

Minutes April 14 Tuesday mornings conference call meeting:

Present: Matt Moore, Dave Fuhrmann, Sharon Oxford, Rupinder, Mike Rose, Corey Wendt, Marc Bowman, Alma Rodriguez, Arlene Reed.

Online Tutoring, News after the ACRA Conference coming soon/

Canvas Transition, March Training 25 instructors certified, 17 courses need approved to launch in summer, April course is in session. Some Moorpark instructors that need to teach in summer in canvas.

Action: Matt to send us a list of those faculty and classes. This needs to be clarified and work with data techs to assure they have the correct list.

Action: Gwen to follow up with deans about late hires and/or expectations for summer in canvas.

Mou for Financial Aid: Alma met with 6 of the 8 full launch college Financial Aid Directors on Tuesday last week. Federal office representative, Jess, will take concerns to Washington to address the concerns and assure that these can be addressed efficiently. Some concerns are: Repeatability, different calendars and start dates at each college, how do we calculate next semesters funds when the calendars may not be in sync. Also concerned with student security and sharing data. Concern about the extra work load this can create once this project grows to include more colleges. Especially, the manual reports that will be required. Bog processing is still an issue. Concerned about avoiding students not needing to reapply to different campuses. Who is paying the financial aid, it is supposed to be the home school. Students must be enrolled in the home school. Liability lands on home school if students withdraw from one of the classes at another campus. Financial Aid will meet by phone again in two weeks, once Jess Baker returns from his communication with Washington. He comes directly from Washington. Expecting answers at that time. Disbursement of funds is one of the bigger issues.

Online Counseling: Initial training starts next week Friday, April 22. Gwen talked about the Cranium Experience as a possibility for online counseling in Admissions and Financial Aid. But informed all that OEI wants first counselors to be trained. Although counselor training is more about counseling than the tool.

Action Item: Gwen asked Corey to follow up with Marcelino to assure he is signed up for the training.

Personalized update from OEI Executive Director: Gwen reported on having dinner with Pat James, Executive Director of OEI last Thursday. She praised Ventura College from the OEI headquarters. The praise is about Ventura's participation as a full launch college. She stated that Ventura is one of the two top participants of the full launch college. Fresno being the other one. Our feedback, questions, answers, consideration, and seriousness on this project is providing OEI with what they need to fine tune this project. Praise goes to every element that participates, Alma in Financial Aid, Corey in Counseling, Marc and Sharon in leading the Canvas Training and

getting faculty and students to work with Quest for Success, Readiness tools, NetTutor, and Proctorio, Mike, Marc, and Dave for their work on the technical alignment and challenges we are facing to interface/interact with OEI on this project. Kudos to all on the call for showing up consistently and taking this project seriously. We are major players on this project. Great Work!

Adaptor Update and Implementation Team upcoming phone meetings: Mike Rose - Working on single sign on after spring semester is over. Technical calls up coming for the SIS adaptor. Probably next week, doodle polls for the call were sent out last week. Arlene Reed wants to attend the technical call. Gwen reported that an all implementation team call for a meeting will be forthcoming in the email this week. Look for this doodle poll to schedule that meeting.

At that meeting we will be strategizing the next steps and summarizing where we are in the full launch process. All OEI main leaders will be attending that call with us. These calls will be one on one with individual campuses. Not all campuses on the same call. Or so it is planned at this time.

Action Item: Gwen will forward this email when received, but each of the people on this call should be receiving the email for the doodle poll directly as well.

Canvas Contract Adoption: Dave Fuhrmann - Dave and Gwen will be presenting to the Board about OEI, Canvas adoption, and the contract signing. Savings of approximately 360,000. Expecting full approval. Canvas support person, Eddy Sampson, will also come in to provide support training for technical and faculty. Gwen asked that it be considered to give her some funds to provide some professional development support to assure that we develop high quality student success in online courses as we make this transition to canvas. She noted that while Ventura has made significant progress in student success ratings in online courses she has an idea of how we can extend this development further. Her idea is built on research among distance education deliverers at a broad level. With some support funding she could test implement those ideas here. Her goal as a Dean of Distance Education is to assure quality student success in online classes as well as expand the course offerings online to meet student demand and improve FTE. She will talk with Dave in person about her ideas in regards to the funding. Dave stated that some of the money needs to be held in reserve or could possibly be needed to cover shortfalls elsewhere but would have the conversation and consider what could be done.

Still Pending: Do not have Oxnard information on Cranium usage yet.

Action: Still pending. Gwen to follow up on more so. Mike reported that Oxnard did attempt to reach out to Cranium. However, Cranium seems to be having some conflict with our Lync system/Skype system. Mike suggested Corey and his team to work with Grant to assure that it can work with Cranium and our Lync. Gwen did follow up on 3SP data that Mike sent to her to send to them. The response was sent to Mike and Dave.

Still Pending: MOU for Consortium Agreement, still working on it. First round was mostly a practice round. All is good. Second Round should have more clarity.

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