

Instructional Technology and Distance Education Training Schedule

With over 343 Online, Hybrid, and Web Enhanced courses in Canvas for the Spring 2017 and the rest of the courses in Desire2Learn, we, the instructional technologists, are consulting, training, designing, and troubleshooting in two systems. Spring 2017 is the last term that you will have both Desire to Learn and Canvas so we highly suggest that you find the proper training this Spring 2017 to prepare yourself for the upcoming changes. The Online Teacher Training Course in Canvas (OTTCC) is for online and hybrid instructors while the Web Enhanced Workshops are for on campus instructors who are using Canvas to enhance the on ground experience.

1. The Online Teacher Training Course in CANVAS (The OTTCC)

The **OTTCC** is the Online Teacher Training Course in Canvas that prepares instructors to teach online by combining best practices in online education, current trends in educational technologies, and modular design in Canvas.

Competency Based : This is a competency based course that allows expert online instructors to receive credit for imported work from a previous online course while helping new instructors and instructors new to Ventura College understand the best practices and learning management skills necessary in succeeding in online instruction at Ventura College. The Online Teacher Training Course is required of all online and hybrid course instructors.

What is in the course? This course is comprised of timely and relevant information as well as consistent best practices from Ventura College and the Online Education Initiative. The course focuses upon the concepts and the goals from the OEI Course Rubric for Online Course Design, the Introduction to Online Teaching and Learning from @One, and the Introduction to Teaching in Canvas Courses from the OEI Project.

Time Commitment: For the instructor who is new to teaching online, this course is a four week course with roughly 8 to 10 hours a week of learning, participation, and course design; however, an experienced instructor in online education at Ventura College or elsewhere will find that after importing from a Desire to Learn course or another course management system that he or she can demonstrate competency in a variety of topics in this course to proceed through the entire course at a faster pace.

When registering, please choose the kickoff time that corresponds to the course dates.

Session 1:

Kickoff Time: Wednesday February 8, 2017 @ 5:30 PM

Course Date: February 13, 2017 - March 13, 2017

Session 2:

Kickoff Time: Wednesday March 15th, 2017 @ 3:00 PM (during spring break)

Course Date: March 20th, 2017 - April 17th, 2017

Session 3:

Kickoff Time: Wednesday May 17th, 2017 @ 5:30 PM

Course Date: May 22nd, 2017 - June 19th, 2017

For More Information and Registration Please visit this web site:

<https://vcottccspring2017.eventbrite.com>

2. Web Enhanced Workshops (On Campus Courses)

Canvas trainings to web enhance your class are continuing during the Spring 2017 Term. (Remember that Spring 2017 is the last term for both learning management systems.) While web enhanced courses are not distance education courses, they are a great start in using the learning management system to design activities that you might use one day in an online and/or hybrid course. We highly recommend using the LMS for your on campus courses as it is populated with your students, a communication portal, a gradebook, and content storage for your students. It is a pre built portal that your students can easily use. The web enhanced trainings are taught as workshops during flex and the school year. You can also meet with an instructional technologist for an hour to get a practice shell in Canvas.

February 10th, Friday 10:00 AM – Exporting Content from D2L and Importing into Canvas

April 21st, Friday 10:00 AM – Exporting Content from D2L and Importing into Canvas

April 28th, Friday 10:00 AM – Web Enhancing in Canvas for the Summer of 2017 and/or Fall of 2017

May 12th, Friday 10:00 AM – Web Enhancing in Canvas for the Summer of 2017 and/or Fall of 2017

3. Instructional Technology Consultations, Course Reviews, Specific Workshops and Course Designs @ Ventura College

We will provide consultations, course reviews, ADA compliance reviews, Specific Workshops, Canvas Design, online teaching advice, and other timely instructional technology suggestions for online, hybrid, web enhanced, and on campus courses. Those will be posted here or you can sign up for a time to meet with one of us.

Topics for the Spring that were discussed in the most recent Distance Education Advisory Group are 1) Converting a Course from D2L to Canvas, 2) Web Enhancing your Course in Canvas, and 3) Designing a Fun and Engaging Home Page.

February 10th, Friday 10:00 AM – Exporting Content from D2L and Importing into Canvas

March 2nd, Thursday 3:30 PM – Designing a Great Module in Canvas

March 10th, Friday 10:00 AM – Using the Canvas Grading Features

March 17th, Friday 10:00 AM – Exporting Content from D2L and Importing into Canvas

March 24th, Friday 10:00 AM – Designing a Great Module in Canvas

April 7th, Friday 10:00 AM – Using the Canvas Grading Features

April 21st, Friday 10:00 AM – Exporting Content from D2L and Importing into Canvas

April 28th, Friday 10:00 AM – Web Enhancing in Canvas for the Summer of 2017 and/or Fall of 2017

May 12th, Friday 10:00 AM – Web Enhancing in Canvas for the Summer of 2017 and/or Fall of 2017