**WASC (ACCJC) SEVEN-YEAR CYCLE**

Note: Current year is not shaded

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| **Yearly Cycle** | **Ventura College**  | **Timeline** | **Details** |
| Site visit Year  | AY 2016/17 |  | Fall before Visit:1. Announce visit on Web and newspapers
2. Forward Completed self-study and evidence to visiting team
3. Write addendum to self-study to ensure up-to-date info
4. Prepare evidence room hotel/on campus
5. Coordinate schedule with team lead

Spring following Visit:1. Review/Debrief for Site Visit
2. Review recommendation from ACCJC Commission
3. Begin write initial draft of any follow up report
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| Year One | Fall 2017/ Spring 2018 | August- Sept (a & b)Oct (b, c, & d)* Input from constituency groups

Nov.- Dec (d)* First & Second readings

January (g) * Final VCCCD Board approval

February (e & f)* VCCCD Board of Trustee approval

***March 12* Submit Follow-up Report to ACCJC** | 1. Taskforce to follow-up on Commission recommendations
2. Write draft of any follow-up report
3. Gather evidence for follow-up report
4. Forward draft to **Academic Senate (Nov. 16 & Dec. 7)**, **Classified Senate (November 2 & December 7),** **Associated Students (Dec. 5th)** & review by campus community **(College Planning Council- Nov. 29)**
5. Post necessary documents on Web
6. Forward report to Board of Trustees before submission to ACCJC (November 22); **December 12 First Reading**,
7. Forward completed report to Board of Trustees before submission to ACCJC (December 21); **January 16, 2018- Final approval**,
8. **March 15 Follow-up report due to ACCJC by 5:00 pm**
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| Year Two | Fall 2018/ Spring 2019 |  | Progress Report & Refinement of Action Plan1. Early Fall-Collect college input on action plan progress
2. Late Fall- Write initial draft of any follow up report
3. Early Spring- Review and revise draft #1; write draft #2
4. Late Spring- Review and revise draft #2; forward to campus community and constituents to review
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| Year Three(Midterm Report) |  |  | Midterm Report1. Complete Draft
2. Forward draft to Academic Senate, Classified Sensate, Associated Students & review by campus community

VCCCD Board reviews draft of Midterm report |
| Year Four(Gap analysis) | Fall 2019/ Spring 2020 |  | Midterm Report-Due to ACCCJC October1. Board approval of Midterm Report
2. Report and supporting documentation to ACCJC

Progress Report and Preparation for Self-study1. Early Fall-Training/review of Accreditation Standards
2. Early Spring- Data gathering
3. Middle Spring-Gap Analysis of MC Progress for each Standard
4. Late Spring- Report on each Standard and Identify strategies to close gaps
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| Year Five(Communication, Continue Assessment, Complete Self-Study Outline) | Fall 2020/ Spring 2021 |  | Progress Report & Refinement of Action Plan1. Early Fall-Communicate timeline, Gap Analysis, and general information to campus community (Prof. Development Week presentation, Fall Retreat Presentation, and Campus Forum)
2. Early Fall-Forward identified Accreditation Gaps to VP as Accreditation Liaison Officer (ALO) and Academic Senate, Classified Senate and Associated Students
3. Mid Fall-Confirm and recruit additional Workgroup member
4. Fall/Spring- Workgroups continue to meet routinely over the Fall semester responded to focused Standard questions and gather evidence
5. Early Spring-Workgroups report progress and findings to ASAG
6. Early to Mid-Spring-Review in ASAG Tables for Evaluating ACCJC Standards
7. Late Spring-Forward Standards I-V including DE Tables for Evaluating ACCJC Standards to ALO
8. Late Spring – Begin Outline of self-study
9. Summer – Write initial draft of self-study
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| Year Six(Assess & Write) | Fall 2021/ Spring 2022 |  | Progress Report & Refinement of Action Plan1. Early Fall-Finish writing initial draft of self-study
2. Late Fall-ASAG Review and revise draft #1; write draft #2
3. Early Spring- Review and revise draft #2; forward to campus community and constituents to review; Prepare evidence on web
4. Late Spring-Revise based upon campus feedback; forward back to campus for final review; Districtwide community forum for accreditation input.
5. Summer-Forward completed self-study to VCCCD Board; continue to collect and confirm evidence has been obtained to self-study
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| Year Seven | Fall 2022/ Spring 2023 |  | Fall before Visit:1. Announce visit on Web and newspapers
2. Forward Completed self-study and evidence to visiting team
3. Write addendum to self-study to ensure up-to-date info
4. Prepare evidence room hotel/on campus
5. Coordinate schedule with team lead

Spring following Visit:1. Review/Debrief for Site Visit
2. Review recommendation from ACCJC Commission
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