

VENTURA COLLEGE

Minutes of the Classified Senate Committee
September 9, 2009

Present: Barbara Cogert, Peggy Kinney, Lori Annala, Dana Boynton, Tanya Shaffer, Carla Kramer, Karen Kittrell, Luann Swanberg, Cindy Crispin, Alan Courter & Alma Rios

Absent: Lester Tong

Guests: Michael Bastine

Recorder: Barbara McGinley

Minutes:

Agenda Item	Summary of Discussion	Action (If Required)	Completion Timeline	Assigned to:
Board of Trustees' Meeting Update, from September 8, 2009	Barbara Cogert reported that there were a number of classified employees that attended the September BOT meeting and spoke. Steve Blum acknowledged their concerns but confirmed that the problems are coming from the state.			
Portal	Barbara encouraged everyone to start using the portal, if they are not already doing so. There is a lot of good information to be found there. For instance, this week there's information about the flu shot clinic, the Sexual Harassment Statement from HR, and the Cafeteria has now started posting their weekly menu on the portal.			
Yard Sale	Classified Senate's next big event is the Yard Sale on October 3. A sign-up sheet was passed around. In addition, an email sign-up sheet will also be distributed. Donations are greatly appreciated. A holding spot has also been identified thanks to Kelly Kaastad, behind the FL Building. Drop off times are 10 – 11am, and 3:30 – 4:30pm, Tuesday thru Friday. We are even looking for baked goods to be sold to help raise money. It would also be very helpful if you			

	<p>would price your own items.</p> <p>Volunteers are needed to make signs, bring in and set up canopy and tables, pricing, and loading the truck, set-up and clean-up.</p> <p>It was agreed that any donated items left over from the sale will be donated to local thrift store.</p>			
Volunteers for Committees	<p><u>Accreditation Steering Committee:</u> Volunteers are needed to serve on the Accreditation Steering Committee. First meeting is 9/16/09, 3-5pm, CCCR</p> <p><u>District Council on Student Learning (DCSL)</u> is another committee looking for a SEUI representative. Last Thursday of the month at DAC, 3-4:40pm.</p> <p><u>Program Review</u> All of these meetings are on line, for further information. If interested, please submit your name to Dr. Robin Calote.</p>			
Elections	<p>Cindy Crispin and Connie Baker have put together a nice letter for nominations. The letter will go out around September 14th. There is a seven-day turn-around. We are fine-tuning that. Dora Hartman and Terri Taylor will also be helping. You will see this in your mail box soon. You can nominate yourself or anyone you know. If people accept the nomination, we will move forward with the election on November 1st.</p>			
ATPC – Michael Bastine	<p>Michael gave a brief talk about how ATPC (Alternative Text Production Center) was started and for whom. They manufacture Braille textbooks for blind or visually impaired students.</p> <p>Following Mike’s presentation, everyone was invited to take a tour.</p>			

Next Meeting

October 14th, Campus Center Conference Room