

VENTURA COLLEGE

Minutes of the Classified Senate Committee
November 12, 2008

Present: Cindy Crispin, Peggy Kinney, Linda Resendiz, Peter Sezzi, Lynda Barry, Dickie Talmage, Susan Bricker, Luann Swanberg, Marcos Lupian, Barbara Cogert, Melanie Bentley, Alisa Moore, Michelle Saastamoinen, Terri Taylor, Alan Courter, Lynda Smith, Joe Reznak, Carla Kramer and Claudia Stewart

Recorder: Barbara McGinley

Minutes:

Agenda Item	Summary of Discussion	Action (If Required)	Completion Timeline	Assigned to:
Approval of October Minutes	October's minutes were unanimously approved as submitted.			
Treasurer's Report	Treasurer, Alan Courter, reported that there has been no change to the budget, because there's been no activity.			
Guest Speaker: Dr. Robin Calote "State of the College"	Dr. Calote discussed the ever changing budget forecast, announcing that there will be a campus-wide budget forum next week, run by David Keebler. Last week the governor proposed a major cut to the Community Colleges system and the bottom line for us at the moment in terms of the district is a cut of around \$7 million. The district is putting together a plan for the rest of this fiscal year. The bottom line cut for Ventura College is 2%, or \$860,000, of which one-half of that has already been identified as the amount to carry over, so VC is half way there. Dr. Calote didn't feel that VC would have to do anything extremely drastic to finish out the year, but said the budget forecast is changing daily and encouraged everyone to attend the budget forum.			
DAC Training Specialist – Melanie Bentley	Barbara Cogert welcomed and introduced Melanie Bentley, the district's new training specialist. Melanie encouraged all input and feedback and			

	<p>said her two areas will be training for management and classified. The classified training will also consist of professional development. The BOT requested that the district hire a training specialist.</p>			
<p>Hiring Prioritization Committee Report – Mid-Cycle Program Review</p>	<p>We have been requested to offer some priority to the classified staffing requests. Are we looking at requests from last year’s review or this year’s mid-cycle requests for staffing and equipment, which only generated 8. We can do another review request and take the time to develop a list of priorities. We need to have the procedure in place. We did in develop a procedure. We need a subcommittee to develop a process for prioritizing classified staffing requests. Our direction is to get the subcommittee together and begin clarifying a procedure. This is very likely an exercise in futility, we won’t be hiring anyone anytime soon, we will be lucky if there isn’t any layoffs. We need to take the time to develop this procedure. Peter stated that it is important to make sure the President and the committee are on the same page.</p>			
<p>Board Meeting at MC on 11/18/08</p>	<p>The next BOT meeting is a MC and Barbara asked if there was anyone that would be willing and able to attend, as she is not able to make that meeting. Barbara said she feels the BOT appreciates our representation from the Classified Senate. In order to be taken seriously, we should have representation. Barbara will have the report written, all that would need to be done is to read the report to the BOT.</p>			
<p>Emergency Notification System</p>	<p>Barbara announced that there will be an exercise this Friday at VC.</p>			
<p>December Meeting / Holiday Party-Classified Entry Into “Guessing Game”</p>	<p>Barbara asks for volunteers to serve on the holiday party subcommittee.</p>			

Next Meeting	December 10, 2008			
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