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| **Date** | **Time** | **Room** | **Title** | **Description** | **Presenter** |
|  |  |  |  |  |  |
| **Tuesday 08/08/17 \*\*** | 9:00 AM - 4:00 PM | LRC Training Studio | Open Studio | The LRC Training Studio will be open (9-4) to help Faculty prepare online, hybrid, and/or web-enhanced courses for the Fall of 2017. Individual consultations with our Instructional Technologists will be available so please sign up on the DE Web site to reserve a specific time. Drop-ins are welcome. A web conference will also be available for those who need to participate remotely. | Matt Moore &  Sharon Oxford |
| ***\*\* Tuesday, August 8, 2017 is not a scheduled Flex Day, but this activity***  ***may be used to meet your Flex obligation.*** | | | | |  |
| **Wednesday 08/09/17** | 9:00 AM - 1:00 PM | MCW-312 | New Full-Time Faculty Orientation | New full-time faculty will meet for a campus walk and an opportunity to ask questions, meet campus leaders, and learn about student services at Ventura College.  This will be the first meeting of the New Faculty Experience group and a chance for new full-timers to meet each other and begin making connections on campus. | Nathan Cole &  Sharon Beynon |
|  | 9:00 AM - 10:00 AM | ASC-130 | Technology Training: **Outlook Webmail** | ***Maximizing Outlook Webmail*** – Come and learn more about our online, webmail application. We will cover items like: turning off conversations in your inbox, turning off “missed calls” and setting up your (out of office) notifications. Part of this training will be an open format so we can address any questions that you might have. | Grant Jones |
|  | 10:00 AM -11:00 AM | ASC-130 | Technology Training:  **Using Smart Classroom Technology** | **Using Smart Classroom Technology in Applied Sciences** – This smart classroom training will focus on the AV systems/interfaces that are used in the new Applied Sciences building. Come and learn more about the new AV systems that are used in our Applied Sciences building. | Grant Jones |
|  | 11:00 AM - 12:00 PM | ASC-150 | Faculty Academy | **"Doing it Differently: Engaging students from the first class meeting"**  Tired of hearing your own voice going over the syllabus the first day of class? Join Faculty Academy members as they share new strategies they have implemented to engage students from the first day. This workshop will be informative, interactive, and empowering. | Colleen Coffey, Gigi Fiumerodo, & Kammy Algiers |
|  | 11:00 AM - 12:00 PM | ASC-130 | Do You Think You Can SASS? | Join Damien Pena, Vice President of Student Affairs, as he hosts a discussion about the future of student affairs in a competitive game show format. This presentation will outline key "did you knows" about student services programs so that you can assist your students to be successful. | Damien Pena |
|  | 11:00 AM - 1:00 PM | ASC-120 | Department Chair Training | New and Experienced Department Chairs have the opportunity to discuss hot topics affecting academic year 2017-2018 including:  Early Registration for Fall 2018, Open Educational Resources, Program Review, Guided Pathways, and others.  We hope to see you there. | Kim Hoffmans |
|  | 12:00 PM - 1:00 PM | ASC-150 | CalPERS - Planning Your Retirement | Planning Your Retirement: Are you near retirement? Learn how to plan for retirement and the process of retiring. Subjects include service credit, retirement formulas and benefit factors, final compensation, retirement calculation, survivor continuance, retirement payment options, and much more. | Jaimee Hanna &  CalPERS representative |
|  | 12:00 PM - 1:00 PM | ASC-130 | CalSTRS - My retirement Decisions (Members 3 to 5 years from retirement) | Is your retirement date within reach? This workshop is designed for members who are close to retirement and are looking for information on the steps you needed to make informed decisions. In this hands-on workshop you will learn how to calculate your retirement benefit but also include topics like beneficiary options, service retirement forms, choosing retirement dates, defined benefit supplement and what to know for after retirement. Start preparing for the retirement you want by getting the accurate information you need.  (About 1 hour) | Jaimee Hanna &  CalSTRS representative |
|  | **1:00 PM LUNCH**  **ASC-120** | |  | Please drop by the Bellevue University Table while you enjoy lunch.  *Ventura College and Bellevue University have entered into a partnership guaranteeing admission into Bellevue University.  If a student graduates from Ventura College then all credits earned at Ventura College are transferrable to Bellevue University.* |  |
|  | 1:30 PM –  2:30 PM | Bookstore | Bookstore Presentation for Student Support | The Bookstore would like to invite you to spend an hour learning about Textbook Adoptions, Textbook Affordability, Faculty Enlight and a brief overview on Open Educational Resources (OER) and First Day programs. | Amy Kennedy |
|  | 1:30 PM –  2:00 PM | ASC-130 | Campus Improvements Lock-Blok Security | ***Campus Improvements***: Get updated on the projects that have been recently completed over the past few months, the projects currently in design/construction, and the obstacles faced due to budget restrictions and lack of resources (personnel, three sites, and funds). ***Lock-Blok Security:*** Learn about the Lock-Bloks that have been installed in some of the classrooms on campus. | Jay Moore, Joe Esquivel, Martin Navarro, & Victor Lopes |
|  | 1:30 PM –  2:15 PM | ASC-140 | ALAS | ALAS Ventura Faculty Fellows Program goals, how you can participate, sign up, be a part of established High Impact Practices in your Face to Face and Online classes. Sharing those practices with our campus and beyond. Online Web Conference available for this session through Zoom. | Gwen Lewis-Huddleston &  Philip Clinton |
