certificates of achievement. He stated that the proposals were based on recommendations made by the local consortium. They are designed so

that a student may take them individually or together. The courses listed are all currently being offered and many of the courses transfer to four year institutions. G. Arevalo noted that the AS Architectural Science listed on the agenda should have included a COA too. R. Fernandez confirmed her statement.

D. Farris noted that if physics, trigonometry or pre-calculus were added to the COA in Architectural Design, it could be proposed as an Associate in Arts degree. R. Fernandez agreed to the suggestion and will submit the proposal for the next Curriculum Committee meeting.

-Approved for Fall 2014
A motion to approve was made by A. Kolesnik and seconded by G. Arquilevich, and the motion carried unanimously.

- ## COA Drafting Technology (New)
R. Fernandez presented the proposed new certificate of achievement.
-Approved for Fall 2014
A motion to approve was made by A. Bittl and seconded by R. Koerner, and the motion carried unanimously.

- ## PA GIS Basic Competency (Revised)
S. Palladino presented the proposed revised proficiency award.
-Approved for Fall 2014
A motion to approve was made by D. Newcomb and seconded by R. Koerner, and the motion carried unanimously.

- ## PA Acting (Revised)
G. Arevalo noted that this was revised due to the increase in units previously approved to the THA V14/DANC V14 course.
-Approved for Fall 2014
A motion to approve was made by M. Bowen and seconded by G. Arevalo, and the motion carried unanimously.

Requesting first and second reading to be effective Fall 2014

7. Noncredit Courses

8. Study Abroad/International Education

SECTION TWO:
COURSE AND PROGRAM INFORMATION ONLY—CONSENT AGENDA
II.   Curricular Activity: Technical Action

A.   Delete (Remove from catalog)

B.   Technical Revisions (Nonsubstantial Changes in Catalog)
ID=Course Number; T=Title; U=Units; H=Hours; P=Prereq; C=Coreq; RP=Rec Prep; D=Description; F=Fees; FT=Field Trips; R=Repeat; Was=Formerly; Same as; RS=Record Symbol; Non-degree; TR=Transfer

- **GEOG V26 (***same as GIS V26***)**

> **D)**
> - **GIS V26 (***same as GEOG V26***)**
>   **D)**
> - **MATH V01/V01A/V02/V03A/V04/V05**
>   **(P-**Revised**)**
> - **NS V07**
>   **D)**

C. **Technical Revision (Articulation Purposes) – Does not require DTRW-I or Board approval.**
CO=Course Objectives (substantial); CC=Course Content (substantial); LC=Lab Content (substantial)

> - **ART V12A (CO, CC)**
> - **COMM V05 (CO, CC)**
> - **CS V17** *(same as MATH V52)* **(CO, CC)**
> - **DRFT V42 (LC)**
> - **DRFT V43 (LC)**
> - **DRFT V51 (LC)**
> - **ENGL V10 (CO,CC)**
> - **ENGL V21A (CO, CC)**
> - **ENGL V21B (CO, CC)**
> - **ENGL V22A (CO, CC)**
> - **ENGL V22B (CO, CC)**
> - **ENGL V31 (CO, CC)**
> - **GEOG V22** (*same as GIS V22*) **(CO, CC)**
> - **GEOG V26** (*same as GIS V26*) **(CO, CC)**
> - **GEOG V28A** (*same as GIS V28A*) **(CO, CC, LC)**
> - **GIS V22** (*same as GEOG V22*) **(CO, CC)**
> - **GIS V26** (*same as GEOG V26*) **(CO, CC)**
> - **GIS V28A** (*same as GEOG V28A*) **(CO, CC, LC)**
> - **MATH V03 (CO, CC)**
> - **MATH V52** *(same as CS V17)* **(CO, CC)**
> - **NS V07 (CO, CC)**
> - **PHIL V01 (CO)**
> - **PHIL V02 (CO)**
> - **PHIL V04 (CO)**
> - **PHIL V06A (CO)**
> - **PHIL V06B (CO)**

