



Ventura College - Curriculum Committee

# Minutes

Multidisciplinary Center West Conference Room (MCW-312)  
October 15, 2013

**P. Sezzi called the meeting to order at 3:02 p.m.**

**VOTING MEMBERS PRESENT:** G. Arevalo, G. Arquilevich, A. Bittl, M. Bowen, H. Dalton, D. Farris, N. Fredrickson, A. Gaines, R. Koerner, A. Kolesnik, S. Lall, D. Newcomb, P. Sezzi (*ABSENT: T. Dalton, M. De La Rocha*)

**NON-VOTING MEMBERS PRESENT:** O. Duangpun, O. Long, D. Seymour

**GUESTS:** Tim Harrison, Krenly Guzman, Eric Martinsen

**APPROVAL OF MINUTES: October 1, 2013**

P. Sezzi called for a motion to approve the minutes. A. Bittl moved to accept, N. Fredrickson seconded, and the motion carried unanimously.

**POLICY AND PROCESS DISCUSSION:**

**1. Pop Quiz Results**

*This item was tabled for the next meeting.*

**2. Review Degree/Course Submission Deadlines**

*P. Sezzi stated that courses must be approved prior to or at the same time as programs.*

**SECTION ONE:**

**REQUIRING COMMITTEE ACTION**

**I. Curricular Proposals for Approval**

**A. Credit Courses: Second Reading**

**1. New**

**2. Revise**

T=Title (substantial); U=Units, H=Hours (increased); P=Prereq, C=Coreq (substantial); D=Description (substantial); F=Fees (required); R=Repeat (added or increased)

**3. Prerequisite(s)/Corequisite(s)/Recommended Preparation**

**4. 88s and 89s**

5. Distance Education (new)

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6. Degrees, Certificates and Awards (new programs, deleted, and substantial revisions): Second Reading

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7. Noncredit Courses

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8. Study Abroad/International Education

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**B. Credit Courses: First Reading**

1. New

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| <ul style="list-style-type: none"><li>• <b>DANC V02</b> Dance History 3 units</li><li>• <b>DANC V03</b> Anatomy for Dancers 3 units</li><li>• <b>DANC V04</b> Dance Improvisation 2 units</li><li>• <b>DANC V06A</b> Dance Pedagogy I 3 units</li><li>• <b>DANC V07-6B</b> Dance Pedagogy II 3 units</li><li>• <b>DANC V08-6C</b> Dance Pedagogy III 3 units</li></ul> |
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**Requesting first and second reading to be effective Fall 2014**

**G. Arevalo noted the course ID for the Dance Pedagogy courses has been changed to DANC V06A/B/C.**

**K. Guzman stated that the new courses are part of a proposal for an AA and COA in both Dance and Dance Pedagogy and Technique. The former proposal is to create a transfer path and the latter for vocation skills. It was noted at the current time the state has not developed a TMC for this discipline.**

**A brief discussion ensued regarding the scope of the committees' duties in regard to approval of new courses and programs. P. Sezzi noted that the committees' responsibility is to ensure the pedagogy and curriculum is sound. The next level, EVP, is responsible for the scheduling, analysis, allocation of resources, etc.**

**A brief discussion ensued regarding who would teach the dance anatomy course. This led to a broader conversation about assigning minimum qualifications to courses and a single COR for same as courses.**

**It was noted that a labor market study would need to be submitted for the CTE program.**

***-Approved for Fall 2014***

**A motion to approve was made by H. Dalton and seconded by G. Arevalo.**

## 2. Revise

T=Title (substantial); U=Units, H=Hours (increased); P=Prereq, C=Coreq (substantial); D=Description (substantial); F=Fees (required); R=Repeat (added or increased)

- **DANC V10A/B/C/D**  
R- from 1 time to 4 times
- **DANC V13A/B/C/D**  
R- from 1 time to 4 times
- **DANC V14**  
U- from 1.5 to 2  
H- from lecture 0.5 and lab 3 to lecture 1 and lab 3  
R- from 1 time to 4 times
- **DANC V15A/B/C/D**  
R- from 1 time to 4 times
- **DANC V23**  
U- from 1.5 to 2  
H- from lecture 0.5 and lab 3 to lecture 1 and lab 3  
R- from 1 time to 4 times
- **DANC V27**  
U- from 1.5 to 2  
H- from lecture 0.5 and lab 3 to lecture 1 and lab 3  
R- from 1 time to 4 times
- **DANC V29A/B/C/D**  
R- from 1 time to 4 times
- **ENGL V01B**  
U- from 3 to 4;  
H- from 3 lecture to 4 lecture;  
D)

**Requesting first and second reading to be effective Fall 2014**

**G. Arevalo stated that K. Guzman provided evidence to support the repeatability for dance courses listed above. She noted the series courses are in families for apportionment; a student can do four in a family.**

***-Approved for Fall 2014 (with the exception of ENGL V01B)***

A motion to approve was made by M. Bowen and seconded by R. Koerner.

