College Planning Council Minutes

September 14, 2011

3:00 – 4:30 pm

Multidisciplinary Center West (MCW)-312

1. Call to Order

This meeting was called to order at 3:06 p.m.

Attendees:

Anderson, Mike – Business

Bricker, Susan – Admissions and Records

Callahan, Michael, Institutional Researcher

Calote, Robin – President

Carrasco-Nungaray, Marian - Counseling

Chavez, Daniel – ASVC

Cogert, Barbara – Classified Senate President

Cowen , Will - Athletics

De Clerck, Tania – Foreign Languages

Drake, Ken – Business

Fernandez, Ralph – CTE

Garcia, Jenna – English

Gardner, Ty – Biology

Gorback, Karen – Asst. Dean/CTE and Community Education

Haines, Robbie – Academic Senate Secretary

Hajas, Sandy – Supervisor/Learning Resources

Harrison, Karen – ESL

Hull, Becky – Past Academic Senate President

Jameson-Meledy, Kathryn, Grant Developer/Writer

Keebler, Dave – V.P./Business Services

Kump, Dan - Mathematics

Lange, Cari – Academic Senate Vice-President

Lara-Cruz, Christopher – ASVC

Melton, Sandy - Nursing

Moore, Jay – Director/Facilities, Maintenance and Operations

Mortensen, Jerry – Asst. Dean/ CTE

Moskowitz, Bob – Art

Muñoz, Paula – EOPS

Oliver, Dave – Dean/Math & Sciences

Pauley, Mark – Academic Senate Treasurer

Sanchez, Ramiro – EVP

Scott, Kathy – Co-chair

Sezzi, Peter – Co-chair

Swanberg, Luann – Classified Senate Secretary

Weinstein, Jeff – Business Services

Final decisions about faculty appointees will be made at the next Academic Senate meeting.

Minutes: Beth Doyle

1. Public Comments

There were no public comments at this time.

1. Announcements/Information Items

Scott announced there is a new timeline for Program Review. An email was sent out to all users this morning. The new deadline for turning reports into their division is October 7, 2011. Scott asked for comments about the Program Review process and discussion took place.

1. Review of Committee Membership

Committee membership in terms of the Academic Senate has not been approved yet. It will be approved at tomorrow’s Senate meeting.

1. AP 4021- Program Discontinuance – Sezzi handed out the “AP 4021 Program Discontinuance” document. Discussion took place about AP 4021.
2. Action Items
	1. Approval of Minutes, May 5, 2011- Haines moved to approve. This motion was seconded by Lange and carried all in favor with two abstentions.
	2. Approval of Minutes, August 31, 2011 – Pauley moved to approve. This motion was seconded by Sezzi and carried all in favor with one abstention.
3. Discussion Items
	1. Call for Rubrics from Staffing Priorities Committees, Technology Committee, Budget & Resource Council and Facilities Oversight Group

Keebler talked about the rubrics in place for BRC and Technology Committee. Discussion took place about the “refresh” of computers. Gardner motioned that the rubrics be turned in by October 26. Lara-Cruz seconded the motion and carried all in favor.

* 1. Ventura College Strategic Plan for 2011-2012

Scott handed out the Board’s Strategic Plan and the VC Strategic Plan. Calote reminded everyone that there is a long-term educational master plan. The idea is to take several ideas from the Educational Master Plan and put them into the Strategic Plan. Scott went over the VC Strategic Plan 2011/12 – draft of highlights. Gorback talked about VC Objective #5 on the VC Strategic Plan 2011/12. The committee will be voting on the objectives at the next CPC meeting. Calote talked about the Board Policy Objectives. At some point in the future these will be adopted by the Board of Trustees.

* 1. Program Review Presentation Logistics

Scott went over the logistics. Presentations are scheduled for 10/24, 10/26-27, 3-6pm. The presentations won’t be as long as in prior years. Scott asked that everyone make sure they are available for those dates and for the CPC meeting on December 7 also.

* 1. Institutional Effectiveness Report

Scott mentioned it is still a work in progress. She handed out the contents page for the *Ventura College Profile and Institutional Effectiveness Report.*  This data will be shared at an Open Campus forum in October.

1. Adjournment – 4:42 pm.

Next meeting is September 28, 2011, 3:00 – 4:30 in MCW-312.