

**Ventura College**  
**Distance Education Committee Meeting**  
**Agenda**  
**Thursday, February 12, 2015**  
**2:00 pm – 3:30 pm**  
**LRC 136 Training Studio**

Meets on the second Thursday of each month, in LRC 136 Training Studio.

**PURPOSE:** The Distance Education Committee exists to meet the instructional, communication, computing, and research needs of the students, and faculty, of Ventura College. The mission of the committee is to focus on the delivery of distance education and its environment be it web enhanced on ground courses, hybrid courses or fully on line courses, and to take a proactive leadership role on educational, technological and professional development issues surrounding distance education.

**OUR GOAL:** Our greatest wish is to provide services and quality education in the distance education format that will enhance students' opportunities to be successful in their educational pursuits. We have established a goal to improve student success in distance education classes to equal that of face to face classes.

- Approval of January 22, 2015 meeting minutes – Andrea
- Online Instructor Training Course - Matt
- DE Training News – Matt
- OEI update – Andrea, Stephanie, Nathan, Carlos
- Pilot Course In-service in San Diego 2/20-2/21 - Andrea
- Senate Approval of AP/BP - how should we incorporate into handbook/quality control suggestions - Andrea
- Webpage update - Andrea
- DE accreditation self-evaluation – Andrea
- Program Review
- Evaluations – update
- Other