

Ventura College Academic Senate

Minutes

Thursday, October 15th, 2015

2:00-3:30pm

Multidiscipline Center West (MCW) – 312

I. Call to Order at 2:04pm

Senator	Division Represented	Initials	Present	Absent
Algiers, Kammy	Mathematics & Sciences	KA	X	
Beatty, Donna	Mathematics & Sciences	DB	X	
Branca, Stephanie	Career & Technical Education	SB	X	
Carrasco-Nungaray, Marian	Student Services	MCN	X	
Coffey, Colleen M.	Senate Secretary	CMC	X	
Dalton, Heidi	Career & Technical Education	HD	X	
Forde, Richard	Career & Technical Education	RF	X	
Ghenov, Natalia	ASVC	NG	S	
Hendricks, Bill	Social Sciences & Humanities	BH	X	
Horigan, Andrea		AH	X	
Kim, Henny	English & Learning Resources	HK	X	
Kolesnik, Alex	Senate President	AK	X	
Gardner, Ty for Cari Lange	Mathematics & Sciences	TG for CL	X	
Martin, Amanda	English & Learning Resources	AM	X	
Morris, Terry	Athletics, Kinesiology & Health	TM	X	
Mules, Ron	Social Sciences & Humanities	RM	X	
Munoz, Paula	Student Services	PM	X	
Sezzi, Peter	Senate Vice-President	PHS		X

II. Public Comments

Dr. Gillespie: Here to invite all of the senate members to attend the Achieving the Dream Summit. This is scheduled for Friday, Nov. 6th to include breakfast & lunch. This is our opportunity to look at some data that is divided up by division (this would be divisions before restructuring) and looking at why students are successful, why students leave, what can we do as a college to delve into data and develop recommendations to help college serve students.

BH: Re AFT, at DCHR & DCHS the district is now considering doing a faculty intern program. Faculty interns are currently allowed, but the issue has always been how will the mentor be compensated. At this point, AFT has not even been approached by the district about this issue. She implores the senate to be involved in this program. Also, deans are now being proposed that they can be allowed to teach in an hourly capacity. In the past this has not been allowed because it can lead to salary double-dipping and senate needs to be very involved in the issue of faculty interns particularly. She is glad Dr. Gillespie is here to hear this because previous management has not allowed this. District's position is that faculty make more than an entering

dean.

Other issues aside from AFT (speaking now as a concerned faculty member): asks senate about process for assigning individuals to the SPC. In particular student services, a concern that some categoricals are not being represented. She is concerned that structure does not allow for categoricals (ex: health center). Another concern is the SSC (Student Success Council)—a “mega committee” that is going to be making recommendations re: 3SP, etc. She says that if we’re going to have this “mega committee” has the senate really thought out how the many areas of student services are going to be represented? She wants to know how this will be put together and how are we ensuring that we have equal representations. This was a concern of hers with respect to the “Making Decisions” document.

III. Acknowledgement of Guests—Dr. Gillespie; Bea Herrera; Phillip Briggs, Natalia Ghenov (ASVC), Michael Bowen (Curriculum Committee). Karen Engelsen (SS)

VII. President’s Report

- a. Re: section fill-rate report with detailed faculty data—Motion to move President’s Report up in the agenda. KA so moves; 2nd PM. Unanimous.

AK was asked to get a written response from Greg with respect to this report. Dr. Gillespie will be meeting with Kim tomorrow re: this. AK will send it out to the senators as soon as he receives it. RM asks about the questions that were posed to Dr. Gillespie. CMC replies re: this information is in the 10/1/15 minutes.

Couple hot button issues happening at the district: one is re: district office relocation—it appears that David Keebler is wanting to move slow in this process but the BOT appears to be pushing for much swifter action/purchase. We need to create a strategic plan for this such that faculty have a chance to weigh in as to what will be offered at any such district center (ex: international programs).

He also brought up the mentoring issue but was told this was a negotiable item and could not be discussed (M. Shannahan). DB asks for clarification as to who the interns/mentors would be. AK suggests that perhaps moving more toward something like Project Match in LA, a program designed to increase diversity (attract candidates who would not otherwise be attracted to taking on adjunct work in the district).

