

VENTURA COLLEGE

Minutes of the Classified Senate Committee
November 11, 2009

Present: Barbara Cogert, Cindy Crispin, Terri Taylor, Dickie Talmage, Alan Courter, Peder Nielsen, Lynda Barry, Karen Kittrell, Peggy Kinney, Krista Wilbur, Linda Carroll, Carla Kramer, Linda Resendiz, Sabrina Canola and Lester Tong

Guests: Karen Thornton, Diana Dunbar, and Jovita Valdez, Foundation

Recorder: Barbara McGinley

Minutes:

Agenda Item	Summary of Discussion	Action (If Required)	Completion Timeline	Assigned to:
Approval of October Minutes	Motion was made and seconded to accept the October minutes as submitted. Motion unanimously carried.			
Treasurer's Report – Alan Courter	Alan reported that there had been some activity on our account a small petty cash reimbursement to B. Cogert for VC logo items for the 4C's conference leaving \$335.03 balance in the account.			
Congrats to Newly Elected Officers / Area Reps	Barbara Cogert congratulated the newly elected officers and area reps. Marcus Lupian agreed to serve as Area Rep for Area 2.			
Committee Reports	<p>Barbara Cogert announced that starting in January the entire BOT Agenda will be placed on the portal.</p> <p>A Classified employee is still needed to fill the spot on the Student Learning Outcomes committee. Linda Resendiz takes the minutes and will bring back information on this committee.</p> <p>Barbara Cogert applied and received grant funds through our Foundation for the Campus Beautification, to be held on April 22, 2010.</p>			

<p>Smoking Policy – Elaine Tennen</p>	<p>Elaine gave a presentation regarding establishing a smoking policy at Ventura College. Currently, we are the only college without one. She hopes to form a committee who will look over what was done in the past in hopes of creating a smoke free campus policy. She’s already been before FOG, for their endorsement, and will soon be presenting to the Associated Student Body for their endorsement. She asked for Classified Senate’s endorsement. Elaine has applied to Public Health for a grant to help cover things like signage. See attached documents distributed by Elaine.</p> <p>Karen Kittrell made the motion proposing that Classified Senate endorse Elaine’s efforts to make Ventura College campus a smoke free campus. Motion seconded and unanimously approved.</p>			
<p>Fundraising / Classified Staff’s Student Scholarships – Diane Dunbar, Karen Thornton & Jovita Valdez</p>	<p>The last Yard Sale fundraiser was not very successful, only netting \$160. While that’s something, not enough to warrant all the time and energy that goes into putting on a fundraiser. Another push was made, by a presentation from Peggy Kinney, to encourage Classified Staff to make donations through payroll deductions.</p> <p>Some staff from Foundation made a presentation on the Osher Foundation Scholarship Match. If we can raise \$7,000 by June 2011, dollars raised will be matched by two, for a total of \$21,000, which will generate \$1,000 annually in perpetuity for Classified Staff. See someone from the Foundation for more details.</p> <p>Peder brought up concerns about people who might catch the swine flu and need to be out longer than the allotted 5 days without a doctor’s notice. He noted that doctor’s offices don’t want to see you necessarily and proposed that special provisions be made for those out with the swine flu that find that they need to be out longer than</p>			<p>Diane Dunbar, Karen Thornton, Jovita Valdez</p>

	the 5 days. Peder will draft up some language to present at next month's meeting.			
SEIU Update	If you need to contact the SEIU union steward, Dan Casey, please use the following email address to contact him: dancasey.seiu99@gmail.com			
Code of Ethics	Krista Wilbur has agreed to serve on this committee as a Classified Employee representative.			
New Business:				
Au Revoir – Alisa Moore	There will be a party for Alisa Moore in Guthrie Hall on Nov. 19 th , if anyone would like to help please see either Kim Fuhrmann, or Susan Bricker. They are also taking contributions.			
Holiday Project				
Holiday Party – December 9	The Holiday Party is December. They still need people willing to help with cleanup.			
Cookie Exchange – Lester Tong	Lester will be conducting his Staff Development Cookie Exchange on December 7 th , in the Staff Lounge. Email Lester if you are interested in participating. Earlier Lester sent out an email to those that participated last year. RSVP if you are interested again this year.			
Kelly Kaastad	Kelly's 8 year old daughter was born with immune deficiency and needs to be home schooled through the Swine flu season. If you are interested in sending a little gift to help cheer her up, please deliver them directly to Kelly.			