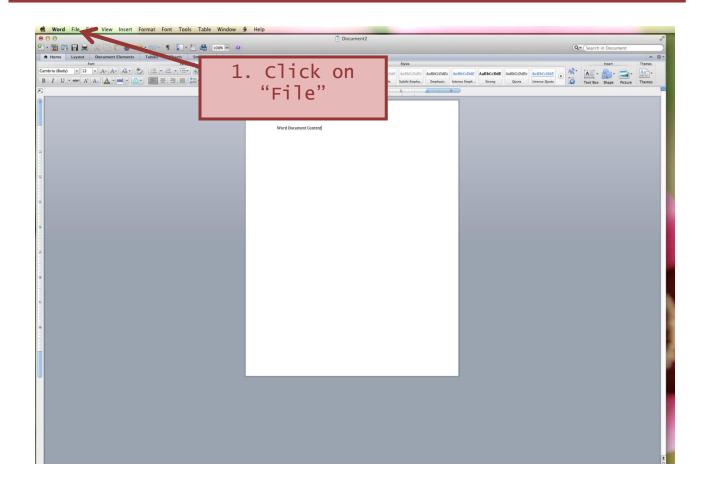
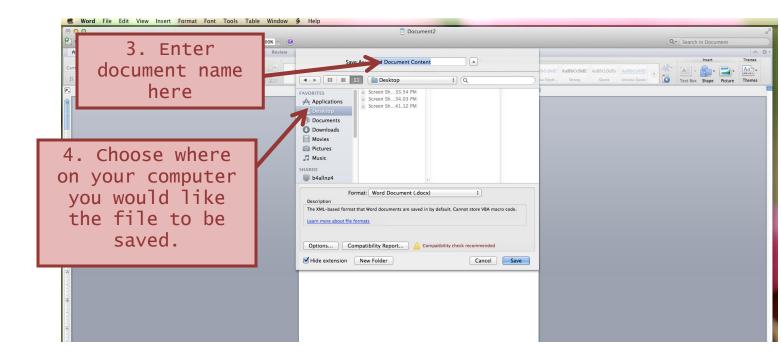
FOR MAC USERS -SAVING A FILE IN MICROSOFT WORD USING "SAVE AS"

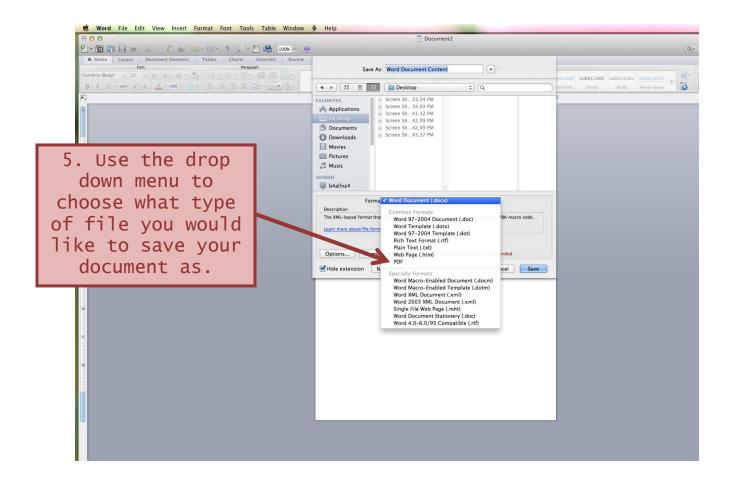
"Save As" is a tool used to create copies of the document or project you're working on.

You can choose to save a document in a different format by using this option.



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