**Eric Martinsen presented the ENGL V01B proposal. He provided an overview and a handout which substantiated his assertions. There was a lengthy conversation regarding the increase in units and the effect that has on all other transfer degrees and the existing ENGL V01A 5 unit course. A suggestion was made to keep the ENGL V01B as 3 units and instead propose a new course for English major transfer students at 4 units.**

**R. Koerner noted that the committee may be more amenable to**

increase ENGL V01B if ENGL V01A was lowered.

*-Approved to table ENGL V01B (listed on agenda I. B. 2 and 3) until next meeting*

A motion to approve was made by M. Bowen and seconded by R. Koerner.

3. Prerequisite(s)/Corequisite(s)/Recommended Preparation

- **DANC V10B/C/D (RP-Review)**
- **DANC V13B/C/D (RP-Review)**
- **DANC V15B/C/D (RP-Review)**
- **DANC V29B/C/D (RP-Review)**
- **ENGL V01B (P-Review)**

**Requesting first and second reading to be effective Fall 2014**

*-Approved for Fall 2014 (with the exception of ENGL V01B)*

A motion to approve was made by D. Newcomb and seconded by A. Bittl.

4. 88s and 89s

5. Distance Education (new)

6. Degrees, Certificates and Awards (new programs, deleted, and substantial revisions): First Reading

- **AA/COA Dance (New)**
- **AA/COA Dance Pedagogy and Technique (New) HOLD for CTE labor market data**
- **AA-T Kinesiology (New)**

**Requesting first and second reading to be effective Fall 2014**

**R. Koerner presented the proposal for the AA-T Kinesiology. She noted that hers was the only department on campus to take a cut in units; they went to 1 instead of 1.5 to provide a smoother articulation for our students. A discussion ensued regarding the CHEM V12A/AL under LIST A. It was determined the course should be CHEM V01A/AL.**

*-Approved for Fall 2014 (with the exception of AA/COA Dance Pedagogy and Technique)*

A motion to approve was made by G. Arquilevich and seconded by G. Arevalo, with the revision noted above.

7. Noncredit Courses

8. Study Abroad/International Education

**SECTION TWO:  
COURSE AND PROGRAM INFORMATION ONLY—CONSENT AGENDA**  
**II. Curricular Activity: Technical Action**

**A. Delete (Remove from catalog)**

**B. Technical Revisions (Nonsubstantial Changes in Catalog)**

ID=Course Number; T=Title; U=Units; H=Hours; P=Prereq; C=Coreq; RP=Rec Prep; D=Description;  
F=Fees; FT=Field Trips; R=Repeat; Was=Formerly; Same as; RS=Record Symbol; Non-degree;  
TR=Transfer

**C. Technical Revision (Articulation Purposes) – Does not require DTRW-I or Board approval.**

CC=Course Content (substantial); LC=Lab Content (substantial); CO=Course Objectives (substantial)

**D. Course Review/Update (No catalog changes)**

**E. Prerequisite(s)/Corequisite(s)/Recommended Preparation Review**

**F. Distance Education (Revision/Update – No catalog changes.)**

**G. Degrees, Certificates and Awards (Nonsubstantial)**

**SECTION THREE:  
DISCUSSION (CONSENT and/or ACTION)**

**III. Action/Information/Discussion**

**A. Technical Review (Action) – M. Bowen/G. Arevalo/P. Sezzi**

1. Collection/review of courses distributed at last meeting

2. Distribution of courses for review

G. Arevalo noted that the deadline was moved up so that the courses may be reviewed at the next Tech Review meeting.

**B. Curriculum Committee Expectations/Responsibilities and Goals (Action)  
– P. Sezzi**

P. Sezzi passed out a sheet with the original wording on one side and the reworked version on the other side.

A motion to approve was made by A. Bittl and seconded by S. Lall, with revisions noted by P. Sezzi.

- C. Philosophy and General Education Subcommittee (Action) – P. Sezzi/G. Arevalo  
This item was tabled for the next meeting.
- D. Distance Education proposed form (Action) – P. Sezzi  
This item was tabled for the next meeting.

**MEETING ADJOUNED at 4:47 p.m.**

**NEXT MEETING**

**November 5, 2013 - 3:00 p.m.**

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