KA says that she has heard at some colleges that when they have tried to do this internship thing that the properly degreed faculty member has to be in the classroom. This will be on next agenda as an action item.

He also approached the other two AS presidents to add the reorganization issue to the 10+1 to open up the BOT policy to add college division organization. One was in favor of this while the other was not in favor. Under current policy, all AS must agree. The dissenting party said that after accreditation might be a better time for this, when BOT must be more amenable to the suggestion.

PM moves that we direct AK as AS president to meet with Greg and receive a written agreement that any reorganization will be subject to recommendation from AS. RM 2nds. Discussion: none.

Motion passes unanimously.

IV. Action Items

- a. Approval of minutes —3 minutes
Motion by: none.
- b. “Making Decisions” (1st Reading)—15 minutes
Motion by: none.
- c. Faculty Staffing Priorities Committee membership approval
AK begins by explaining the composition of this defined membership committee.
Motion by: MCN; 2nd by AH. Discussion: PM has a concern that we have someone on here that is a first time counselor-coordinator (i.e. not a tenured position); that membership on this committee should be tenured faculty. AK explains that the rule does not prohibit a non-tenured member but that the vote is ultimately in the senator’s hands. PM says her concern is about having faculty on this committee that are more seasoned. KA raises the concern about adjuncts being on the committee and there might be a bias if a position comes up in their discipline. DB says that individuals on this committee are chosen for a college-wide perspective, not just to advocate for their individual departments. CMC suggests a friendly amendment to replace Emily Bartel on this committee with alternate #1 (David Young). AH is comfortable with this friendly amendment. Motion passes unanimously.
- d. Faculty Staffing Priorities Committee Rubric, Procedures, Norms—5 minutes
AK shows the senators the revised rubric as decided at the recent meeting of the SPC members. Motion to approve rubric by BH; 2nd by KA. Discussion: none. Motion passes unanimously. AK will send this rubric out to all faculty and will be sharing it with the college president and with Phillip Briggs.

AK shows senators the proposed Committee Operating Procedures and Norms and walks them through its content. KA asks that AK make it very clear in his email to faculty that this is *NOT* for replacements. AK replies affirmatively. Motion by MCN; 2nd by AH. Discussion: question from PM re: 12 positions being funded but we are providing 15. AK explains rationale for not providing 25 as initially directly. TG suggests an open deliberation process on a meeting like this. TG clarifies that his concern is that there is going to be closed deliberations. KA asks about whether there was a strong feeling for this. AK clarifies that historically this committee has met this way. TG replies that we give the appearance of impropriety by closing this meeting unnecessarily. AH says that she agrees with TG—this isn’t personal, it’s a rubric, it’s numbers—it should be an open process. DB wants to speak to the other side of this: we already talked earlier about having seasoned people on this committee. The first year she served there was a lot more competition for positions; in her first year serving she was untenured and was under enormous pressure from our division/department to rightly vote. She sees value in having this confidentiality of ultimate discussions. KA suggests ranking but obscuring name. TM asks why are we being put on the committee if members cannot be trusted to make a right decision. TG restates his concern. Motion passes 6-3-5 (see roll sheet for vote).

- e. Membership for proposed Student Success Council membership approval*--5 minutes
AK relates to the senators that Dr. Gillespie is calling a meeting of SSC on 10/26th. In

order for us to vote on this membership, we would need to move to suspend the rules because the senate has not approved this council (i.e. the Making Decisions document). MCN has a point of order: we can allow Dr. Gillespie to call any meeting, we needn't do anything about it. AK asks if there is a motion; hearing none senate moves on.

- f. By-law changes (1st Reading)—15 minutes
AK reviews & summarizes by-law changes with senators (3 points): 1) except for the Curriculum Committee's charter to take out that kind of verbiage out of the by-laws; 2) membership on the senate clarifying full-time faculty, not FTE. Motion re: by law changes: none. RM asks for a point of clarification re: removal of treasurer position. AK says there was no removal—treasurer position is still viable. RM clarifies: there is no treasurer listed on the document. He also sees something on here about the co-curriculum fund committee. Senators ask for a new/track changes version to be sent out—version they received was not correct.