|  | 1:30 PM –  2:30 PM | ASC-150 | Teaching the One Book One Campus in Your Course: "The Handmaids Tale" | Join faculty from multiple disciplines as we explore the many ways of engaging our students in the classroom as well as in larger conversations about the thought provoking novel by Margaret Atwood, "The Handmaids Tale". | Kammy Algiers &  Jocelyn Fechner |
|  | 2:00 PM –  2:30 PM | ASC-130 | The Wonderful World of Campus Events | Who doesn’t love a party/festival/fair/banquet? Join Sue Royer, College Services Supervisor, to learn how to plan, schedule, and execute events on campus. | Sue Royer |
|  | 2:00 PM –  3:00 PM | MCE-340 | TracDat 5.0 Training for  new SUO Leaders, Department Chair, and Coordinators | Please join the SLO Facilitators for a TracDat 5 training.  Discover SUO/SLO assessment tips specifically for SUO Leaders, Department Chairs and Coordinators. Learn to run reports, input your program’s data, and close the loop.  Experience the intuitiveness of the upgraded software, making the fear and dread of SUO/SLO assessment a thing of the past.  \*\*\* Standing chairs and coordinators are encouraged to attend. It's never too late to acquire a new TrackDat tip! | Andrea Horigan |
|  | 2:00 PM –  3:30 PM | LRC-136 | Canvas Training - Part 1 | **Canvas Basics for On Campus Instructors and Canvas Review for Online Instructors**: *In this hands-on workshop, participants will be able to create modules, share documents, add assignments, send and receive messages, make announcements, use the Calendar, and set up a basic gradebook.* **Note: You may bring your own laptop, but PC laptops are provided.*****Light snacks also provided.*** | Canvas Trainer |
|  | 3:00 PM –  5:00 PM | MCW-312 | Curriculum Committee Training | Both, new and old curriculum committee members are encouraged to attend. Topics include introduction of the technical review chair and new members, roles and expectations of curriculum committee members, programs and courses (new focus on noncredit), the new PCAH, calendars and deadlines, Title 5 and Curriculum Institute highlights, Brown Act, parliamentary procedure, and goal-setting. Please attend if you will be a curriculum committee representative for any part of the 2017-2018 academic year. Deans and interested faculty are also welcome | Michael Bowen, Sarah Ayala & the Curriculum Tech. Review Chair |
|  | 4:00 PM –  5:30 PM | LRC-136 | Canvas Training - Part 2 | ***Digging Deeper with Canvas for Online and Hybrid Instructors****: In this hands-on workshop, participants will be able to customize pages and home pages, set up quizzes using different question types, create and add rubrics to assignments, create groups and collaborative projects, and ask our Canvas expert any questions on other advanced topics.* **Note: You may bring your own laptop, but PC laptops are provided.*****Light snacks also provided.*** | Canvas Trainer |
|  | 4:00 PM –  5:00 PM | ASC-130 | Faculty: How to Interview | **Tips to make an impact in your next full-time faculty interview.** Are you interested in a full-time faculty position? Come to this presentation to learn every step of the hiring process, and get information from those who do the hiring to learn what they are looking for in the interviews. This information is invaluable in preparing to make an impact at your interview. | Department Chairs & Deans |
|  | 5:00 PM –  7:00 PM | SCI-226 | New PT Faculty Orientation | Are you interested in a full-time faculty position?  Come to this presentation to learn every step of the hiring process, and get information from those who do the hiring to learn what they are looking for in the interviews.  This information is invaluable in preparing to make an impact at your interview. | Dave Keebler, Michelle Millea, Matt Moore, & Sharon Oxford |
| **Thursday 08-10-17** | 8:30 AM –  2:00 PM | ASC-150 | EQUITY PROJECT LEADERSHIP SERIES: Designing a Cohesive, Equity-embedding Framework for Student Success at Ventura College | In this interactive workshop, facilitators, Arnita Porter and Paula Brown will provide Ventura College faculty, staff and administrators with an overview of an Equity-embedding Framework, CRTL pedagogy, and share effective strategies for embedding equity into course design and classroom practices across disciplines, in the delivery of student services, campus-wide initiatives, and the overall campus culture. Participants will be guided in activities to build capacity for creating classrooms, programs, and institutions that are welcoming, supportive, and learning-centered.  **Continental Breakfast: 8:30 - 9:00 in ASC-120**  **Lunch will be provided during the event** | 3CSN network |
|  | 2:00 PM –  3:30 PM | LRC-136 | Canvas Training - Part 1 | **Canvas Basics for On Campus Instructors and Canvas Review for Online Instructors**: *In this hands-on workshop, participants will be able to create modules, share documents, add assignments, send and receive messages, make announcements, use the Calendar, and set up a basic gradebook.* **Note: You may bring your own laptop, but PC laptops are provided.*****Light snacks also provided.*** | Matt Moore, Sharon Oxford, & New Tech |
| **Please note time & room change.** | **3:30 PM –**  **4:00 PM** | **ASC-136** | CCC Online Education Initiative | What is OEI, who is involved, how you can get involve, how it benefits students to complete and transfer, what it means to VC for FTES (counseling and Distance Education Faculty encouraged to attend). Online Web conference available for this session through Zoom. | Gwen Lewis-Huddleston,  Andrea Horigan, Matt Moore, Sharon Oxford |
|  | 4:00 PM –  5:30 PM | LRC-136 | Canvas Training - Part 2 | ***Digging Deeper with Canvas for Online and Hybrid Instructors****: In this hands-on workshop, participants will be able to customize pages and home pages, set up quizzes using different question types, create and add rubrics to assignments, create groups and collaborative projects, and ask our Canvas expert any questions on other advanced topics.* **Note: You may bring your own laptop, but PC laptops are provided.*****Light snacks also provided.*** | Canvas Trainer |

