**WASC (ACCJC) SEVEN-YEAR CYCLE**

Note: Current year is not shaded

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| **Yearly Cycle** | **Ventura College** | **Timeline** | **Details** |
| Site visit Year | AY 2016/17 |  | Fall before Visit:   1. Announce visit on Web and newspapers 2. Forward Completed self-study and evidence to visiting team 3. Write addendum to self-study to ensure up-to-date info 4. Prepare evidence room hotel/on campus 5. Coordinate schedule with team lead   Spring following Visit:   1. Review/Debrief for Site Visit 2. Review recommendation from ACCJC Commission 3. Begin write initial draft of any follow up report |
| Year One | Fall 2017/ Spring 2018 | August- Sept (a & b)  Oct (b, c, & d)   * Input from constituency groups   Nov.- Dec (d)   * First & Second readings   January (g)   * Final VCCCD Board approval   February (e & f)   * VCCCD Board of Trustee approval   ***March 12* Submit Follow-up Report to ACCJC** | 1. Taskforce to follow-up on Commission recommendations 2. Write draft of any follow-up report 3. Gather evidence for follow-up report 4. Forward draft to **Academic Senate (Nov. 16 & Dec. 7)**, **Classified Senate (November 2 & December 7),** **Associated Students (Dec. 5th)** & review by campus community **(College Planning Council- Nov. 29)** 5. Post necessary documents on Web 6. Forward report to Board of Trustees before submission to ACCJC (November 22); **December 12 First Reading**, 7. Forward completed report to Board of Trustees before submission to ACCJC (December 21); **January 16, 2018- Final approval**, 8. **March 15 Follow-up report due to ACCJC by 5:00 pm** |
| Year Two | Fall 2018/ Spring 2019 |  | Progress Report & Refinement of Action Plan   1. Early Fall-Collect college input on action plan progress 2. Late Fall- Write initial draft of any follow up report 3. Early Spring- Review and revise draft #1; write draft #2 4. Late Spring- Review and revise draft #2; forward to campus community and constituents to review |

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| Year Three  (Midterm Report) |  |  | Midterm Report   1. Complete Draft 2. Forward draft to Academic Senate, Classified Sensate, Associated Students & review by campus community   VCCCD Board reviews draft of Midterm report |
| Year Four  (Gap analysis) | Fall 2019/ Spring 2020 |  | Midterm Report-Due to ACCCJC October   1. Board approval of Midterm Report 2. Report and supporting documentation to ACCJC   Progress Report and Preparation for Self-study   1. Early Fall-Training/review of Accreditation Standards 2. Early Spring- Data gathering 3. Middle Spring-Gap Analysis of MC Progress for each Standard 4. Late Spring- Report on each Standard and Identify strategies to close gaps |
| Year Five  (Communication, Continue Assessment, Complete Self-Study Outline) | Fall 2020/ Spring 2021 |  | Progress Report & Refinement of Action Plan   1. Early Fall-Communicate timeline, Gap Analysis, and general information to campus community (Prof. Development Week presentation, Fall Retreat Presentation, and Campus Forum) 2. Early Fall-Forward identified Accreditation Gaps to VP as Accreditation Liaison Officer (ALO) and Academic Senate, Classified Senate and Associated Students 3. Mid Fall-Confirm and recruit additional Workgroup member 4. Fall/Spring- Workgroups continue to meet routinely over the Fall semester responded to focused Standard questions and gather evidence 5. Early Spring-Workgroups report progress and findings to ASAG 6. Early to Mid-Spring-Review in ASAG Tables for Evaluating ACCJC Standards 7. Late Spring-Forward Standards I-V including DE Tables for Evaluating ACCJC Standards to ALO 8. Late Spring – Begin Outline of self-study 9. Summer – Write initial draft of self-study |

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| Year Six  (Assess & Write) | Fall 2021/ Spring 2022 |  | Progress Report & Refinement of Action Plan   1. Early Fall-Finish writing initial draft of self-study 2. Late Fall-ASAG Review and revise draft #1; write draft #2 3. Early Spring- Review and revise draft #2; forward to campus community and constituents to review; Prepare evidence on web 4. Late Spring-Revise based upon campus feedback; forward back to campus for final review; Districtwide community forum for accreditation input. 5. Summer-Forward completed self-study to VCCCD Board; continue to collect and confirm evidence has been obtained to self-study |
| Year Seven | Fall 2022/ Spring 2023 |  | Fall before Visit:   1. Announce visit on Web and newspapers 2. Forward Completed self-study and evidence to visiting team 3. Write addendum to self-study to ensure up-to-date info 4. Prepare evidence room hotel/on campus 5. Coordinate schedule with team lead   Spring following Visit:   1. Review/Debrief for Site Visit 2. Review recommendation from ACCJC Commission |