**Ventura College Academic Senate**

**Minutes**

**Thursday, March 3, 2016**

**2:00-3:30pm**

**Multidiscipline Center West (MCW) – 312**

I. Call to Order at 2:02pm

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| **Senator** | **Division Represented** | **Initials** | **Present** | **Absent** |
| Algiers, Kammy | Mathematics & Sciences | KA | X |  |
| John Reynolds for Beatty, Donna | Mathematics & Sciences | JR for DB | X |  |
| Branca, Stephanie | Career & Technical Education | SB |  | X |
| Carrasco-Nungaray, Marian | Student Services | MCN |  | X |
| Coffey, Colleen M. | Senate Secretary | CMC | X |  |
| Dalton, Heidi | Career & Technical Education | HD |  | X |
| Forde, Richard | Career & Technical Education | RF | X |  |
| Gardner, Ty | Mathematics & Sciences | TG | X |  |
| *open* | ASVC  |  |  | X |
| Hendricks, Bill | Social Sciences & Humanities | BH | X |  |
| Horigan, Andrea | Social Sciences & Humanities | AH | X |  |
| Kim, Henny | English & Learning Resources | HK |  | X |
| Kolesnik, Alex | Senate President | AK | X |  |
| Martin, Amanda | English & Learning Resources | AM |  | X |
| Morris, Terry | Athletics, Kinesiology & Health | TM  |  | X |
| Mules, Ron | Social Sciences & Humanities | RM |  | X |
| Munoz, Paula | Student Services | PM | X |  |
| Sezzi, Peter H. | Senate Vice-President | PHS | X |  |

II. Public Comments

CMC: Re: WAC & the development of an honors program on campus. She asks senators that if they or their constituents have any ideas about how an honors program ought to be put together to please send her an email or come talk to her. This is something that the Writing Across the Curriculum team is looking at also and they are looking for input from others

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PHS: Reminds senators to come to the BOT meeting next Tuesday at 5:30pm.

KA: After the Tues forum on the reorganization of the college, Bio, Chemistry & Anthro had a discussion about where Sciences fit in. She distributes a handout to the senators (communication from these departments) containing the united voice of these faculty that Sciences should *all* be kept together in one division and their justifications for that belief.

III. Acknowledgement of Guests: Emily Bartel (FYE) and Michael Bowen (Curriculum Committee)

a. Emily Bartel (FYE): She distributes a pamphlet to the senators re: FYE and informs senators about this program and its resources. This coming year they will be splitting students up into extended theme groups (i.e. at extended orientation). She has a sign-up for faculty to join these groups and come talk to new students about their disciplines. July 11-14th are dates for extended orientation. They would like to see this institutionalized on campus.

IV. Informational Items

a. Curriculum Committee Update: From Michael Bowen: Last meeting was 2/19/16. They discovered that two of the courses in Healthcare/Kinesiology degree were expired (i.e. from temporary offering status), so they had to quickly move on those.

V. Action Items

a. Minutes (2/4/16 and 2/18/16): Motion by AH for 2/4 minutes; TG 2nd. Discussion: None. Vote: unanimous. Motion by RF for 2/18 minutes; 2nd by PM. Discussion: None. Vote: unanimous except CMC who abstains.

b. Proposed Interim Chancellor Resolution: AK reads this to the senators. PHS motions; 2nd by PM. Discussion: PHS suggests the addition of the word “retroactive”. PM agrees with this change. Vote: unanimous.

Motion by KA to discuss the college reorganization (agenda item VI(c)) next. PM seconds. Vote: unanimous.

c. College reorganization: senators received 3 versions of this; AK reviews these. Senators discuss the pros/cons of these groupings. RF explains why water science does not belong with other sciences. To wit: it is a program that relies on Perkins $ (like other CTE disciplines).

PHS reads this statement re: retaining 5 division structure & hiring more classified staff. KA states that the problem that some of the sciences had was that at the time they were carved out of the larger sciences division and they were assured by Kim Hoffmans that this was a temporary move. Now, at the most recent forum, that was clearly not the case (i.e. divided between divisions). AH asks why the recommendations of the department chairs are not being looked at? PM questions why we would put forth a 6-division suggestion when we clearly do not support this? AK replies that knowing how things work in our district, since the BOT just passed the additional dean position at MC, he does not see them denying our administration’s request for an additional dean. He says if we don’t put forth our suggestion of an org structure, they may move to an org that we are not happy with. PM would like to see PHS’s statement as a resolution for the next senate meeting. The senators concur. TG would like to see us reject the two versions put forth by administration because they contain fundamental flaws and that they arise from a flawed process. AH adds this proposal is specifically aligning deans to divisions and she sees this is a problem. RF adds that if they would just provide more help in those divisions—doesn’t have to be dean level—just more administrative support that could help pick up these additional duties. RF says we have to put forth a 6-division structure; PHS says he would rather not be a part of this tea party. If they are going to do what they want, let them. **PHS: Resolution for next meeting in line with his proposal. He will draft this for next meeting as action item.**

VI. Discussion Items

a. Accreditation self-study (Standard I): AK shows senators the draft self study as to this Standard I. They discuss the details of this. CMC reports as to what occurred yesterday at the Accreditation Steering Advisory Group meeting. TG raises a concern as to I.C.9 as it relates to a 5-year long disagreement within the Biology department and states that there is no mechanism to redress/resolve this issue. PHS adds that we have a statement of professional ethics, but the difficulty is that there is a perceived lack of enforcement. Senators discuss this and note that it is not a point of the faculty evaluation process.

b. IEPI goals: AK informs senators re: district fiscal viability indicators document. PHS asks how

 our district aligns with statewide numbers? AK says he will investigate that. Senators discuss these indicators. **We will have an action item for the next meeting to approve these goals**. Senators are thinking about 63% as an overall aspirational goal.

VII. Consent Items

a. VC integrated planning manual and VC strategic implementation plan. Motion by RF; 2nd by PHS. Vote: consent agenda approved.

VIII. President’s Report: One of the big concerns at finance & capital planning meeting yesterday was that the district is projected to be short $5.9m. AH asks why this is? AK replies that the budget was really good for general funds last year; problem is that this is not sustainable because we did not get any increase (except COLA) this year to general funds. Governor’s budget is good but it’s all categorical monies, not general funds. Yet, our expenditures are primarily general funds.

*Time ran out—adjournment at 3:32pm.*

IX. Senate Subcommittees/Task Forces/Work Groups Reports.

X. Campus Committees Reports

XI. Announcements for the Good of the Order

XII. Requests for Future Agenda Items

XIII. Adjournment at 3:32p.m.

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Academic Senate means an organization whose primary function is to make recommendations with respect to academic and professional matters.

Academic and Professional matters means the following policy development matters:

1. Curriculum, including establishing prerequisites. 2. Degree and certificate requirements.

3. Grading policies.

4. Educational program development.

5. Standards or policies regarding student preparation and success.

6. College governance structures, as related to faculty roles.

7. Faculty roles and involvement in accreditation processes.

8. Policies for faculty professional development activities.

9. Processes for program review.

10. Processes for institutional planning and budget development.

11. Other academic and professional matters as mutually agreed upon.