***All College Day***

Friday, August 11, 2017

Performing Arts Center

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| 8:15 a.m. | Continental Breakfast – served on the PAC patio |
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| 8:45 – 9:00 a.m. | Welcome by College President Dave Keebler and Comments by ASVC President, Leslie Herrera |
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| 9:00 – 9:15 a.m. | Chancellor Comments – Dr. Greg Gillespie |
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| 9:15 - 9:25 a.m. | Ventura College Foundation – Executive Director – Anne King |
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| 9:25 – 10:45 am. | All Hands On Deck to Navigate the Course – Administrative Staff |
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| 10:45 – 11:00 a.m. | Break |
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| 11:00 – 11:15 a.m. | Classified Senate President Pamela Yeagley – Introduction of New Employees and Announcements |
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| 11:15 – 11:30 a.m. | David Keebler – Introduction of new Supervisors and Managers |
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| 11:30 – 11:45 a.m. | Academic Senate President Lydia Morales – Introduction of New Employees and Announcements |
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| 11:45 – Noon | SLOs – Debbie Newcomb, Andrea Horrigan, Nathan Cole |
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| Noon to 1:00 p.m. | Lunch – Campus Center Cafeteria |
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| 1:00- 2:30 p.m. | Division Meetings (locations on back) |

**Ventura College Fall 2017**

**Mandatory Flex Day - Division Meetings Schedule**

**1:00 p.m. – 2:30 p.m. Division Meetings**

**Locations:**

* Athletics, Health, Kinesiology, Performing Arts, & off Campus Programs: HSC 120 Lecture Hall
* Workforce & Economic Development: MCW 113
* English & Math, Library, Learning Resources, Communications ASC 130
* Sciences: SCI-313
* Student Services: Guthrie Hall
* Visual Arts, Behavioral & Social Sciences, Modern Languages PAC 117

**2:40 p.m. – 4:00 p.m. Department Meeting**

**Locations:**

* Athletics, Health, Kinesiology: HSC 120 Lecture Hall
* Music, Theater, Dance: PAC 117
* Workforce & Economic Development:  (MCW-113 reserved 1:00 pm – 5:00 pm)
  + Business: MCE-335
  + Criminal Justice: CRC-102
  + Basic & Reserve Training: MCE 122
  + Nursing & Allied Health: HSC-211
  + EMT & Paramedic Studies: HSC-201
  + Auto Technology/Diesel Tech: ECT-108
  + Construction & Manufacturing Technology: ECT 7
  + Applied Sciences/Technology: ECT 6

* English and Math:
  + Math/Computer Science: SCI 354
  + Communication Studies: LRC 128
  + English, ESL: LRC 205
  + Library, Learning Resource Center Staff and Faculty: Tutoring Room/LRC-160

* Sciences:
  + Anthropology: MCE-225
  + Chemistry: SCI-222
  + Geosciences/Agriculture: SCI-106
  + Life Sciences: SCI-332 & SCI 333
  + Physics/ENGR: SCI-118

**Ventura College Fall 2017**

**Mandatory Flex Day - Division Meetings Schedule**

* Social Science & Humanities:
  + Sociology, Human Services, Philosophy, Psychology: MCW 201
  + History, Political Science, Economics, Chicano Studies, International Studies: MCW 203
  + Fine Art: CRC 201
  + Modern Languages: MCW 201