**Professional Development Committee Meeting**

**November 23, 2015**

**Agenda**

 **2:00 PM – 3:00 PM**

 **LRC 136 Training Studio**

**Faculty and Staff Professional Development Committee**

**Charge:** The Professional Development Committee provides ongoing professional learning leadership for Faculty, Staff, and Administrators. The committee is made up of faculty, classified staff that represent the Classified Senate, and administrator representation. The committee is charged with (1) developing equitable processes for the disbursement of contractually-obligated professional development funds; (2) developing Flex Week activities, (3) hosting other professional development activities related to academic, professional and pedagogical matters that foster the continued professional growth of the members of the faculty as specialists within their disciplines as well as community college educators, (4) hosting professional development activities that support the ongoing development of the classified staff and administrators.  In addition, the Professional Development Committee monitors compliance with portions of Accreditation Standard IIIA.   The Chair of the Faculty Professional Development Committee serves as a member of the Accreditation Steering Committee.

**Membership:** Open to all interested faculty and classified staff members; includes one  AFT representative and one student representative.

**Co-Chairs:** Dean, Distance Education, Professional Development, Social

 Science & Humanities, Faculty Co-Chair and Classified Co-Chair

* Approve October 26, 2015 meeting minutes - Sharon
* Update on New Full-Time Faculty Follow-up – Jennifer, Philip, Gigi
* Update on Part-Time Faculty Orientation Revisited – Michelle, Perry
* Spring Flex Days Planning: January 7,8, March 1 – Gwen, Sharon, Eileen
* Night Teacher Professional Development - Gwen
* SITE? - Gwen
* Teaching and Learning Center - Gwen
* Update on CPC Program Review presentations - Gwen
* PD Holiday greetings? Suggestion Gwen
* Announcements
* Other?
* Next meeting: January 25, 2016