- g. Equity Plan (1st Reading)—15 minutes
Motion to approve 1st reading by KA: 2nd by MCN. Discussion: MCN asks Phillip how are the proposals that are being considered by the committee today. Phillip answers re: Equity Plan the state has not told us how much money we have. All these interventions are targeted on closing student equity gaps. What they've done is the Equity Committee has done focus groups and data analysis and come up with a list of interventions to close these gaps. They have estimates, it appears we'll have a huge increase. Idea that Phillip has to talk about in Equity Committee today is to prioritize these latest requests and implement those in priority order as funds allow. MCN says as written right now: as to foster youth for example it appears there's a lot of money & resources being allocated for just a tiny number of (149) students. He explains that we are getting direction from the state about this as well as the other two colleges in the district have dedicated foster youth centers/services. MCN clarifies that her concern is about so much money and resources being channeled to small groups; asks if the committee has considered any other proposals. PM says the committee has done a lot of work and Phillip has done a lot of work but she recommends against accepting a 1st reading at this time—plan is not ready to go. Phillip says he sees the plan as essentially 85% complete. He would take PM's concerns into consideration but the majority of the plan has been accepted by a majority of the committee. Vote on the motion as to 1st reading: Motion fails. MCN asks that 1st & 2nd reading be presented at the next senate meeting.

- h. 3SPS Plan (1st Reading)—15 minutes
KE is here—we have an extension on 3SP which we received to 11/20. She asks senators what their criteria is re: approval? What is it they need? AH responds that senators need a complete document and they need it in advance. The senate packet was distributed last night so senators have not had any opportunity to read and take this back to constituencies. KE talks to senators just a bit about the pieces that have most recently been added to this document and what might still be missing. Requests that we take up a 1st and 2nd reading at next meeting. PM adds that she read the plan, it's not complete, she is listed as on the committee, she has never been on this, still not on it. She wants her name removed.

V. Information Items

- a. This was discussed between Equity and 3SP because Dave Fuhrman had time certain at 3:15. Canvas implementation (Dave Fuhrmann): DF tells us that VC is leading the district on this as a full pilot re: Canvas. AH informs senators that DE committee unanimously approved implementation. They are looking for all 3 senates to make a recommendation to the technology committee (to report to chancellor's cabinet) to implement this. He has already made a recommendation to the district operations committee to keep that money (that we would otherwise spend on Canvas in the first year) that we spend that money to get faculty help desk support 24/7. He thinks VC can move forward sooner than the other two campuses, although this could potentially create some difficulty for students who are enrolled at more than one school. He anticipates by January we'll have recommendations from all 3 colleges and can move forward re: contract. KA asks about demo on Canvas. Gwendolyn is here and says we can set up a demo at any time already. She would also add that while we're on this pilot many of our students are using Canvas and D2L—feedback from students is very positive. She has seen Canvas as very positive for teachers and students. AH says that if we go with this, all faculty and students at VC would be live in Canvas in fall 2017. There will be a progression of training/adoption. KA asks about the integration of Tegrity (lecture capture)—Gwendolyn answers that it does but we may not need it because Canvas has so many embedded tools.
- b. Report back from workgroup re: enrollment management concerns
- c. Re: *Brown Act* as it pertains to communications among senators

Adjourned at 3:34pm.

VI. Consent Items –none.

VIII. Senate Subcommittees Reports

IX. Campus Committees Reports

X. Announcements for the Good of the Order

XI. Requests for Future Agenda Items

XII. Adjournment

*Move to suspend the rules as to this action item.

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Academic Senate means an organization whose primary function is to make recommendations with respect to academic and professional matters.

Academic and Professional matters means the following policy development matters:

1. Curriculum, including establishing prerequisites.
2. Degree and certificate requirements.
3. Grading policies.
4. Educational program development.
5. Standards or policies regarding student preparation and success.
6. College governance structures, as related to faculty roles.
7. Faculty roles and involvement in accreditation processes.
8. Policies for faculty professional development activities.
9. Processes for program review.
10. Processes for institutional planning and budget development.
11. Other academic and professional matters as mutually agreed upon.