Ventura College	**Department: Assistive Computer Technology** For each course, use an x to identify the core competencies that are given a major emphasis and are measured.	ACT V01	ACT V02	ACT V03A-B	ACT V04	ACT V05	ACT V10	ACT V12												
Communication	1.1 Read, retain, and apply published ideas			x	x	x	x	x												
	1.2 Write clearly and accurately			x	x	x	x	x												
	1.3 Speak clearly in formal and informal settings			x	x	x	x	x												
	1.4 Demonstrate active listening skills / effective interpersonal communication	x		x	x	x	x	x												
	1.5 Employ vocabulary of the subject studied		x	x	x	x	x	x												
	1.5 Become proficient in a second language																			
Information Competency	2.1 Recognize need for information; clarify the question to be answered			x	x	x	x	x												
	2.2 Differentiate between major and minor arguments or ideas	x		x	x	x	x	x												
	2.3 Find and interpret relevant information			x	x	x	x	x												
	2.4 Evaluate authority and bias of information					x														
	2.5 Utilize data to draw conclusions or to create new information			x	x	x	x	x												
	2.6 Document sources of information			x	x	x	x	x												
	2.7 Use technology to acquire and process information		x	x	x	x	x													
Critical Thinking	3.1 Evaluate own beliefs, biases, and assumptions				x	x	x													
	3.2 Evaluate strengths, weaknesses, and fallacies of logic				x	x		x												
	3.3 Apply lessons from the past or learned knowledge to new situations			x	x	x														
	3.4 Apply principles of scientific reasoning to solve problems	x		x	x			x												
	3.5 Approach problems by choosing from variety of mathematical techniques																			
	3.6 Defend a logical hypothesis to explain observed phenomenon			x	x	x		x												
	3.7 Recognize a problem; devise and implement a plan of action	x		x	x	x		x												
Creative Expression	4.1 Express one's self creatively or solve problems in an original way			x		x	x	x												
	4.2 Collaborate to perform the work of others or to create original work		x	x		x	x													
	4.3 Apply feedback to improve performance	x	x		x	x	x	x												
	4.4 Evaluate diverse artistic works					x														
Civic Responsibility	5.1 Demonstrate knowledge of current events and social issues		x			x	x													
	5.2 Work effectively as a leader or participant in group settings			x		x	x													
	5.3 Assume civic, political, or social responsibilities			x			x	x												
	5.4 Identify personal convictions and explore options for putting into practice			x	x	x	x	x												
	5.5 Accept responsibility for own actions	x	x		x	x	x	x												
	5.6 Demonstrate respect for diversity of ideas and the rights of others		x	x		x	x	x												
	5.7 Exhibit personal, professional, and academic honesty	x		x		x		x												
	5.8 Display behavior consistent with ethical standards within a discipline			x		x	x													
Social Interaction & Life Skills	6.1 Work as an effective member of a team						x													
	6.2 Demonstrate etiquette in face-to-face and written communications			x	x	x	x	x												
	6.3 Use language as appropriate to the situation	x			x			x												
	6.4 Utilize conflict resolution skills when appropriate	x			x		x	x												
	6.5 Demonstrate the ability to give and receive constructive feedback	x	x	x	x	x	x													
	6.6 Apply time management skills to complete a task		x	x	x		x	x												
	6.7 Develop stress management skills or other skills to maintain health			x																