D. **Course Review/Update (No catalog changes)**

> - **ART V12A (**Update**)**
> - **BUS V08 (**Update**)**
> - **COMM V05 (**Update**)**
> - **DRFT V42 (**Update**)**
> - **DRFT V43 (**Update**)**
> - **GEOG V01 (**Update**)**
> - **GEOG V01L (**Update**)**

- **GEOG V02 (**Update**)**
- **GEOG V05 (**Update**)**
- **GEOG V06 (**Update**)**
- **PHIL V01 (**Update**)**
- **PHIL V02 (**Update**)**
- **PHIL V03A (**Review**)**
- **PHIL V03B (**Review**)**
- **PHIL V04 (**Update**)**
- **PHIL V05 (**Review**)**
- **PHIL V06A (**Update**)**
- **PHIL V06B (**Update**)**

E. **Prerequisite(s)/Corequisite(s)/Recommended Preparation Review**

- **COMM V05 (RP**-Review**)**
- **DRFT V42 (RP**-Review**)**
- **DRFT V43 (RP**-Review**)**
- **GEOG V01L (P/C**-Review**)**
- **MATH V01 (P-** Remove: 1 year of high school prealgebra with grade of C or better**)**
- **MATH V01A (P-** Remove: 1 year of high school prealgebra with grade of C or better**)**
- **MATH V02 (P-** Remove: MATH V88A-V88E; 1 year high school beginning Algebra (Algebra I) with a grade of C or better)
- **MATH V03A (P-** Remove: MATH V88A-V88E; 1 year high school beginning Algebra (Algebra I) with a grade of C or better)
- **MATH V04 (P-** Remove: 1 year of high school intermediate algebra (Algebra II) with a grade of C or better)
- **MATH V05 (P-** Remove: 1 year of high school intermediate algebra (Algebra II) with a grade of C or better;
  RP -Add: MATH V02 or Knowledge of plane geometry)
- **PHIL V05 (P-**Review**)**

 Previously approved at CC 11/05/13 Course Review/Update
- **BUS V03 (RP**-Review**)**

F. **Distance Education (Revision/Update – No catalog changes.)**

- **GEOG V01 (**Review**)**
- **GEOG V05 (**Review**)**
- **MATH V01 (**Update**)**
- **MATH V04 (**Update**)**
- **PHIL V01 (**Review**)**
- **PHIL V02 (**Review**)**
- **PHIL V03A (**Review**)**
- **PHIL V03B (**Review**)**
- **PHIL V04 (**Review**)**
- **PHIL V05 (**Review**)**

- **PHIL V06A (**Review**)**
- **PHIL V06B (**Review**)**

G.   **Degrees, Certificates and Awards (Nonsubstantial)**

-Approved for Fall 2014

A motion to approve was made by M. Bowen and seconded by R. Koerner, with the stipulation that the new language as noted in Section One, item B. 3. (MATH V03) be approved as an action item at the next meeting, and the motion carried unanimously.

SECTION THREE:
DISCUSSION (CONSENT and/or ACTION)

III.   **Action/Information/Discussion**
  A. Philosophy and General Education Subcommittee (Action) – P. Sezzi/G. Arevalo
    - Membership and Meeting Time
      G. Arevalo explained the role of the subcommittee. D. Newcomb, S. Bricker, N. Fredrickson/R. Koerner, P. Sezzi (co-chair), A. Gaines, A. Kolesnik and A. Gonzales will serve on the subcommittee. It was agreed to meet in spring.

  B. Distance Education proposed form (Action) – P. Sezzi
     A motion to approve was made by A. Bittl and seconded by R. Koerner, and the motion carried unanimously. P. Sezzi noted that anytime face to face class time is replaced with a computer, then it requires Curriculum Committee approval. M. Bowen asked if the form would be in paper form or implemented into CurricUNET. P. Sezzi replied the latter.

  C. Annual Articulation Submission and Approval Deadlines(Information) –G. Arevalo
    - Assist & C-ID
    - CSU
    - UC
      G. Arevalo briefly reviewed the deadlines and process for the above.

  D. November 2013 C-ID Newsletter (Information) – G. Arevalo

MEETING ADJOURNED at 5:11 p.m.

NEXT MEETING
December 3, 2013 - 3:00 p.m.
Multidisciplinary Center West Conference Room (MCW-312)