**Ventura College**

**Distance Education Advisory Meeting**

**Agenda**

**Thursday, September 8, 2016**

**3:30 pm – 4:30 pm**

**LRC 136**

Meets on the second Thursday of each month, in LRC 136 Training Studio.

ISLO-1 The Service will support or facilitate a positive learning or service environment for students.

PURPOSE: The Distance Education Committee exists to meet the instructional, communication, computing, and research needs of the students, and faculty, of Ventura College. The mission of the committee is to focus on the delivery of distance education and its environment be it web enhanced on ground courses, hybrid courses or fully on line courses, and to take a proactive leadership role on educational, technological and professional development issues surrounding distance education.

OUR GOAL: Our greatest wish is to provide services and quality education in the distance education format that will enhance students' opportunities to be successful in their educational pursuits. We have established a goal to improve student success in distance education classes to equal that of face to face classes.

**Goal #1** 75% of all Faculty teaching at Ventura College will learn and use the Learning Management System (web enhancing increase for Face 2 Face classes.

**Goal #2** Grow distance Education section offerings by 5% by Spring 2017 start. Will be measured in Spring 2017 schedule

**Goal #3** Assist 5 programs in the achievement of fully offering their transfer or certificate degree programs online.

**Goal #4**: All fully online faculty teaching during Spring 2016 will be trained and certified and teaching in Canvas the new Learning Management System by Spring 2017 start

* Welcome
* Minutes from August Meeting
* Special Visit from Instructure Next Week
* Update on DE Faculty listing the new standards in their Syllabi
* Updates on Canvas training, data on classes now web enhancing and online both in D2L and Canvas
* Update on Hiring an Instructional Technologist Designer
* Program Review overview.
  + List specific initiatives we want to see included in the program review.
* Ideas for fully online professional development support that leads to creating a highly human involved environment for online courses.
* Update on OEI,  Matt and Sharon update on admin training, launch dates, note MOU is now signed
* Update on District Wide DE Meeting planning meeting October 6
* Other