



Student Success Committee (SSC) Minutes

September 26, 2018 @ 2-3:30 pm in Campus Center Conference Room (CCCR)

Charge: The Student Success Committee (SSC) is a governance committee responsible for making recommendations for student success to the Executive Team. To continuously improve student success outcomes, the SSC integrates and aligns student success efforts into a cohesive strategy that optimizes the use of available college resources. Student success initiatives may be proposed to the SSC through the college planning and program review processes; by the Basic Skills Initiative, Student Equity and SSSP advisory workgroups; or by other stakeholders in the campus community.

Membership: Representative College Governance Committee-- 9 Faculty + 9 Non-Faculty (1, Student; 4 Classified; 2 Supervisors, 2 Administrators) as voting members

Voting Members						Non-Voting Members			
1	Health, Kinesiology, Athletics, and Performing Arts	Vacant		Classified*	Cynthia Salas		VP Student Affairs Co-chair	Damien Peña	
2	Career Education I	Rachel Johnson		Classified*	Veronica Allen		VP Academic Affairs	Kim Hoffmans	
3	Career Education II	Ralph Fernandez		Classified*	Vacant		Equity/Effect Dean	Phillip Briggs	
4	English, Math and Learning Resources	Heather Aguailar		Classified*	Tatiana Lawler		Academic Senate President	Lydia Morales	
5	Sciences	Hafez Alawdi		ASVC (Dir. Of External Affairs)	Vanessa Luis		Classified Senate President (designee) Co-chair	Olivia Long	
6	Student Services	Paula Muñoz		Administrator	Lynn Wright		Administrator	Vacant	
7	Visual Arts, Behavioral and Social Sciences, and Languages	Andrea Horigan		Administrator	Dan Kumpf		Administrator	Vacant (Dean/Student Services)	
8	Faculty	Vacant		Supervisor	Alma Rodriguez		Administrator	Tim Harrison	
9	Faculty Co-Chair	Bea Herrera		Supervisor	Arlene Reed		Administrator	Felicia Duenas	
GUESTS									
	Eric Martinsen	Emily Bartel		*Classified Alternate X	Adrianna Cunningham*		Administrator	Debbie Newcomb	
	Angeles Rodriguez	Jeanine Day			Rick Trevino		Administrator	David Bransky	
		Brenda Griego					President	Damon Bell	

Agenda Items	Discussion Notes	Action	Date	Who
1. Call to Order	Dr. Bell called meeting to order at 2:07pm. Role not taken.			
2. Public Comments	Coffee with the President started today in SSC. D. Bell notes item 6 on the agenda was placed as a future agenda item as committee has work to do prior to tackling these items. Week of action for Undocumented Students Oct 15-19, 2018 appointed by			

	<p>the State Chancellor's Office with designated activities for each day.</p> <p>E. Martinsen thanks those involved in the Guided Pathways retreat Friday and notes the great turn out, suggests Guided Pathways as standing agenda item moving forward.</p>			
<p>3. Approval of Minutes</p> <ul style="list-style-type: none"> • 04/25/18 	<p>B. Herrera motions for approval, C. Salas seconds motion.</p> <p>P. Munoz does not recall abstention in minutes. B. Gilbertson recalls the reasoning behind P. Munoz' abstention.</p>	Vote		
<p>4. Committee Co-Chair's</p>	<p>D. Bell asks for recommendations on co-chairs. Classified Senate and Academic Senates will vote on their co-chairs and committee will wait to hear back from Senates at next meeting.</p>	Vote		
<p>5. Revise Current Committee Charge</p>	<p>D. Bell raises question to the group regarding the definition of the charge and whether that specific charge fits the goals and objectives of the committee.</p> <p>Does Moorpark and Oxnard have Student Success Committee</p> <p>D. Bell believes group should focus its time in becoming top 5 and evolving the work of the college rather than deciding where funds are spent.</p> <p>Discussion regarding the authority of the group and level of recommendations made on campus initiatives and programs.</p> <p>Committee reviews the purpose and statement/goals for Oxnard College's Student Success Committee. E. Martinsen believes what's missing is strategy for tackling student success. L. Wright recommends adding a statement in the beginning.</p> <p>B. Herrera believes the sentence of optimizing the use of available college resources. Committee collaboratively revises charge, purpose, and goals on projector. Draft of revisions attached to Minutes.</p>	Discussion		

6. Future Agenda Items: a) Review Master Plan/Strategic Plan/Integrated Equity/BSI/3SP plans b) Review data on Academic Achievement				
7. Open Comments/Announcements				
8. Adjournment	Adjourned 3:27pm			
	Next Meeting: 10/10/18			

Written materials relating to a Student Success Committee meeting item that are distributed to at least a majority of the committee members less than 72 hours before a noticed meeting and that are public record not otherwise exempt from disclosure will be available for inspection at Ventura College located at 4667 Telegraph Road, Ventura, CA 93003 or at the Student Success Committee meeting.

Pursuant to the Federal Americans with Disabilities Act, if you require any special accommodation or assistance to attend or participate in the meeting, please direct your written request, as far in advance of the meeting as possible, to the Office of Student Affairs, Ventura College, 4667 Telegraph Road, Ventura, CA 93003 (805) 289-6464